

# Towong Municipal Emergency Management Planning Committee



## MEETING MINUTES

**MEETING HELD:** Thursday, Dec 7 2023, commencing at 10:16 am.

**LOCATION:** Mitta Mitta CFA/SES HQ

**CHAIR:** Amanda Pagan

**PRESENT:** Amanda Pagan (Council), Sven Erikson (Council), Charlie Sexton (SES), David Brown (CFA), Rob Decker (AV), Jeff Cave (AgVic), Sean Farrar (Comm Rep), Chris Parr (VicPol), Lynne Jones (Red Cross), Anna Hunter (DoH), Rebekah Kendall (DFFH), Bronwyn Parker (ERV), Jenny McCoy (Council Admin), John Fletcher (SES, observer). Mark Muldeary (CFA observer), Rosa Cleve (AgVic)

**APOLOGIES:** Eilidh Grigg, Trevor Ebbels, Sharyn Nankervis, Jeff Cave,

### NO. ITEM

1.0 Apologies

2.0 Minutes of Previous Meeting.

Minutes were circulated before the meeting.

**Motion:** That the previous Sept 2023 meeting minutes are approved.

**Moved:** Sean Farrar **Seconded:** Anna Hunter **CARRIED**

3.0 Business Arising from Minutes.

Sven Erikson gave an overview of the actions and their current status from the previous meeting. These actions are summarised in the below table.

## Towong Municipal Emergency Management Planning

07/09/2023	82	CERA Online	Bushfire/grassfire risk to be assessed at the December meeting	Dave Jenson-DEECA	In Progress
07/09/2023	83	CERA Online	Extreme temperature - Anna Hunter to seek clarity from EMV as the hazard owner as guidance to how the risk is treated and assessed in CERA	Anna Hunter - DoH	
07/09/2023	84	Inland water safety	Agencies to talk to internal comms about what each agency is currently doing around the emergency plus app	All MEMPC	In Progress
07/09/2023	85	Inland water safety	Agenda for December emergency plus app	Sven Erikson-Secretariat	In Progress
07/09/2023	86	Inland water safety	Rob Decker to get back to MEMPC on Inland Water Safety Program approach	Rob Decker-AV	In Progress
07/09/2023	87	MEMP	Council to put MEMP on Council website in draft form on behalf of MEMPC until REMPC approves plan.	Sven Erikson-Secretariat	Completed
07/09/2023	88	MEMPC ToR	Deputy chair position of the MEMPC to be discussed at the December meeting.	Sven Erikson-Secretariat	Completed
07/09/2023	89	MEMPC Administration	Arrange Mitta Mitta as the location for the next meeting at of the MEMPC.	Sven Erikson-Secretariat	Completed

### 4.0 Outward Correspondence:

- NIL

### 5.0 Inward Correspondence:

- DoH Agency Report
- ARC Agency Report
- Corryong Recovery Committee – Re Relief Centre – Corryong
- Berringa Peninsula Community Network – Emergency Preparedness

Corryong Community Recovery Committee Letter (CCRC) and BCPN Letter

Amanda Pagan gave an overview of the Letter from the CCRC and also gave a brief overview of the BPCN Letter.

Sven – passed on Sharyn’s SMS regarding BPCN engagement from CFA  
Sean Farrar: via email summarised the CFA engagement in the area and with the BCPN.

Rebekah Kendall – made observations awareness of Bushfire places of Last Resort (BPLR).

Jenny McCoy: ran through an example and from Cudgewa around some confusion around what a BPLR is for

Sean Farrar: CFA has assessed the Bethanga Rec reserve as not suitable as a BPLR.

**Motion:** Write a letter to BPCN around BPLR assessment, summarise community engagement from CFA and the MEMPC suggest the BPCN invites a delegate from the 3 CFA brigades in the region to improve collaboration with the BPCN

**Moved:** Amanda Pagan

**Seconded:** Charlie Sexton

**CARRIED**

Charlie Sexton: explained the Incident Control Centre and Incident Controller process of how relief centre decisions are made.

