TABLE OF CONTENTS

1 Opening Prayer ........................................................................................................... 4
2 Councillor and Officer presence at the meeting .......................................................... 4
3 Apologies and granting of leave of absence ............................................................... 4
4 Declaration of pecuniary interest and/or conflict ....................................................... 4
5 Confirmation of minutes ................................................................................................ 5
6 Petitions, joint letters and declarations ...................................................................... 5
7 Assembly of Councillors .............................................................................................. 5
8 Open Forum ................................................................................................................. 5
9 Organisational improvement ....................................................................................... 6
  9.1 Finance Report as at 31 October 2015 (DCCS) ....................................................... 6
  9.2 Occupational Health and Safety Report (06/04/0212-DCCS) .............................. 18
  9.3 Mayoral and Councillor Allowance (07/05/0007-DCCS) ...................................... 18
  9.4 Draft Domestic Animal Management Plan (01/04/0093-DTS) ............................. 21
  9.5 Australia Day Community Awards 2015 (07/06/0002-EA) .................................... 24
  9.6 Action Sheet Reports (06/05/0010-EA) ................................................................. 25
  9.7 Council Plan Priorities (07/05/0022-DCCS) .......................................................... 26
  9.8 Performance Reporting Graphs (DCCS) ................................................................ 26
10 Community wellbeing .............................................................................................. 27
  10.1 Community Wellbeing Report (01/07/0004-DTS) .............................................. 27
  10.2 Budget 2015/16 – library stock (04/08/0006-DCCS) ........................................ 27
11 Asset management .................................................................................................... 30
  11.1 Road Opening Request – Sirls Road (311900-DTS) ............................................ 31
12 Land-use planning .................................................................................................... 33
  12.1 Towong Planning Scheme Amendment C25 - Rural Living Zone ........................ 33
  Amendment (03/02/0032-CEO) ................................................................................ 33
13 Environmental sustainability ..................................................................................... 39
14 Economic and tourism development ....................................................................... 39
  14.1 Economic Development Report (05/01/0001-MED) .......................................... 39
15 Councillor reports ..................................................................................................... 43
  15.1 Mitta Valley Library Meeting (Cr Scales) ............................................................... 43
  15.2 Timber Towns (Cr Gadd) ................................................................................... 43
  15.3 ACSUM (Cr Fraser) ............................................................................................ 43
  15.4 Wodonga Cup (Cr Fraser) .................................................................................. 43
  15.5 Environment Meeting Victorian Water Plan (Cr Fraser) ...................................... 44
  15.6 ACSUM (Cr Joyce) ........................................................................................... 44
  15.7 Murray Darling Association (Cr Wortmann) ....................................................... 44
15.8 Upper Murray Health AGM (Cr Wortmann).................................................................44
15.9 Launch of Victoria’s Regional Statement – Milawa with Premier (Cr Wortmann).........................................................................................................................44
16 Urgent business..................................................................................................................44
17 Committee minutes...........................................................................................................45
  17.1 Lake Hume Land and On-Water Management Plan Community Reference Group (Cr Wortmann)........................................................................................................45
  17.2 OHS Committee (06/04/0212-DCCS)...........................................................................45
  17.3 MAV Regional Forum (CEO)........................................................................................45
18 Council policies (10/01/0007-CEO)................................................................................46
19 Sealing of documents.........................................................................................................47
  19.1 Section 173 Agreement – Kay Attali and Alexander Ross Patrick Pennington and Towong Shire Council (259950).....................................................................47
20 Confidential.......................................................................................................................48
  20.1 Town Maintenance Contracts (DTS).............................................................................49
The Mayor declared the meeting open the time being 10.00 am.

1  **Opening Prayer**

“Almighty God, we ask that you be present at this meeting to assist us in our service to the Community through Local Government.

We pray that our decisions will be wise and taken with goodwill and clear conscience.

Amen.”

2  **Councillor and Officer presence at the meeting**

Present:  Crs Wortmann, Scales, Fraser, Gadd and Joyce

<table>
<thead>
<tr>
<th>In Attendance</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>J Phelps</td>
<td>Chief Executive Officer</td>
</tr>
<tr>
<td>J Heritage</td>
<td>Director Technical Services</td>
</tr>
<tr>
<td>J Shannon</td>
<td>Director Community and Corporate Services</td>
</tr>
</tbody>
</table>

3  **Apologies and granting of leave of absence**

Nil.

