

Agenda

Ordinary Meeting of Council

Corryong Council Office

Tuesday 7 April 2015

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AGENDA FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD AT TOWONG SHIRE COUNCIL, CORRYONG OFFICE ON TUESDAY 7 APRIL 2015 COMMENCING AT 10.00 AM.

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1 Opening Prayer

"Almighty God, we ask that you be present at this meeting to assist us in our service to the Community through Local Government.

We pray that our decisions will be wise and taken with goodwill and clear conscience.

Amen."

2 Councillor and Officer presence at the meeting

3 Apologies and granting of leave of absence

4 Declaration of pecuniary interest and/or conflict

For the purpose of this section, Councillors must disclose the nature of the conflict of interest in accordance with s79(2) of the Local Government Act.

5 Confirmation of minutes

3 March 2015

6 Petitions, joint letters and declarations

7 Assembly of Councillors

A written record of the Assemblies of Councillors from 3 to 31 March 2015 is included at Appendix 1.

RECOMMENDATION:

THAT THE INFORMATION BE NOTED.

8 Open Forum

9 Organisational improvement

9.1 Finance Report as at 28 February 2015 (DCCS)

Disclosure of Interests (S.80C):

This report was prepared by Mr Blair Phillips, Manager Finance.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

OPERATING RESULT

	Note	Feb-15 (Actual) \$'000	Feb-15 (Budget) \$'000	YTD (Actual) \$'000	YTD (Budget) \$'000	YTD (Variance) \$'000	YTD (Variance) %
Income	1	1,268	1,053	15,109	14,926	183	1%
Expenditure	2	647	825	6,651	7,440	789	11%
Surplus		621	228	8,458	7,486	972	13%

Table 1: Operating Result

Note 1:

Council YTD income of \$15.1 million is \$183,000 more than budgeted at this point in time. Major items contributing to the YTD variance include:

- Receiving \$261,000 as the final claim for the works carried out to rectify the March 2012 flood damage (not budgeted).
- Receiving \$150,000 under the Local Government Infrastructure Program that is in excess of the budget for the 2014/15 year. This is in line with the funding agreement over the four year program (timing variance).

- Receiving \$87,000 under the Public Safety on Public Land program for improvements to the Towong Grandstand (not budgeted).
- Receiving \$75,000 for the Berringa Community Centre Upgrade (not budgeted).
- Receiving \$574,000 for Blackspot funding ahead of budget (timing variance)
- Awaiting for works to commence to claim \$718,000 budgeted for Roads to Recovery (timing variance).
- Awaiting \$200,000 for next stage of funding for Tallangatta Integrated Community Centre (timing variance).

Note 2:

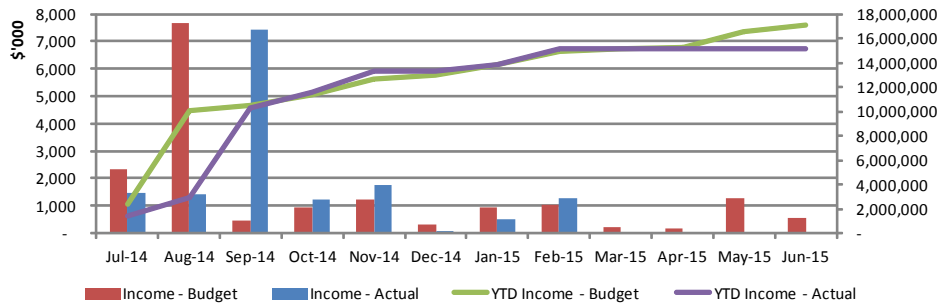
The favourable expenditure variance of \$789,000 is primarily due to the timing of expenditure in various Economic Development projects and Community Development projects. There is also \$120,000 for vacant positions in Executive Services as well as an \$80,000 favourable variance to budget due to insurance being paid in the prior financial year.

Projects that were budgeted in ahead of actual YTD expenditure include:

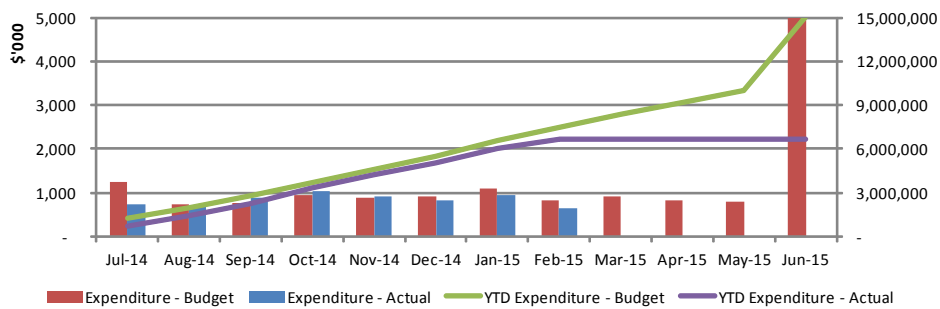
- \$80,000 Insight 360 Development
- \$72,000 Our Valley Our Future
- \$71,000 NE Bushfire Camera Network Operating Expenses
- \$65,000 Community Access Plan
- \$65,000 Towong Grandstand repairs unbudgeted
- \$65,000 Upper Murray 2030 Vision Plan
- \$65,000 Planning Operating and planning scheme amendment
- \$50,000 The Narrows Project
- \$30,000 Community and Recreation Facilities

Operating Result

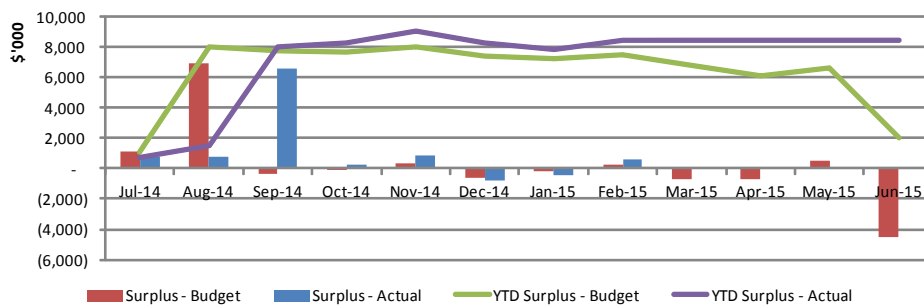
Income



Expenditure



Operating Surplus



Grant Income

	Note	Feb-15 (Actual) \$'000	YTD (Actual) \$'000	YTD (Budget) \$'000	YTD (Variance) \$'000	12 Month (Budget) \$'000
Recurring	1	1,089	4,783	5,257	(474)	6,295
Non-Competitive	2	3	286	24	262	37
Competitive	3	1	1,187	1,349	(162)	1,973
Total		1,093	6,256	6,630	(374)	8,305

Table 2: Grant Income

Note 1:

Council has received \$150,000 in excess of the YTD budget for Local Government Infrastructure Program funding in the 2014/15 year. This is in line with the funding agreement over the four year program. Council has also received \$82,000 in excess of the YTD budget for Kindergarten funding. Council is yet to receive the grant for the \$718,000 for Roads to Recovery due to works not starting yet.

