

# Minutes

## Special Meeting of Council

Tallangatta Council Office

Tuesday 20 September 2016

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**MINUTES FOR THE SPECIAL MEETING OF COUNCIL TO BE HELD AT THE COUNCIL OFFICE,  
TALLANGATTA ON TUESDAY 20 SEPTEMBER 2016 COMMENCING AT 10.00 AM.**

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In the absence of the Mayor, the Chief Executive Officer opened the meeting at 10.00am.

**CR FRASER  
CR JOYCE**

**THAT CR SCALES BE APPOINTED ACTING MAYOR FOR THE PURPOSE OF CHAIRING THE MEETING.**

**CARRIED**

## **1 Opening Prayer**

“Almighty God, we ask that you be present at this meeting to assist us in our service to the Community through Local Government.

We pray that our decisions will be wise and taken with goodwill and clear conscience.

Amen.”

## **2 Councillor and Officer presence at the meeting**

**Present:** Crs Scales, Gadd, Joyce and Fraser

<b>In Attendance:</b>	<b>Title:</b>
J Phelps	Chief Executive Officer
J Shannon	Director Community and Corporate Services

## **3 Apologies and granting of leave of absence**

Cr Wortmann (Mayor)

**CR JOYCE  
CR FRASER**

**THAT THE APOLOGY BE ACCEPTED.**

**CARRIED**

#### **4 Declaration of pecuniary interest and/or conflict**

For the purpose of this section, Councillors must disclose the nature of the conflict of interest in accordance with s79(2) of the Local Government Act.

Nil.

## **5 Organisational improvement**

### **5.1 2015/16 Performance Statement and Financial Statements (06/02/0054 – DCCS)**

#### **Disclosure of Interests (S.80C):**

The following report was prepared by Mr Blair Phillips, Manager Finance.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

#### **Background/History:**

Under section 131(1) of the Local Government Act 1989 (the Act), a Council must, in respect of each financial year, prepare an Annual Report which, amongst other things, contains audited Performance Statement and Financial Statements for the financial year ([Appendix 1](#) and [Appendix 2](#)) respectively.

In accordance with section 132(2) of the Act, Council is required to pass a resolution giving in-principle approval to these statements.

Council is also required by section 132(5) of the Act to authorise two Councillors to certify the statements in their final form after any changes recommended, or agreed to, by the Auditor are made.

The Audit Committee met on 9 September 2016 to review the Performance Statement and Financial Statements and discuss the audit with Council's external auditor's representative, Mr Stephen Byrns from Johnsons MME.

The Audit Committee resolved as follows:

THAT THE AUDIT COMMITTEE RECOMMEND TO COUNCIL THAT THE FINANCIAL STATEMENTS AND PERFORMANCE STATEMENT FOR THE YEAR ENDED 30 JUNE 2016 BE ADOPTED IN PRINCIPLE SUBJECT TO NO MATERIAL CHANGES BEING REQUIRED BY THE AUDITOR FOR COMPLETION OF THE AUDIT AND NOTING THAT THE AUDIT FOR MOMENTUMONE SHARED SERVICES PTY LTD IS NOT YET COMPLETE.

**Impact on Council Policy:**

Nil.

**State Government Policy Impacts:**

The Performance Statement and Financial Statements have been prepared and comply with State legislation, regulations and better practice guidelines.

**Budget Impact:**

There is no budget impact to Council, the Performance Statement and Financial Statements form a significant part of Council's annual reporting cycle.

**Risk Assessment:**

The main risk in preparation of Council's Performance Statement and Financial Statements is legislative compliance. Due to the extensive process and independent review by an independent external auditor (Victorian Auditor General's Office – VAGO) and Council's Audit Committee the risk is considered to be low. Council officers are actively engaged in this process each year to ensure compliance with the end of financial year requirements in the legislation and regulations.

**Community Consultation/Responses:**

The Performance Statement and Financial Statements are included in Council's Annual Report to ensure transparency and accountability to the community. The figures from these statements are also used to calculate the standard indicators required by the State Government and the results uploaded to the Know Your Council website.

**Discussion/Officers View:**

In order to satisfy the requirements of the Act the following recommendation is made:

**RECOMMENDATION:**

**CR FRASER  
CR GADD**

**THAT COUNCIL:**

- 1. IN ACCORDANCE WITH SECTION 132(2) OF THE LOCAL GOVERNMENT ACT 1989, GIVE IN-PRINCIPLE APPROVAL TO THE 2015/16 PERFORMANCE STATEMENT AND FINANCIAL STATEMENTS AS PRESENTED; AND**
  
- 2. IN ACCORDANCE WITH SECTION 132(5) OF THE LOCAL GOVERNMENT ACT 1989, AUTHORISE CRS SCALES AND GADD TO CERTIFY THE 2015/16 PERFORMANCE STATEMENT AND FINANCIAL STATEMENTS IN THEIR FINAL FORM AFTER ANY CHANGES RECOMMENDED, OR AGREED TO, BY THE AUDITOR HAVE BEEN MADE.**

**CARRIED**

There being no further business the meeting was closed at 10.10am.

Minutes confirmed this ..... day of..... 2016.

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**Mayor**