4  **Declaration of pecuniary interest and/or conflict**

For the purpose of this section, Councillors must disclose the nature of the conflict of interest in accordance with s79(2) of the Local Government Act.

Cr Wortmann declared a Direct Interest in Item 12.1 - Towong Planning Scheme Amendment C25 - Rural Living Zone Amendment.
5  Confirmation of minutes

10 November 2015

CR FRASER
CR JOYCE

THAT THE MINUTES OF THE ORDINARY MEETING HELD ON 10 NOVEMBER 2015 AS CIRCULATED BE CONFIRMED.

CARRIED

6  Petitions, joint letters and declarations

Nil.

7  Assembly of Councillors

A written record of the Assemblies of Councillors from 10 to 24 November 2015 is included at Appendix 1.

CR FRASER
CR SCALES

THAT THE INFORMATION BE NOTED.

CARRIED

8  Open Forum

<table>
<thead>
<tr>
<th>NAME</th>
<th>TOPIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs Beverley Stewart</td>
<td>Mrs Stewart sought information relating to maintenance of the Tallangatta Memorial Hall and the intended use of the community room in the Tallangatta Integrated Community Centre.</td>
</tr>
</tbody>
</table>
9 Organisational improvement

9.1 Finance Report as at 31 October 2015 (DCCS)

Disclosure of Interests (S.80C):

This report was prepared by Mr Blair Phillips, Manager Finance.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

OPERATING RESULT

<table>
<thead>
<tr>
<th>Note</th>
<th>Oct-15 (Actual) $'000</th>
<th>Oct-15 (Budget) $'000</th>
<th>YTD (Actual) $'000</th>
<th>YTD (Budget) $'000</th>
<th>YTD (Variance) $'000</th>
<th>YTD %</th>
<th>2015/16 Full Year (Budget) $'000</th>
<th>2015/16 Full Year (Achieved) $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>1</td>
<td>176</td>
<td>177</td>
<td>8,923</td>
<td>9,529</td>
<td>(606)</td>
<td>(6%)</td>
<td>15,081</td>
</tr>
<tr>
<td>Expenditure</td>
<td>2</td>
<td>617</td>
<td>966</td>
<td>2,806</td>
<td>3,618</td>
<td>812</td>
<td>22%</td>
<td>14,019</td>
</tr>
<tr>
<td>Surplus/ (Deficit)</td>
<td></td>
<td>(441)</td>
<td>(789)</td>
<td>6,117</td>
<td>5,911</td>
<td>206</td>
<td>3%</td>
<td>1,062</td>
</tr>
</tbody>
</table>

Table 1: Operating Result

Note 1:
In the 2014/15 financial year an early payment of $1.8 million was received for part of the 2015/16 Financial Assistance Grants allocation from the Victorian Grants Commission. This has resulted in receiving $457,000 less per quarterly instalment than originally budgeted in 2015/16. This will be a permanent variance for 2015/16.

Council is yet to receive the funding of $180,000 for the Corryong Swimming Pool upgrade. It is anticipated to be received when works commence in March 2016 (timing variance).
Note 2:
Expenses that are currently less than budget at this point in time include:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wyeebo Multi Purpose Facility</td>
<td>$233,000</td>
</tr>
<tr>
<td>(timing variance – works commenced in late October 2015)</td>
<td></td>
</tr>
<tr>
<td>Staff costs</td>
<td>$131,000</td>
</tr>
<tr>
<td>(timing variance). We are currently operating at 62.8 EFT v Budget of 68.3 EFT</td>
<td></td>
</tr>
<tr>
<td>Corryong Tennis Court project</td>
<td>$91,000</td>
</tr>
<tr>
<td>(timing variance)</td>
<td></td>
</tr>
<tr>
<td>Grading</td>
<td>$67,000</td>
</tr>
<tr>
<td>(timing variance)</td>
<td></td>
</tr>
<tr>
<td>Kerbsdie Collection service</td>
<td>$55,000</td>
</tr>
<tr>
<td>(timing variance)</td>
<td></td>
</tr>
<tr>
<td>Plant and equipment fuel</td>
<td>$50,000</td>
</tr>
<tr>
<td>(timing variance)</td>
<td></td>
</tr>
</tbody>
</table>