Note 2:

Council has received \$261,000 for final settlement of works carried out on damage from March 2012 floods which was unbudgeted in the 2014/15 year.

Note 3:

Council has not yet received grants for:

- Narrows Project \$95,000 (timing variance)
- Tallangatta Integrated Community Centre \$200,000 (timing variance)

Additional unbudgeted grants have been received for:

- \$67,000 for the final amount for the Tallangatta Multi Sport Precinct
- \$47,000 for the Towong Racecourse Grandstand.
- \$30,000 for the High Country Rail Trail (Tallangatta Path Linkage Project).

Grants received Year-to-Date (YTD) are shown in the following table:

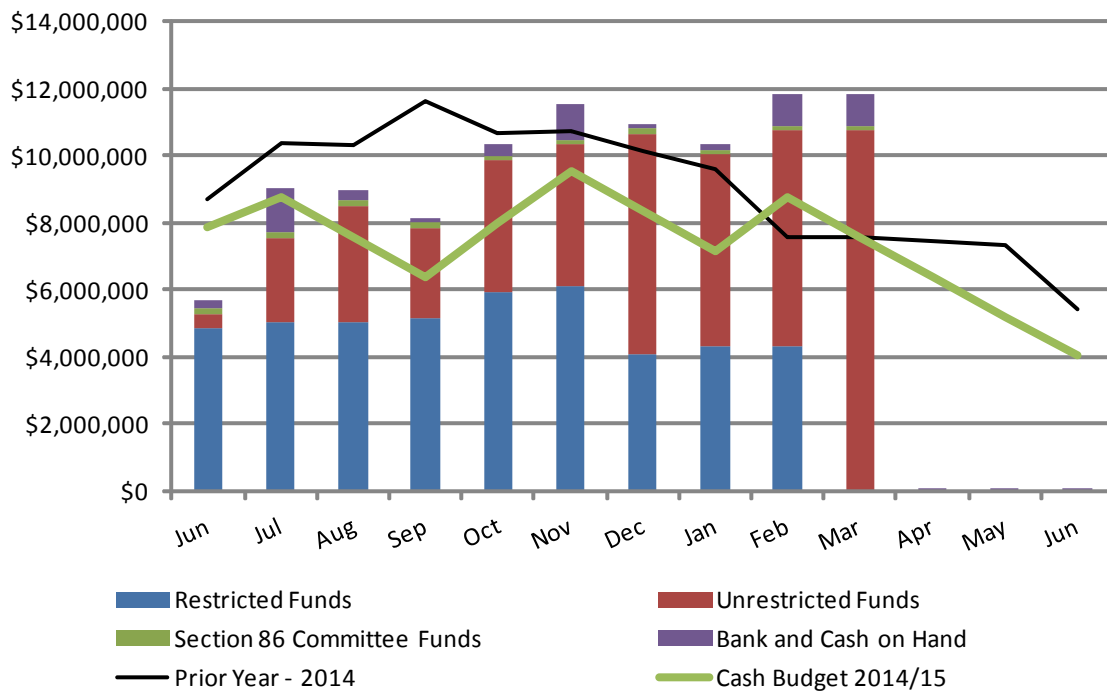
\$'000	
Recurring	
VGC General Purpose Funding	1,719
VGC Local Roads Funding	1,031
Country Roads and Bridges	1,000
LG Infrastructure Projects	490
Corryong Pre School	109
Library	106
Maternal and Child Health	91
Berringa Pre School	79
Tallangatta Pre School	65
Municipal Emergency Response Program	60
State Emergency Service Corryong	13
State Emergency Service Tallangatta	13
State Emergency Service Mitta	7
Health Admin	2
Total Recurring Grants	4,783
Competitive and Non-Competitive	
Magorra Park (DSE)	289
Flood Recovery	261
Tallangatta Integrated Community Centre	250
Wyeewoo Multi Purpose Facility	178
Berringa Pre School (Upgrade)	75
Upper Murray 2030 Vision	75
Tallangatta Multi-sport Precinct	68
Towong Racecourse (DSE)	47
L2P Program	45
The Narrows Project	40
High Country Rail Trail Upgrade (DSE)	30
Community Access	25
Cudgewa Multi Purpose Facility (DSE)	23
Tallangatta Neighbourhood House	20
Colac Colac Bike Path	12
Freeza Funding	12
Health Promotions (Walk to School)	10
Comm Health & Wellbeing	7
Caravan Park Masterplan	3
Seniors Week	2
Total Competitive and Non-Competitive Grants	1,473
Total Grants Received	6,256

CASH POSITION

Cash on Hand

The cash position moved during the month as detailed below:

	Current Month Feb-15 \$	Prior Month Jan-15 \$	Variance	
			\$	%
Unexpended Grants	4,085,130	4,068,567	16,563	0.4%
Provisions and reserves	232,000	232,000	-	0.0%
Restricted Funds	4,317,130	4,300,567	16,563	0.4%
Unrestricted Funds	6,420,156	5,733,492	686,664	12.0%
Section 86 Committee Funds	136,082	136,082	-	0.0%
Total Investments	10,873,368	10,170,141	703,228	6.9%
Bank and Cash on Hand	970,314	179,253	791,061	441.3%
Total Cash	11,843,682	10,349,393	1,494,289	14.4%
Average Interest Rate	3.23%	3.29%		



