

Corryong Cemeteries Trust - Plaque Policy

Responsible officer:	Director Community and Corporate Services
Key Result Area:	Governance and Decision Making
Document type:	Policy
Reference:	02/13/0001
Approved by:	Council
Date approved:	7 July 2015
Date of next review:	May 2016
Print date:	24 July 2015

Scope

The purpose of this policy is to set the size and background colour of the plaques that will be appropriate for the Lawn and the Memorial sections of the Corryong Cemetery. This will assist in maintaining the Corryong Cemetery in an attractive, clean, tidy and hazard free environment.

Background

Corryong Cemetery Trust recognizes its responsibility to provide guidelines outlining the size and colour of plaques that will be acceptable at the Corryong Cemetery. These guidelines are to assist in providing a hazard free location that is safe for visitors and employees alike.

Objectives

The objectives of this policy are:

- To maintain the Corryong Lawn Cemetery as an attractive, clean and tidy facility in a hazard free environment
- To provide guidelines for the size and colour of plaques for the Corryong Cemetery.

Approach

- The following are the size and colour of plaques that may be used at the Corryong Cemetery.

Section	Size	Background Colour
Columbarium	178mm x 152mm	Brown
Lawn	381mm x 279mm	Brown
Memorial	381mm x 279mm	Brown
Rose	381mm x 279mm	Brown

Deployment

Cemetery Trust and relevant staff are to be familiar with this Policy within the areas of their responsibility.

Results

The deployment of this policy together with the results achieved will be reviewed at least annually.