Grant Income

<table>
<thead>
<tr>
<th></th>
<th>Note</th>
<th>Oct-15</th>
<th>YTD</th>
<th>YTD</th>
<th>YTD</th>
<th>YTD</th>
<th>2015/16 Full Year</th>
<th>2015/16 Full Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td>%</td>
<td>$’000</td>
<td>%</td>
</tr>
<tr>
<td>Recurring</td>
<td>1</td>
<td>27</td>
<td>754</td>
<td>1,196</td>
<td>(442)</td>
<td>(37%)</td>
<td>5,418</td>
<td>14%</td>
</tr>
<tr>
<td>Non-Competitive</td>
<td>3</td>
<td>13</td>
<td>-</td>
<td>13</td>
<td>-</td>
<td>0%</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Competitive</td>
<td>2</td>
<td>76</td>
<td>234</td>
<td>398</td>
<td>(164)</td>
<td>(41%)</td>
<td>934</td>
<td>25%</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>106</td>
<td>1,001</td>
<td>1,594</td>
<td>(593)</td>
<td>(37%)</td>
<td>6,352</td>
<td>16%</td>
</tr>
</tbody>
</table>

Table 2: Grant Income

Note 1:
In the 2014/15 financial year an early payment of $1.8 million was received for part of the 2015/16 Financial Assistance Grants allocation from the Victorian Grants Commission. This has resulted in receiving $457,000 less per quarterly instalment than originally budgeted in 2015/16. This will be a permanent variance for 2015/16.
Note 2:
Funding that has not yet been received per budget includes:

<table>
<thead>
<tr>
<th>Project</th>
<th>Amount</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corryong Swimming Pool upgrade</td>
<td>$180,000</td>
<td>(timing variance – funding now expected to be received in March 2016 when upgrade works commence)</td>
</tr>
<tr>
<td>Corryong Pre-School upgrade</td>
<td>$79,000</td>
<td>(timing variance – funding expected to be received in December 2015)</td>
</tr>
</tbody>
</table>

Funding that has been received in advance of budget or is unbudgeted includes:

<table>
<thead>
<tr>
<th>Project</th>
<th>Amount</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Magorra Park</td>
<td>$40,000</td>
<td>(unbudgeted income offset by additional expenditure)</td>
</tr>
<tr>
<td>Community Development projects</td>
<td>$35,000</td>
<td>(timing variance)</td>
</tr>
<tr>
<td>L2P Program</td>
<td>$25,000</td>
<td>(timing variance)</td>
</tr>
</tbody>
</table>
Grants received Year-to-Date (YTD) are shown in the following table:

<table>
<thead>
<tr>
<th>Grants</th>
<th>$'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recurring</td>
<td></td>
</tr>
<tr>
<td>VGC General Purpose Funding</td>
<td>266</td>
</tr>
<tr>
<td>VGC Local Roads Funding</td>
<td>164</td>
</tr>
<tr>
<td>Library</td>
<td>103</td>
</tr>
<tr>
<td>Municipal Emergency Response Program</td>
<td>60</td>
</tr>
<tr>
<td>Maternal and Child Health</td>
<td>47</td>
</tr>
<tr>
<td>Weed Project</td>
<td>30</td>
</tr>
<tr>
<td>Corryong Pre School</td>
<td>26</td>
</tr>
<tr>
<td>Tallangatta Pre School</td>
<td>15</td>
</tr>
<tr>
<td>State Emergency Service Corryong</td>
<td>13</td>
</tr>
<tr>
<td>State Emergency Service Tallangatta</td>
<td>13</td>
</tr>
<tr>
<td>Berringa Pre School</td>
<td>10</td>
</tr>
<tr>
<td>State Emergency Service Mitta</td>
<td>7</td>
</tr>
<tr>
<td>Total Recurring Grants</td>
<td>754</td>
</tr>
<tr>
<td>Competitive and Non-Competitive</td>
<td></td>
</tr>
<tr>
<td>Corryong Tennis Courts Grant</td>
<td>90</td>
</tr>
<tr>
<td>L2P Program</td>
<td>47</td>
</tr>
<tr>
<td>Magorra Park (DSE)</td>
<td>40</td>
</tr>
<tr>
<td>Our Valley Our Future</td>
<td>27</td>
</tr>
<tr>
<td>Pre-School Cluster</td>
<td>20</td>
</tr>
<tr>
<td>Community Access</td>
<td>13</td>
</tr>
<tr>
<td>Freeza Funding</td>
<td>6</td>
</tr>
<tr>
<td>Community Health and Wellbeing</td>
<td>4</td>
</tr>
<tr>
<td>Total Competitive and Non-Competitive Grants</td>
<td>247</td>
</tr>
<tr>
<td><strong>Total Grants Received</strong></td>
<td><strong>1,001</strong></td>
</tr>
</tbody>
</table>