Restricted Funds

	\$'000
Unexpended Grants	
Tallangatta Integrated Community Centre	1,436
Country Roads and Bridges	1,169
LG Infrastructure Projects	358
Library	199
Wyeboon Multi Purpose Facility	150
Municipal Emergency Response Program	89
Community Access	76
Berringa Pre School (Upgrade)	75
Tallangatta Neighbourhood House	72
Flood Recovery	51
Upper Murray 2030 Vision	50
Children Services Review	45
Flood Recovery Officer	44
Cudgewa Rec Reserve	42
The Narrows Project	39
Our Valley Our Future	39
Local Gov Business Collaboration	32
High Country Rail Trail Upgrade (DSE)	30
L2P Program	23
Improving Liveability of Older People	19
Bushfire Management Overlay	13
Freeza Funding	12
Weed Project	12
Health Promotions (Walk to School)	10
Fire Access Track Maintenance	1
Total Unexpended Grants	4,085
Provisions and Reserves	
Landfill Rehabilitation	232
Total Provisions and Reserves	232
Total Restricted Funds	4,317

Investments

Investments were made up of the following at the month end:

Date	Product	Institution	Principal	Yield	Term	Rating	Maturity
18/09/2014	Term Deposit	NAB	1,000,000	3.52%	180 Days	A1+	17/03/2015
22/07/2014	Term Deposit	NAB	1,000,000	3.45%	182 Days	A1+	21/07/2015
15/10/2014	Term Deposit	AMP	1,500,000	3.50%	280 Days	A1	22/07/2015
11/09/2014	Term Deposit	Bank of Queensland	1,000,000	3.50%	181 Days	A2	11/03/2015
12/09/2014	Term Deposit	ING Bank	1,000,000	3.50%	180 Days	A2	11/03/2015
22/12/2014	Term Deposit	Westpac	2,000,000	3.50%	180 Days	A1+	22/06/2015
26/12/2014	Term Deposit	WAW	814,781	3.40%	90 Days		26/03/2015
N/A	Online Saver	Westpac/ANZ	2,422,506	2.25%	On Call	AA-	N/A
N/A	S86 Committees	Various	136,082	4.68%	N/A		N/A
Total Investments			10,873,368				

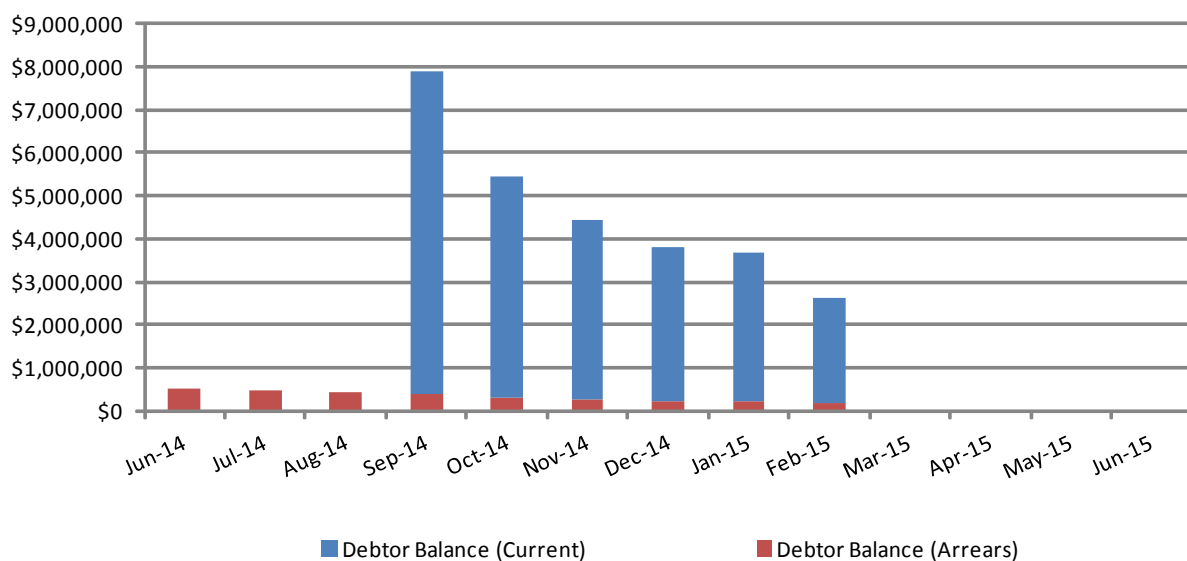
Table 4: Investments at month end

RECEIVABLES

Rates, Municipal Charge, Waste Management Charge and Waste Collection Charge

The breakdown of rates received for the current month and year-to-date is shown in the following table and graph:

Rates, charges and FSPL Debtors	Amount \$	Received	% Collected	Received	Collected	Balance Outstanding \$
		Feb-15 \$	Feb-15 %	YTD \$	YTD \$	
Levied 2014/15	7,692,838	1,024,728	13.3%	5,241,347	68.1%	2,451,491
Arrears prior to 2014/15	502,975	23,977	4.8%	320,935	63.8%	182,040
Total Charges		1,048,705		5,562,282		2,633,530

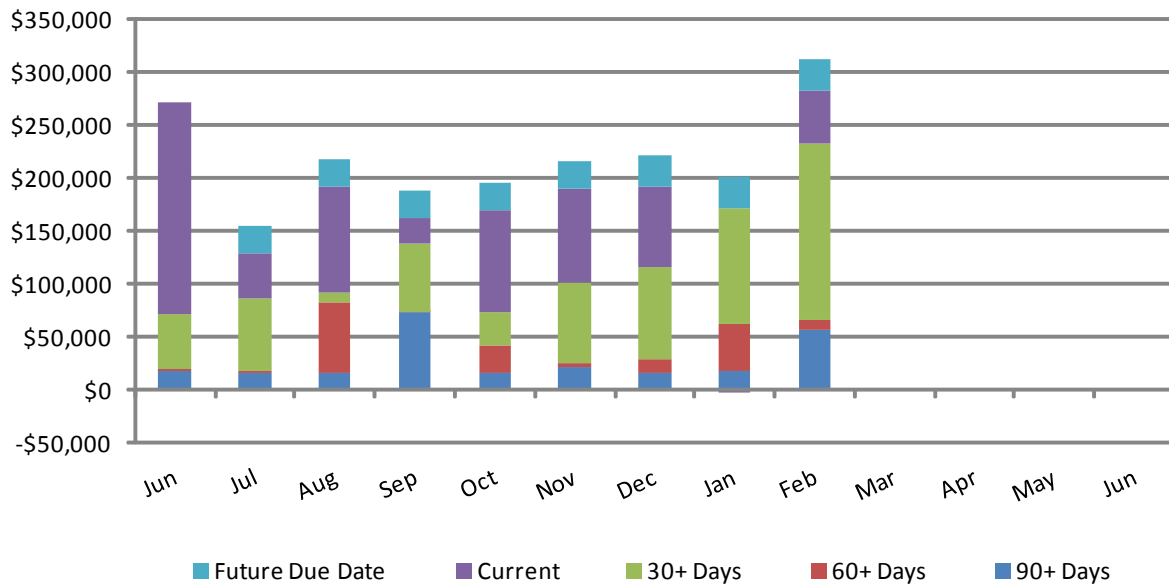


Rates and charges for 2014/15 were levied in September 2014.