Chris Parr: reinforced the dynamic nature of incidents.

Dave Jenson: reinforce the limited resources in another level 3 event and how relief will be approached to best utilise the resourcing available.

**Motion:** Write a letter in response to CCRC referring to the arrangements in the MEMPs as to what the relief centres and the decision-making process are around how it is determined. Produce some generic communication info regarding relief that comes from the Towong MEMPC and is disseminated by all agency members of the MEMPC.

**Moved:** Amanda Pagan      **Seconded:** Dave Jenson      **CARRIED**

**6.0**      Community Emergency Risk Assessment (CERA) Review Fire - Dave Jenson/David Brown

Dave Jenson: Agencies have had a quick review and need to make some minor edits.

**Action:** FFMV and CFA to make edits CERA then circulate via email noting the Risk Rating is not changing.

**Motion:** The next risk to be reviewed is Exotic Animal Disease (EAD) at the March 2024 meeting

**Moved:** Amanda Pagan      **Seconded:** Rosa Cleve      **CARRIED**

**7.0**      Community Rep EOIs

Sven Erikson: Gave an overview of the applicant's expressions of interest.

MEMPC members voted, and Warren Lukins and Dianna Hobbs were the preferred EOI applicants

Sean Farrar: noted still no community rep from the Mitta Mitta Valley area

**Moved:** To appoint Diana Nobbs and Warren Lukins as Community Reps to the MEMPC

**Moved:** Sean Farrar      **Seconded:** Chris Parr      **CARRIED**

**Action:** Sven Erikson is to send letters of thanks and letters of appointment and onboarding arrangements

## 8.0 Emergency Plus App

Anna Hunter: gave an overview of the poster DoH put together promoting use of the app.

Rob Decker: The app gets a lot of use in alpine areas, works very well.

**Action:** MEMPC members to share it with their engagement channels

## 9.0 Municipal Fire Management Planning Committee Update – Dave Jenson

Dave Jenson - The last meeting was a field day looking at Key Fire management projects delivered including:

- Water supply Points
- New Helidip location
- Darbyshire Hill- to consider water access – potential location for a tank.

MFMPPC drafting a letter to the MEMPC re the POWERLINE track in Tallangatta Valley. To approach SP Ausnet to look at the road to deliver some access maintenance works.

Draft FMP is almost finalised and will be considered at the March meeting.

The chair being handed to CFA in 2024

## 10. ESTA Naming Alias "Great River Road"

Amanda Pagan: - Council contacted ESTA, ESTA has rejected the request.

**Action:** Charlie Sexton will follow up with the SES team for guidance and advice on seeking an alias with ESTA.

## 11. Life-Saving Victoria – Water Safety

Rob Decker – LSV were meant to attend today to promote inland water safety, wanting to promote safety initiatives and bring awareness to non-fatal

drownings.

**Action:** Sven Erikson to advocate for LSV to attend the next Hume Municipal Emergency Management Engagement Group (MEMEG) meeting to present as well.

**Action:** Invite LSV via Rob Decker to attend the next MEMPC meeting to present.

**12.**

General Business

- Meeting schedule 2024, two face-to-face, two online.
- Amanda Pagan – Deputy Chair

**Motion:** The MEMPC to have a rotating Deputy Chair and to appoint the next Deputy chair at the prior Meeting.

**Moved:** Dave Jenson      **Seconded:** Chris Parr      **CARRIED**

Chris Parr – next deputy at the March 2024 meeting

- Chris Parr – on leave in January 2024 - Tim Mooney will be VicPol MERC.

**MEETING CLOSED**  
**NEXT MEETING**

**11:52 pm**  
**Thursday March 7 2024 MS Teams, 10:00am,**  
**Location: MS Teams**