Table 3: Grant Income received
Unexpended Grants and Restricted Funds

Where Council has received grants that are required to be expended in a specified manner, but the funds have not yet been expended, the grant is recognised as an unexpended grant or restricted funds. This identifies cash holdings that are required to be spent on a specified purpose and are not available for other Council priorities.

The following table provides a listing of current unexpended grants and restricted funds:

<table>
<thead>
<tr>
<th>Unexpended Grants</th>
<th>$’000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tallangatta Integrated Community Centre</td>
<td>522</td>
</tr>
<tr>
<td>Country Roads and Bridges</td>
<td>305</td>
</tr>
<tr>
<td>Wyeeboo Multi Purpose Facility</td>
<td>117</td>
</tr>
<tr>
<td>Corryong Tennis Courts Grant</td>
<td>90</td>
</tr>
<tr>
<td>Community Access</td>
<td>86</td>
</tr>
<tr>
<td>Our Valley Our Future</td>
<td>84</td>
</tr>
<tr>
<td>Tallangatta Neighbourhood House</td>
<td>51</td>
</tr>
<tr>
<td>L2P Program</td>
<td>48</td>
</tr>
<tr>
<td>Flood Recovery Officer</td>
<td>42</td>
</tr>
<tr>
<td>Library</td>
<td>37</td>
</tr>
<tr>
<td>Weed Project</td>
<td>37</td>
</tr>
<tr>
<td>Local Gov Business Collaboration</td>
<td>32</td>
</tr>
<tr>
<td>High Country Rail Trail Upgrade (DSE)</td>
<td>28</td>
</tr>
<tr>
<td>Freeza Funding</td>
<td>14</td>
</tr>
<tr>
<td>Bushfire Management Overlay</td>
<td>13</td>
</tr>
<tr>
<td>Health Promotions (Walk to School)</td>
<td>13</td>
</tr>
<tr>
<td>Children Services Review</td>
<td>10</td>
</tr>
<tr>
<td>Improving Liveability of Older People</td>
<td>6</td>
</tr>
<tr>
<td>The Narrows Project</td>
<td>2</td>
</tr>
<tr>
<td>Fire Access Track Maintenance</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total Unexpended Grants</strong></td>
<td><strong>1,538</strong></td>
</tr>
</tbody>
</table>

Table 4: Unexpended Grants and Restricted Funds
CASH POSITION

Cash on Hand

The cash position moved during the month as detailed below:

<table>
<thead>
<tr>
<th></th>
<th>Current Month Oct-15</th>
<th>Prior Month Sep-15</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unexpended Grants</td>
<td>1,537,907</td>
<td>1,825,032</td>
<td>(287,125)</td>
</tr>
<tr>
<td>Other Provisions and Reserves</td>
<td>425,706</td>
<td>425,706</td>
<td>-</td>
</tr>
<tr>
<td>Restricted Funds</td>
<td>1,963,613</td>
<td>2,250,738</td>
<td>(287,125)</td>
</tr>
<tr>
<td>Provision for Employee Entitlements</td>
<td>1,145,657</td>
<td>1,145,657</td>
<td>-</td>
</tr>
<tr>
<td>Other Unrestricted Funds</td>
<td>7,524,957</td>
<td>7,657,980</td>
<td>(133,023)</td>
</tr>
<tr>
<td>Total Unrestricted Funds</td>
<td>8,670,614</td>
<td>8,803,637</td>
<td>(133,023)</td>
</tr>
<tr>
<td>Section 86 Committee Funds</td>
<td>136,246</td>
<td>136,246</td>
<td>-</td>
</tr>
<tr>
<td>Total Investments</td>
<td>10,770,472</td>
<td>11,190,621</td>
<td>(420,148)</td>
</tr>
<tr>
<td>Bank and Cash on Hand</td>
<td>975</td>
<td>975</td>
<td>-</td>
</tr>
<tr>
<td>Total Cash</td>
<td>10,771,447</td>
<td>11,191,596</td>
<td>(420,148)</td>
</tr>
</tbody>
</table>