Sundry Debtors

The Sundry Debtors outstanding at month end and the movement from the prior month is shown below:

Sundry Debtors	Future Due Date	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
February 2015	29,453	49,447	165,945	9,133	57,393	311,370
January 2015	29,453	(835)	109,444	45,354	17,148	200,564
Movement	-	50,282	56,501	(36,221)	40,245	110,806



Significant debtors (>\$1,000) with ageing of greater than 90 days are as follows:

Debtor	Amount	Description	RO	Notes
Debtor 8411	\$1,580	Contribution	JS	Payment has been requested.
Debtor 17007	\$2,950	Infringement Notice	JS	Debt undergoing review.
Debtor 15570	\$1,440	Cost Recovery	JS	Debt undergoing review
Debtor 19755	\$1,548	50% Cost Recovery for weed control	JS	Debt undergoing review.

Table 6: Significant debtors > 90 days

LOCAL ROADS

Local Roads and Bridges Capital Works

	Note	YTD Actual \$	YTD Budget	Variance \$	Annual Budget \$
402 Survey and Design		1,961	25,000	23,039	50,000
410 Road Construction		490,990	503,128	12,138	808,128
416 Sealing	1	77,451	25,000	(52,451)	25,000
417 Resealing		12,944	25,955	13,011	675,000
420 Drainage Construction		10,651	25,000	14,349	30,000
421 Digouts		415,000	415,000	-	415,000
422 Resheeting	2	81,050	9,305	(71,745)	230,000
432 Footpaths	3	8,118	60,000	51,882	254,596
433 Kerb and Channel	4	23,455	50,000	26,545	166,504
442 Guardrails		-	16,000	16,000	16,000
450 Bridge Construction	5	336,898	695,893	358,995	1,054,926
Total		1,458,518	1,850,281	391,763	3,725,154

Table 7: Local Roads & Bridges – Capital Works (YTD)

Note 1:

Harvey St, Walwa St and Kyilla St sealing were budgeted to be completed in June 2014 but completed in July. This will appear as an over spend in 2014/15.

Note 2:

Grading progressing better than expected, has meant that more resheeting has been completed than originally anticipated.

Note 3:

The Footpath replacement program has been deferred in Tallangatta pending the Tallangatta Revitalisation grant funding approval and the Tallangatta Integrated Community Centre construction. The Strategic Path Links project is starting later than anticipated.

Note 4:

The Kerb and Channel works have been deferred in Tallangatta pending the Tallangatta Revitalisation grant funding approval and the Tallangatta Integrated Community Centre construction.

Note 5:

Major culvert works delayed by materials delivery. Bridge construction will begin after Easter.

Local Roads and Bridges Maintenance

	Note	YTD Actual \$	YTD Budget \$	Variance \$	Annual Budget \$
301 Inspections		105	-	(105)	-
302 Survey and Design		7,611	3,336	(4,275)	10,000
304 Pavement Maintenance		112,471	112,500	29	150,000
306 Grading	1	370,983	306,664	(64,319)	460,000
308 Shoulder Maintenance	1	44,880	66,664	21,784	100,000
310 Drainage Maintenance	1	70,700	113,336	42,636	170,000
316 Reseals		324	-	(324)	-
324 General Roadside Maintenance	2	76,382	50,000	(26,382)	75,000
330 F/Path Maintenance		9,349	-	(9,349)	8,000
331 K and C Maintenance		125	-	(125)	5,000
334 Roadside Treatments		240	-	(240)	15,000
336 Signs Maintenance		3,123	13,000	9,877	17,000
338 Linemarking		-	-	-	10,000
340 Guideposts		7,278	4,664	(2,614)	7,000
342 Guardrail		583	-	(583)	5,000
346 Bridge Maintenance		7,142	19,056	11,914	28,584
Total		711,296	689,220	(22,076)	1,060,584

Table 8: Local Roads & Bridges - Maintenance (YTD)

Note 1:

The grading, shoulder and drainage maintenance works are completed together. Grading is now ahead of schedule after initial delays in prior months with lower maintenance requirements for shoulder and drainage at this point in the program.

Note 2:

More maintenance required due to wet weather and stock grids.

RECOMMENDATION:

THAT THE FINANCE REPORT BE NOTED.

9.2 Proposed Budget 2015-2016 (06/02/0065-DCCS)

Disclosure of Interests (S.80C):

This report was prepared by Mr Blair Phillips, Manager Finance.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

The Towong Shire Council proposed Budget 2015-16 has been prepared for consideration by Council. Copies of the proposed Budget have been provided to Council. The proposed Budget documentation provides an overview, summary and analysis of the proposed budget and current financial position.

In accordance with the new legislative requirements below, Council is required to adopt a Budget by 30 June 2015.

Impact on Council Policy:

Council Plan Objectives

Council's 2013-2017 Council Plan has an objective of providing community leadership through the provision of accessible, open and consultative government. Council encourages appropriate community involvement in its governance processes and will aim to produce accurate, concise and easy to read reports and publications for members of our public. Further, Council's objectives include ensuring that Council's plans and budgets are both responsible and sustainable.

Strategic Resource Plan (SRP) and Long Term Financial Plan (LTFP)

The proposed Budget has been prepared within the guidelines provided by Council's Long Term Financial Plan. The updated financial outcomes for the draft SRP period and long term until 2024/25 financial year have been included within the appendices of the Budget.

