

No Smoking

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| Responsible officer: | Director Corporate and Organisational Development |
| Key Result Area: | Organisational Improvement |
| Document type: | Policy |
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| Approved by: | Council |
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Purpose

Towong Shire Council is committed to the provision of a safe and healthy work environment for employees, Councillors, contractors, customers and visitors. This commitment extends to ensuring that Council's operations do not place any of those listed above at risk due to illness or injury as a result of smoking. The objectives of this policy are:

- To actively promote a smoke free work environment;
- To provide relief to those staff who suffer discomfort as a consequence of tobacco smoke; and
- To prevent any long term health implications.

Scope

This Policy is applicable to Council employees, Councillors, contractors, customers and visitors, and to Council in all its operations and functions.

Background

Council recognises its moral and legal responsibility to provide a safe and healthy work environment. People are the basis of our organisation and we believe that no one should have their health, safety or welfare compromised as a result of operating within our environment. Council also recognises its accountability under the Occupational Health and Safety Act 2004, to provide and maintain so far as is reasonably practicable, a working environment that is safe and without risks to health.

Approach

We aim to achieve the objectives of this policy by:

- Complying with the Tobacco Act 1987 and the Occupational Health and Safety (OHS) Act 2004;
- Prohibiting smoking in all indoor worksites;
- Prohibiting employees, Councillors and contractors from smoking within 15 metres of any entrance to an indoor worksite (unless a designated smoking area);
- Prohibiting smoking on the grounds of childcare centres and kindergartens;
- Prohibiting smoking in the grounds of Corryong and Tallangatta Swimming Pools;
- Prohibiting smoking within all Council owned or controlled vehicles (including heavy plant).

Deployment

Supervisors are responsible for implementing and enforcing this policy in their area of responsibility.

Breaches

Breaches should be raised with the OHS Officer and may be subject to disciplinary action.

Relevant legislation

Occupational Health and Safety Act 2004

Tobacco Act 1987

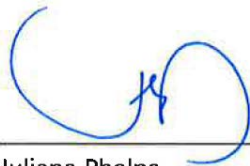
Results

The deployment of this policy together with the results achieved will be reviewed at least annually.

Human Rights Charter Compatibility

This policy has been assessed as being compatible with the *Charter of Human Rights and Responsibilities Act 2006 [Vic]*.

Authorised by:



Juliana Phelps
Chief Executive Officer