Average Interest Rate

- 2.77%
- 2.75%
**Investments**

Investments were made up of the following at the month end:

<table>
<thead>
<tr>
<th>Date</th>
<th>Product</th>
<th>Institution</th>
<th>Principal</th>
<th>Yield</th>
<th>Term</th>
<th>Rating</th>
<th>Maturity</th>
</tr>
</thead>
<tbody>
<tr>
<td>16/06/2015</td>
<td>Term Deposit</td>
<td>NAB</td>
<td>1,007,479</td>
<td>2.87%</td>
<td>154 Days</td>
<td>A1+</td>
<td>17/11/2015</td>
</tr>
<tr>
<td>21/07/2015</td>
<td>Term Deposit</td>
<td>NAB</td>
<td>1,000,000</td>
<td>2.87%</td>
<td>182 Days</td>
<td>A1+</td>
<td>19/01/2016</td>
</tr>
<tr>
<td>16/09/2015</td>
<td>Term Deposit</td>
<td>NAB</td>
<td>2,000,000</td>
<td>2.85%</td>
<td>180 Days</td>
<td>A1+</td>
<td>16/03/2016</td>
</tr>
<tr>
<td>22/07/2015</td>
<td>Term Deposit</td>
<td>AMP</td>
<td>1,500,000</td>
<td>2.90%</td>
<td>271 Days</td>
<td>A1</td>
<td>18/04/2016</td>
</tr>
<tr>
<td>8/07/2015</td>
<td>Term Deposit</td>
<td>Bank of Queensland</td>
<td>1,000,000</td>
<td>2.95%</td>
<td>187 Days</td>
<td>A2</td>
<td>11/01/2016</td>
</tr>
<tr>
<td>27/10/2015</td>
<td>Term Deposit</td>
<td>ME Bank</td>
<td>1,000,000</td>
<td>2.85%</td>
<td>126 Days</td>
<td>A2</td>
<td>1/03/2016</td>
</tr>
<tr>
<td>26/06/2015</td>
<td>Term Deposit</td>
<td>WAW</td>
<td>828,032</td>
<td>2.85%</td>
<td>199 Days</td>
<td>N/A</td>
<td>11/01/2016</td>
</tr>
<tr>
<td>N/A</td>
<td>Online Saver</td>
<td>Westpac</td>
<td>2,298,716</td>
<td>2.25%</td>
<td>On Call</td>
<td>AA-</td>
<td>N/A</td>
</tr>
<tr>
<td>N/A</td>
<td>S86 Committees</td>
<td>Various</td>
<td>136,246</td>
<td>4.68%</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Total Investments: 10,770,472

Table 5: Investments at month end

**RECEIVABLES**

**Rates, Municipal Charge, Waste Management Charge and Waste Collection Charge**

The breakdown of rates received for the current month and year-to-date is shown in the following table and graph:

<table>
<thead>
<tr>
<th>Levied 2015/16</th>
<th>Amount</th>
<th>Received Oct-15</th>
<th>% Collected Oct-15</th>
<th>Received YTD</th>
<th>Collected YTD</th>
<th>Balance Outstanding</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$8,453,331</td>
<td>$579,670</td>
<td>6.9%</td>
<td>$2,706,789</td>
<td>32.0%</td>
<td>$5,746,543</td>
</tr>
<tr>
<td>Arrears prior to 2015/16</td>
<td>$524,863</td>
<td>$49,531</td>
<td>9.4%</td>
<td>$226,809</td>
<td>43.2%</td>
<td>$298,054</td>
</tr>
</tbody>
</table>

Total Charges: $629,202, 2,933,598, 6,044,596

*Note – rates were struck in August 2015. Quarterly instalments are due at the end of September, November, February and May.*
Sundry Debtors

The Sundry Debtors outstanding at month end and the movement from the prior month is shown below:

<table>
<thead>
<tr>
<th>Sundry Debtors</th>
<th>Future Due Date</th>
<th>Current</th>
<th>30 Days</th>
<th>60 Days</th>
<th>90+ Days</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 2015</td>
<td>20,953</td>
<td>53,269</td>
<td>60,618</td>
<td>132</td>
<td>11,858</td>
<td>146,830</td>
</tr>
<tr>
<td>September 2015</td>
<td>32,591</td>
<td>91,612</td>
<td>8,165</td>
<td>4,631</td>
<td>11,142</td>
<td>148,142</td>
</tr>
<tr>
<td>Movement</td>
<td>(11,638)</td>
<td>(38,343)</td>
<td>52,453</td>
<td>(4,499)</td>
<td>715</td>
<td>(1,312)</td>
</tr>
</tbody>
</table>