Community Outcomes

The establishment of the proposed Budget 2015-2016 is a critical component in the financial management of Council's operations to ensure the delivery of appropriate services and programs to residents and ratepayers.

Financial Impact

The proposed Budget 2015-2016 establishes the financial framework of Council including income and expenditure, rating strategy, borrowings and asset management programs necessary for Council operations.

Environmental Impact

The proposed Budget contains financial provision for Council to achieve environmental outcomes for the community.

Organisational Impact

The proposed Budget 2015-2016 establishes the organisational arrangements necessary for Council's operations.

State Government Legislation:

The proposed Budget has been prepared in accordance with the relevant sections and regulations of the Local Government Act 1989 and Local Government (Planning and Reporting) Regulations 2014, which are repeated below.

Local Government Act 1989

S 127. Council must prepare a budget

1. A Council must prepare a budget for each financial year.
2. The Council must ensure that the budget contains—
 - (a) financial statements in the form and containing the matters required by the regulations;
 - (b) a description of the services and initiatives to be funded in the budget;
 - (c) a statement as to how the services and initiatives described under paragraph (b) will contribute to achieving the strategic objectives specified in the Council Plan;
 - (d) major initiatives, being initiatives identified by the Council as priorities, to be undertaken during the financial year;
 - (da) for services to be funded in the budget, the prescribed indicators of service performance that are required to be reported against in the performance statement under section 131;

- (db) the prescribed measures relating to those indicators;
 - (e) any other information required by the regulations.
3. The Council must ensure that the budget also contains:
- (a) the information the Council is required to declare under section 158(1);
 - (b) if the Council intends to declare a differential rate under section 161, the information listed in section 161 (2)
 - (c) if the Council intends to declare a differential rate under section 161A, the information listed in section 161(2).

S 129. Public notice

1. As soon as practicable after a Council has prepared a proposed budget or revised budget, the Council must give public notice.
2. A person has a right to make a submission under section 223 on any proposal contained in the proposed budget or revised budget.
3. In addition to any other requirements specified by this Act, the notice referred to in subsection (1) must:
 - (a) contain any information required by the regulations; and
 - (b) advise that copies of the proposed budget or revised budget are available for inspection for at least 28 days after the publication of the notice at:
 - the Council office and any district offices; and
 - any other place required by the regulations; and
 - (c) advise that the proposed budget or revised budget is published on the Council's Internet website for at least 28 days after the publication of the notice.
4. A copy of the proposed budget or revised budget must be available and published as set out in subsection (3)(b) and (c).

S 130. Adoption of budget or revised budget

1. A Council may adopt a budget or revised budget if it has complied with all of the relevant requirements of this Act relating to budgets and revised budgets.
2. The Council must give public notice of its decision under subsection (1).
3. The Council must adopt the budget by 30 June each year.

4. The Council must submit a copy of the budget or revised budget to the Minister within 28 days after adopting the budget under subsection (3) or adopting the revised budget under subsection (1).
5. The Minister may extend the period within which a Council must comply with subsection (4).
6. If a Council fails to submit a copy of the budget or revised budget to the Minister within the time allowed, the Secretary must ensure that details of the failure are published in the annual report of the Department.
7. A Council must give the Minister any information concerning its budget or revised budget that the Minister requests.
8. A Council must comply with subsection (7):
 - (a) within 14 days of receiving a request in writing for the information from the Minister; or
 - (b) within any longer period specified by the Minister in the request.
9. A copy of the budget or revised budget must be available for inspection by the public at:
 - (a) the Council office and any district offices; and
 - (b) any other place required by the regulations.

Local Government (Planning and Reporting) Regulations 2014

Part 3 - Budgets

9. The financial statements

For the purposes of section 127(2)(a) of the Act, the financial statements included in a budget or revised budget must—

- (a) contain a statement of capital works for the financial years to which the financial statements relate; and
- (b) be in the form set out in the Local Government Model Financial Report.

10. Other information to be included

(1) For the purposes of sections 127(2)(e) and 128(3) of the Act, a budget or revised budget must contain the following information in relation to the financial year to which the budget or revised budget relates:

- (a) a detailed list of capital works expenditure-
 - i. in relation to non-current assets classified in accordance with the model statement of capital works in the Local Government Model Financial Report; and
 - ii. set out according to asset expenditure type;

- (b) a summary of funding sources in relation to the capital works expenditure referred to in paragraph (a), classified separately as—
 - i. grants; and
 - ii. contributions; and
 - iii. Council cash; and
 - iv. borrowings;
- (c) a statement of human resources;
- (d) a summary of expenditure in relation to the human resources referred to in the statement of human resources, categorised according to the organisational structure of the Council and classified separately as—
 - i. permanent full time; or
 - ii. permanent part time;
- (e) a summary of the number of full time equivalent Council staff referred to in the statement of human resources, categorized according to the organisational structure of the Council and classified separately as—
 - i. permanent full time; or
 - ii. permanent part time;
- (f) a list of grants by type and source, classified as—
 - i. recurrent grants to be used to fund operating expenditure; or
 - ii. recurrent grants to be used to fund capital expenditure; or
 - iii. non-recurrent grants to be used to fund operating expenditure; or
 - iv. non-recurrent grants to be used to fund capital expenditure;
- (g) The total amount borrowed as at 30 June of the financial year compared with the previous financial year;
- (h) The following information in relation to borrowings (other than borrowings to refinance existing loans)-
 - i. in a budget that has not been revised, the total amount to be borrowed during the financial year compared with the previous financial year; or
 - ii. in a revised budget, any additional amount to be borrowed compared with the budget or the most recent revised budget (as applicable);
- (i) the total amount projected to be redeemed during the financial year compared with the previous financial year.

(2) For the purposes of sections 127(2)(e) and 128(3) of the Act, a budget or revised budget must contain the following information in relation to the financial year to which the budget or revised budget relates—

- a) if Council declares general rates under section 158 of the Act, the rate in the dollar to be levied for each type or class of land;
- b) the percentage change in the rate in the dollar to be levied for each type or class of land compared with the previous financial year;
- c) the estimated amount to be raised by general rates in relation to each type or class of land compared with the previous financial year;
- d) the estimated amount to be raised by general rates compared with the previous financial year;
- e) the number of assessments in relation to each type or class of land compared with the previous financial year;
- f) the number of assessments compared with the previous financial year;
- g) the basis of valuation to be used under section 157 of the Act;
- h) the estimated value of each type or class of land compared with the previous financial year;
- i) the estimated total value of land rated under section 158 of the Act compared with the previous financial year;
- j) the municipal charge under section 159 of the Act compared with the previous financial year;
- k) the percentage change in the municipal charge compared with the previous financial year;
- l) the estimated amount to be raised by municipal charges compared with the previous financial year;
- m) the rate or unit amount to be levied for each type of service rate or charge under section 162 of the Act compared with the previous financial year;
- n) the percentage change for each type of service rate or charge compared with the previous financial year;
- o) the estimated amount to be raised by each type of service rate or charge compared with the previous financial year;
- p) the estimated total amount to be raised by service rates and charges compared with the previous financial year;
- q) the estimated total amount to be raised by all rates and charges compared with the previous financial year;
- r) any significant changes that may affect the estimated amounts referred to in this subregulation to be raised.

(3) Subregulation (2) applies to a revised budget as if a reference in that subregulation to the previous financial year were a reference to the budget initially adopted under section 130 of the Act in the current financial year or the most recent revised budget (as applicable).

11. Public notice of proposed budget or revised budget

For the purposes of section 129(3)(a) of the Act, a public notice under section 129(1) of the Act must contain the following information—

- a) the date on which Council will meet to adopt its budget or revised budget;
- (j) in the case of a revised budget, a summary of reasons for the preparation of the revised budget.

State Government Policy Impacts:

Nil.

Budget Impact:

The budgetary impact is detailed in the proposed Budget 2015-2016 (Appendix 2).

Risk Assessment:

Nil.

Community Consultation/Responses:

A person has a right to make a submission under section 223 on any proposal contained in the budget.

Submissions on the proposed Budget 2015-2016 will be invited in the local media. Copies of the Proposed Budget Report 2015-2016 will be available for inspection at both the Corryong and Tallangatta Council Offices, during office hours, and on Council's website from Tuesday 14 April 2015 until Monday 18 May 2015.

Submissions on any proposal contained in the proposed Budget may be lodged at either the Tallangatta or Corryong Office during that period.

Any submissions received will be tabled at an Ordinary Meeting of Council on Tuesday 2 June 2015 and any person or persons requesting that they wish to appear or be represented will be heard.

Discussion/Officers View:

Nil.

RECOMMENDATION:

THAT:

- 1. COUNCIL ENDORSE THE PROPOSED BUDGET 2015/16 AS PRESENTED.**
- 2. THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO:**
 - a. GIVE PUBLIC NOTICE OF THE PREPARATION OF THE PROPOSED BUDGET IN ACCORDANCE WITH SECTION 129(1) OF THE LOCAL GOVERNMENT ACT 1989; AND**
 - b. MAKE AVAILABLE FOR PUBLIC INSPECTION THE INFORMATION REQUIRED TO BE MADE AVAILABLE BY THE LOCAL GOVERNMENT (PLANNING AND REPORTING) REGULATIONS 2014; AND**
- 3. AT THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 2 JUNE 2015 AT WALWA BUSH NURSING CENTRE TO:**
 - a. CONSIDER ANY SUBMISSIONS IN RELATION TO THE PROPOSED BUDGET;**
 - b. HEAR ANY PERSON OR THEIR REPRESENTATIVE IN SUPPORT OF THEIR SUBMISSION; AND**
 - c. CONSIDER THE ADOPTION OF THE PROPOSED BUDGET.**

9.3 Action Sheet Reports (06/05/0010-EA)

Items requiring action from the 3 March 2015 Council Meeting are attached at Appendix 3.

RECOMMENDATION:

THAT THE REPORT BE NOTED.

9.4 Council Plan Priorities (07/05/0022-DCCS)

The monthly updates on the 2013-2017 Council Plan priorities are attached at Appendix 4 for information.

RECOMMENDATION:

THAT THE REPORT BE NOTED.

9.5 Performance Reporting Graphs (DCCS)

The Performance Reporting Graphs are attached at Appendix 5 for information.

RECOMMENDATION:

THAT THE REPORT BE NOTED.

10 **Community wellbeing**

The Community Wellbeing report is presented every second month. The next report is due in May 2015.

11 **Asset management**

The Asset Management report is presented every second month. The next report is due in May 2015.

12 **Land-use planning**

No Planning reports.

13 **Environmental sustainability**

The Environmental Sustainability report is presented every second month. The next report is due in May 2015.

14 Economic and tourism development

The Economic Development report is presented every second month. The next report is due in May 2015.

14.1 Tallangatta Holiday Park Planning Study (04/11/0045-MED)

Disclosure of Interests (S.80C):

This report was prepared by Ms Lauren Elvin, Manager Economic Development.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

The Tallangatta Holiday Park (Lakelands Caravan Park) is owned and managed by Goulburn Murray Water and is considered to be a key piece of tourism infrastructure in the Tallangatta township.

The Tallangatta Holiday Park Planning Study was commissioned during a period of uncertainty about the future of the park. There was a period of instability in the Park's management and the community were concerned that the Park may close. In response to these concerns, Council made a decision to investigate the long term viability of the Park as well as options for its development should an opportunity arise to acquire the management rights to the Park.

The final report sets out recommendations for operational management models and infrastructure improvements which could be undertaken should Council acquire the park in the future, taking into account opportunities to grow tourism markets, improve access to sites, adhere to legislative requirements and provide for current park users.

Impact on Council Policy:

Nil.

State Government Policy Impacts:

Nil.

Budget Impact:

Nil.

Risk Assessment:

Nil.

Community Consultation/Responses:

Through the preparation of the report there were three significant community consultations held. A survey of users was conducted during the peak holiday period and two community consultation sessions were held. Community responses were taken into account during the preparation of the report.

It became apparent during the consultation that some Park users were not aware of the limitations of their permits. This was particularly the case for those Park users who had Annual Permits on prime sites within the Park and had developed infrastructure on those sites. As a consequence of the consultation, Park users are now better informed about their rights and responsibilities.

Discussion/Officers View:

Should a decision regarding the Tallangatta Holiday Park be required by Council, this report will provide information to support Council's decision making. A copy of the Study is attached at Appendix 6 for information.

RECOMMENDATION:

THAT THE REPORT BE NOTED.