Future Due Date Future Due Date Current 30+ Days 60+ Days 90+ Days Total
$0 $20,000 $40,000 $60,000 $80,000 $100,000 $120,000 $140,000 $160,000 $180,000
Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun

Future Due Date Current 30+ Days 60+ Days 90+ Days
Significant debtors (> $1,000) with ageing of greater than 90 days are as follows:

<table>
<thead>
<tr>
<th>Debtor</th>
<th>Amount</th>
<th>Description</th>
<th>RO</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debtor 8411</td>
<td>$1,580</td>
<td>Contribution</td>
<td>JS</td>
<td>Payment has been requested.</td>
</tr>
<tr>
<td>Debtor 17007</td>
<td>$1,540</td>
<td>Cost recovery for slashing</td>
<td>JS</td>
<td>Contact has been made with the debtor and is expected to be recovered.</td>
</tr>
<tr>
<td>Debtor 18925</td>
<td>$3,250</td>
<td>Community Contribution</td>
<td>BP</td>
<td>Payment plan has been entered. Last payment received on 29/10/15.</td>
</tr>
<tr>
<td>Debtor 19755</td>
<td>$1,548</td>
<td>50% Cost Recovery for weed control</td>
<td>JS</td>
<td>Contact has been made with the debtor and is expected to be recovered.</td>
</tr>
</tbody>
</table>

Table 6: Significant debtors > 90 days

**LOCAL ROADS**

*Local Roads and Bridges Capital Works*

The following tables report on progress of Local Roads and Bridges Capital and Maintenance programs.

<table>
<thead>
<tr>
<th>Note</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>Variance</th>
<th>Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>410 Road Construction</td>
<td>1</td>
<td>27,891</td>
<td>-</td>
<td>(27,891)</td>
</tr>
<tr>
<td>417 Resealing</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>420 Drainage Construction</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>421 Digouts</td>
<td>9,038</td>
<td>-</td>
<td>(9,038)</td>
<td>600,000</td>
</tr>
<tr>
<td>422 Resheeting</td>
<td>2</td>
<td>14,881</td>
<td>-</td>
<td>(14,881)</td>
</tr>
<tr>
<td>432 Footpaths</td>
<td>8,655</td>
<td>-</td>
<td>(8,655)</td>
<td>344,596</td>
</tr>
<tr>
<td>433 Kerb and Channel</td>
<td>13,803</td>
<td>12,000</td>
<td>(1,803)</td>
<td>168,504</td>
</tr>
<tr>
<td>442 Guardrails</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>450 Bridge Construction</td>
<td>11,141</td>
<td>6,000</td>
<td>(5,141)</td>
<td>20,000</td>
</tr>
<tr>
<td>Total</td>
<td>85,409</td>
<td>18,000</td>
<td>(67,409)</td>
<td>2,970,378</td>
</tr>
</tbody>
</table>

Table 7: Local Roads & Bridges – Capital Works (YTD)

The Local Roads and Bridges Capital Works program is scheduled to be delivered over the drier months, commencing in October 2015. The commencement of some works has been delayed until early 2016 pending the outcome of Council’s National Stronger Regions Fund application.
Note 1:
Some road construction work has started earlier than anticipated (timing variance).

Note 2:
Some resheeting work has started earlier than anticipated (timing variance).