14.2 Corryong Saleyards Futures Study (05/01/0145-MED)

Disclosure of Interests (S.80C):

This report was prepared by Ms Lauren Elvin, Manager Economic Development.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

The Corryong Saleyards are owned and managed by the Towong Shire Council. On 28 June 1985, Council entered into a lease with Jeff Cooper and Co for the site for a period of nine years and 364 days. On 20 July 1985, that lease was extended to a period of 30 years. The lease on the property expires on 27 June 2015. As provided for by the lease conditions, Mr Cooper erected cattle scales at the Saleyards and has operated those scales for the past 29 years.

GHD were engaged to undertake the Corryong Saleyards Futures Study in order to provide Council with clear recommendations for the future of the Saleyards.

Four options were developed and workshopped with Council as part of the study development. The study does not recommend re-entering into a lease agreement for the facility. As such Council will need to negotiate with Mr Cooper regarding the removal of his equipment and infrastructure, in line with the lease.

Of the preferred options identified through the workshop, Option 1: High investment was identified as the preferred option, followed closely by Option 4: Sell the facility.

Impact on Council Policy:

Nil.

State Government Policy Impacts:

Nil.

Budget Impact:

The budget impacts of the four options available to Council are detailed on page 38 of the report. A summary of the investment required for each option follows:

Option 1:	High investment	\$97,165
Option 2:	Low investment	\$27,500
Option 3:	Weigh and load only	\$27,500
Option 4:	Sell facility	Estimated income of between \$100 - \$200K

Risk Assessment:

There is a risk inherent in the operation of saleyard facilities. The report details the current risks and provides a recommendation to minimise risks associated with the recommended operating model.

There is also a risk around investing at the level recommended by Option 1: High investment. This risk could be mitigated by spreading the recommended investment over a period of years, with a base level of investment made immediately and further investment in soft floor yards and covered areas being made should the operational model prove viable.

Community Consultation/Responses:

Through the process of preparing the report, GHD engaged with key stakeholders including operators of nearby saleyard facilities and industry groups. GHD also engaged with buyers, sellers, transporters and community groups and conducted an open survey process to allow for input from any interested party.

Detailed information on the consultation and outcomes is included within the final report attached at Appendix 7 for information.

Discussion/Officers View:

The final Corryong Saleyards Futures Study provides detailed recommendations for the future operation of the Corryong Saleyards. The final recommendations are based on the outcomes of the Council workshop where there were two options which were highly rated through the multi-criteria analysis exercise. The option ratings were:

Option 1:	High investment	73%
Option 2:	Low investment	61%

Option 3:	Weigh and load only	48%
Option 4:	Sell facility	72%

While the high investment model is rated most highly by Council, careful consideration of the quantum and timing of the investment associated with this option should be considered to manage the risk.

RECOMMENDATION:

THAT COUNCIL CONSIDER THE REPORT AND MAKE A DETERMINATION AS TO THE IMPLEMENTATION OF THE RECOMMENDATIONS.

15 Councillor reports

15.1 Tallangatta Show Friday (Cr Wortmann)

Date	6 March 2015
Details About the Activity	I attended the Friday evening part of the show. There was very large number of horse competitors, which always leads to a very successful show. The dog jumping is always a highlight and attracted a lot of interest. Later in the night Danny Phegan provided the music which was enjoyed by the crowd. From the conversations I have had the Tallangatta Show was well attended.

15.2 Meeting with Minister for Local Government (Cr Wortmann)

Date	11 March 2015
Details About the Activity	<p>Juliana and I travelled to Melbourne to meet with the Minister for Local Government Natalie Hutchins. The meeting was scheduled for one hour and was shortened to half an hour which was disappointing. I must admit the Minister and her adviser Mr Pat Cook had researched the Towong Shire. Juliana gave a brilliant presentation. Juliana started with an overview of the Towong Shire and the organisational structure of the Council. She then highlighted the challenges we are facing.</p> <ul style="list-style-type: none">- Commonwealth Grant Funding 3 year indexation freeze (\$658,000).- Reduction in share of Commonwealth funding (roads).- Rate Capping at CPI (currently 1.7%).- Uncertainty around State Funding (eg: Country Roads and Bridges and Local Government Infrastructure Fund). <p>Juliana then gave an overview of the major projects we have achieved in Towong and the current projects that we are working on at present.</p> <p>She then outlined what we have done to create savings and efficiencies within our organisation.</p> <ul style="list-style-type: none">-Organisational Structure/Resourcing (\$250,000).

- Motor Vehicle Policy (\$130,000 pa).
- Banking (\$16,470pa).
- Fuel Supply Arrangements (\$8,701pa).
- Insight 360 (improved plant efficiency).
- In-house garbage collection services (\$70,000 pa).
- Shared Services (rates and property for Indigo).

Juliana then explained our Long Term Financial Plan and how we compare alongside similar rural Councils. Towong does compare very well against our other Rural Councils.

Juliana concluded the presentation by illustrating examples of how rate capping will effect Towong Shire and the key issues that rate capping will create into the future.

- In terms of rate capping, will there be adequate protection for Councils like Towong.
- Who will meet the costs of the ESC process.
- Formula for allocating State Funds for roads and bridges.
- Request that the State lobby for change to the (minimum grant) for FAGS.
- The financial and resource burden that Emergency ----
- Management places on rural Councils.

I believe the meeting was very worthwhile and the Minister and her advisor were very interested in our shared services project and other possible collaborations with neighbouring Councils.

They did look at each other when Juliana said we no longer purchase new cars for the organisation.