Local Roads and Bridges Maintenance

<table>
<thead>
<tr>
<th>Note</th>
<th>YTD Actual $</th>
<th>YTD Budget $</th>
<th>Variance $</th>
<th>Annual Budget $</th>
</tr>
</thead>
<tbody>
<tr>
<td>302 Survey and Design</td>
<td>6,860</td>
<td>8,541</td>
<td>1,681</td>
<td>45,000</td>
</tr>
<tr>
<td>304 Pavement Maintenance</td>
<td>37,119</td>
<td>30,000</td>
<td>(7,119)</td>
<td>150,000</td>
</tr>
<tr>
<td>306 Grading</td>
<td>85,973</td>
<td>153,332</td>
<td>67,359</td>
<td>460,000</td>
</tr>
<tr>
<td>308 Shoulder Maintenance</td>
<td>55,114</td>
<td>33,332</td>
<td>(21,782)</td>
<td>100,000</td>
</tr>
<tr>
<td>310 Drainage Maintenance</td>
<td>28,900</td>
<td>56,668</td>
<td>27,768</td>
<td>170,000</td>
</tr>
<tr>
<td>312 Call Outs</td>
<td>4,489</td>
<td>6,668</td>
<td>2,179</td>
<td>20,000</td>
</tr>
<tr>
<td>324 General Roadside Maintenance</td>
<td>37,917</td>
<td>25,000</td>
<td>(12,917)</td>
<td>75,000</td>
</tr>
<tr>
<td>326 Mowing</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>500</td>
</tr>
<tr>
<td>328 Tree Maintenance</td>
<td>33,873</td>
<td>34,000</td>
<td>127</td>
<td>102,000</td>
</tr>
<tr>
<td>330 Footpath Maintenance</td>
<td>2,624</td>
<td>2,000</td>
<td>(624)</td>
<td>8,000</td>
</tr>
<tr>
<td>334 Roadside Treatments</td>
<td>-</td>
<td>6,000</td>
<td>6,000</td>
<td>15,000</td>
</tr>
<tr>
<td>336 Signs Maintenance</td>
<td>4,858</td>
<td>9,000</td>
<td>4,142</td>
<td>32,000</td>
</tr>
<tr>
<td>338 Linemarking</td>
<td>169</td>
<td>-</td>
<td>(169)</td>
<td>10,000</td>
</tr>
<tr>
<td>340 Guideposts</td>
<td>2,953</td>
<td>2,332</td>
<td>(621)</td>
<td>7,000</td>
</tr>
<tr>
<td>342 Guardrail</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>5,000</td>
</tr>
<tr>
<td>346 Bridge Maintenance</td>
<td>22,065</td>
<td>9,736</td>
<td>(12,329)</td>
<td>29,210</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>322,914</strong></td>
<td><strong>376,609</strong></td>
<td><strong>53,695</strong></td>
<td><strong>1,228,710</strong></td>
</tr>
</tbody>
</table>

Table 8: Local Roads & Bridges - Maintenance (YTD)

Note 1:
Grading maintenance works have not progressed as originally anticipated due to the wet weather limiting opportunities to undertake works. Works resumed in September (timing variance).

Note 2:
Additional works have been completed in preparation for the reseal program.

Note 3:
Demand for drainage works has been less than anticipated.
OTHER FINANCIAL MATTERS

Vision Super - Defined Benefit Superannuation Fund – Vested Benefit Index

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme to ensure that the liabilities of the fund are covered by the assets of the fund.

In summary, the Vested Benefits Index (VBI) is the measure required to be used to determine whether there is an unfunded liability.

A VBI must generally be kept above a fund’s nominated shortfall threshold. The estimated VBI released by Vision Super for September 2015 is 104.0%. The graph below shows Vision Super’s VBI performance against the fund’s nominated VBI threshold.

If the actual VBI falls below the above VBI thresholds, a funding call will be initiated which will mean Council will have to provide additional funding to the Defined Benefit fund to ensure that the liabilities of the fund can be met.

CR GADD
CR JOYCE

THAT THE FINANCE REPORT BE NOTED.

CARRIED
CR FRASER  
CR GADD

THAT AGENDA ITEM 12.1 TOWONG PLANNING SCHEME AMENDMENT C25 - RURAL LIVING ZONE AMENDMENT BE BROUGHT FORWARD FOR CONSIDERATION.

CARRIED

Cr Wortmann left the Hall at 10.25 am.

CR FRASER  
CR JOYCE

THAT CR SCALES BE APPOINTED ACTING MAYOR.

CARRIED
9.2 Occupational Health and Safety Report (06/04/0212-DCCS)

The Occupational Health and Safety report is presented every second month. The next report is due in January 2016.

The bi-monthly Council Plan Priorities report is included in this agenda at Item 9.5.

9.3 Mayoral and Councillor Allowance (07/05/0007-DCCS)

Disclosure of Interests (S.80C):

This report was prepared by Mr Blair Phillips, Manager Finance.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

The Councillor and Mayoral allowances for Towong Shire Council are currently set at $18,878 and $56,402 respectively. These were set at the 2 December 2014 Council meeting.