15.3 Towong Racecourse Grandstand Opening (Cr Wortmann)

Date	7 March 2015
Details About the Activity	<p>I was invited to this great day and was joined by Councillors Peter Joyce and Debi Gadd and project Manager Charlie Bird at the opening of the restored Towong Racecourse Grandstand. There was a large crowd on hand to witness the opening conducted by Mr Rohan Whitehead and Towong Turf Club President Mr Alex Mackinnon and myself. The project in total cost \$230,370 and was a collaboration between State and Local Government and the Community. I thank all the people who contributed to this wonderful outcome, especially DEPI \$167,200 and the Corryong Community \$40,000.</p>

15.4 Magorra Park Multi-Purpose Community Hub (Cr Wortmann)

Date	8 March 2015
Details About the Activity	<p>I was invited to jointly open the new facility. It was a glorious Autumn day and a very large crowd was in attendance at the Mitta Muster to witness the opening. Also present was the Member for Benambra Bill Tilley, Cr Mary Fraser, Cr Aaron Scales Rodney Wangman, Anne Bowler and Andrew Kaye.</p> <p>The building will provide football and netball change rooms, make provision for a new child care and kindergarten space, visiting medical rooms and improved access for all people and large function room. The State Government contributed \$500,000, Towong Shire Council \$250,000 and the Mitta Valley community \$250,000 which I commented was a sensational achievement to raise that large amount in such a short time period.</p> <p>I thanked the Project Control Group, Charlie Bird and Andrew Kaye our project managers, the builder Travis Barker and his foreman Rick Palmer and last but by no means least Scott Giltrap for their hard work and long hours they put in to achieve this magnificent result.</p>

	<p>Mr Scott Giltrap spoke next and again thanked the numerous people who contributed to this project.</p> <p>The building was officially opened at the conclusion of the speeches.</p>
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15.5 Biggara Fire Station Opening (Cr Wortmann)

Date	21 March 2015
Details About the Activity	<p>Paul King Region 24 Operations Manager was the Master of Ceremonies for this event. Paul gave a speech about the history of the project and how CFA is community focused.</p> <p>Bill Tilley Member for Benambra spoke about how pleased he was to see the Biggara Brigade finally see their new station completed. It is one of a number of new Fire Stations that have been built in the electorate, which is terrific investment in those communities.</p> <p>Chief Officer Euan Ferguson spoke extremely passionately about the CFA and its members. He spoke at length about CFA being a gender equal organisation and how new Fire Stations with change rooms and toilet facilities definitely helps towards attracting female recruits to the CFA which is vital for the future of the organisation.</p> <p>Gordon Nicholas the Biggara Captain gave a great speech reciting stories of the Brigade from different eras of history.</p> <p>Bill Tilley, Euan Ferguson and Gordon Nicholas unveiled the plaque to officially open the new Biggara Fire Station. The Station cost was \$318,000.</p> <p>Chief Officer Euan Ferguson presented 31 Service Medals to brigade members for years of service to the CFA (representing 920 years of service).</p> <p>Significant Service Awards were as follows: 40 years: Raymond Rixon, Gordon Nicholas, Leonard Lebner and Greg Wild. 50 Years: Desmond McKimmie and John Whitsed.</p>

	55 Years: William Whitehead, Keith Whitsed and Roscoe Damm.
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15.6 Cudgewa Recreation Reserve Triennial Meeting (Cr Wortmann)

Date	25 March 2015
Details About the Activity	<p>I was invited to Chair the meeting to elect the executive and committee members.</p> <p>Mr Norm Sharp was re elected as president and Mr Tony Jarvis was elected Secretary Treasurer of the Committee. All in attendance filled the other vacancies on the new committee.</p>

RECOMMENDATION:

THAT THE COUNCILLOR REPORTS BE NOTED.

16 Urgent business

17 Committee minutes

17.1 Emergency Management Planning Committee (Cr Wortmann)

The unconfirmed minutes of the Emergency Management Planning Committee meeting held on 4 March 2015 are attached at Appendix 8 for information.

RECOMMENDATION:

THAT THE UNCONFIRMED EMERGENCY MANAGEMENT PLANNING COMMITTEE MINUTES BE NOTED.

17.2 Tallangatta Community Centre Advisory Committee (02/11/0001-EA)

The unconfirmed minutes of the Tallangatta Community Centre Advisory Committee meeting held on 11 March 2015 are attached at Appendix 9 for information.

RECOMMENDATION:

THAT THE UNCONFIRMED TALLANGATTA COMMUNITY CENTRE ADVISORY COMMITTEE MINUTES BE NOTED.

18 Occupational health and safety

18.1 Occupational Health and Safety Report (06/04/0212-DCCS)

The Occupational Health and Safety report is presented every second month. The next report is due in May 2015.

18.2 OHS Committee (06/04/0212-DCCS)

The unconfirmed minutes of the meeting held on 5 March 2015 are attached at Appendix 10 for information.

RECOMMENDATION:

THAT THE UNCONFIRMED OCCUPATIONAL HEALTH AND SAFETY COMMITTEE MINUTES BE NOTED.

19 Council policies (10/01/0007-CEO)

The following policy was tabled for review at the 3 February 2015 Council meeting and is presented at Appendix 11 for adoption. Please note that recommended changes are shown in blue.

- OH and S Committee Constitution (DCCS)

RECOMMENDATION:

THAT THE THAT THE OH AND S COMMITTEE CONSTITUTION AS AMENDED BE ADOPTED.

The following policies are attached at Appendix 12 for review. Councillors are requested to provide feedback on the policy to the relevant officer by 5 May 2015.

- Disability Access (DCCS)
- Disabled Access Funding (DTS)
- Investment (DCCS)
- OH and S (DCCS)
- Renewable Energy and Development (MED)
- Stock grid (DTS)

- Temporary road closure (DTS)

20 Sealing of documents

No documents require sealing.

21 Confidential

In accordance with S77(2) information is 'confidential information' if:

- (a) the information was provided to the Council or a special committee in relation to a matter considered by the Council or special committee at a meeting closed to members of the public and the Council or special committee has not passed a resolution that the information is not confidential; or
- (b) the information has been designated as confidential information by a resolution of the Council or a special committee which specifies the relevant ground or grounds applying under section 89(2) and the Council or special committee has not passed a resolution that the information is not confidential; or
- (c) subject to sub-section (3), the information has been designated in writing as confidential information by the Chief Executive Officer specifying the relevant ground or grounds applying under section 89(2) and the Council has not passed a resolution that the information is not confidential.

In accordance with Section 89(2) and 89(3) of the Local Government Act 1989,

(2) A Council or special committee may resolve that the meeting be closed to members of the public if the meeting is discussing any of the following—

- (a) personnel matters;
- (b) the personal hardship of any resident or ratepayer;
- (c) industrial matters;
- (d) contractual matters;
- (e) proposed developments;
- (f) legal advice;
- (g) matters affecting the security of Council property;
- (h) any other matter which the Council or special committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public.

(3) If a Council or special committee resolves to close a meeting to members of the public the reason must be recorded in the minutes of the meeting

No Confidential reports.