Under 73B(2) of the Act the Minister must, at least once every year, review the limits and ranges of Councillor and Mayoral allowances.

Section 73B further provides:
(4) If a review conducted by the Minister under this section results in a finding that Councillor and Mayoral allowances should be adjusted, the Minister must specify by notice published in the Government Gazette—
(a) an adjustment factor; and

(b) the new limits and ranges of allowances for each category of Councils, adjusted in accordance with the adjustment factor.

(5) If a notice is published in the Government Gazette under subsection (4), a Council must increase the level of Councillor and Mayoral allowances in accordance with the adjustment factor specified in the notice.

Council has been advised that the Minister for Local Government, the Hon Natalie Hutchins MP, has reviewed the limits and ranges of the current Mayoral and
Councillor allowances and has determined under section 73B of the Act that the allowances be increased by 2.5% from 1 December 2015. This advice is included at Appendix 12.

The 2.5% increase takes the Towong Shire Councillor and Mayoral allowances to $19,350 and $57,812 respectively.

The amount equivalent to the superannuation guarantee under Commonwealth taxation legislation is currently 9.50% payable in addition to these amounts.

<table>
<thead>
<tr>
<th></th>
<th>Allowance</th>
<th>9.50%</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor</td>
<td>$57,812</td>
<td>$5,492</td>
<td>$63,304</td>
</tr>
<tr>
<td>Councillor</td>
<td>$19,350</td>
<td>$1,838</td>
<td>$21,188</td>
</tr>
</tbody>
</table>

A person elected to be a Councillor is entitled to receive a Councillor allowance from the date the person takes the oath of office. A Councillor elected to be Mayor is entitled to receive a Mayoral allowance from the date he or she is elected to the position of Mayor.

The Act provides that a Council does not have to pay an allowance to a Councillor or Mayor who does not want to receive an allowance. There are no provisions in the Act enabling a Councillor or Mayor to elect to receive a part of the allowance set by the Council.

A further allowance available to Councillors is the Remote Area Travel Allowance. If a Councillor, including the Mayor, normally resides more than 50kms by the shortest practicable road distance from the location or locations specified for the conduct of ordinary, special or committee meetings of the Council, or any municipal or community functions which have been authorised by Council resolution for the Councillor to attend, he or she must be paid an additional allowance of $40.00 in respect of each day on which one or more meetings or authorised functions were actually attended by that Councillor, up to a maximum of $5,000 per annum.

Allowances are taxable income and Councillors should establish their own processes for documenting claimable expenses. A Statement of Earnings detailing allowances and benefits will be providing following 30 June each year for Councillors’ tax purposes.

The Act also requires the Council to review and determine the level of the Councillor allowance and the Mayoral allowance within the period of six (6) months after a general election or by the next 30 June, whichever is later (s74(1)). A person has a right to make a submission under section 223 in respect of a review of allowances.
This review occurred at the 7 May 2013 Council meeting and was completed at the 18 June 2013 Council meeting.

Allowances determined are payable from the date of the resolution of the Council determining the levels of allowances.

The range and limits applying to the category of Councils to which Towong belongs (Category 1) are as follows:

Councillors: $8,121 - $19,350 per annum
Mayor: up to $57,812 per annum

**Impact on Council Policy:**

Nil.

**State Government Policy Impacts:**

Nil.

**Budget Impact:**

The increase has not been budgeted for in the 2015/16 financial year. The increase will total $43 per Councillor per month and $127 for the Mayor per month. This totals $2,093 for the remaining seven months from the effective date.

**Risk Assessment:**

There are reputational risks of having Councillors approving increases to their own remuneration. This risk is controlled by having the Minister for Local Government, within her powers under the Act, set the increase annually.

**Community Consultation/Responses:**

Nil.

**Discussion/Officers View:**

This report outlines the process for setting the Mayoral and Councillor allowances within the thresholds specified.

It is the Officer’s opinion that the increase as recommended by the Minister for Local Government should be applied.
CR GADD
CR SCALES

THAT:

1. THE 2.5% INCREASE DETERMINED BY THE MINISTER BE APPLIED TO THE CURRENT COUNCILLOR AND MAYORAL ALLOWANCES, TAKING THE ALLOWANCES TO $19,350 AND $57,812 RESPECTIVELY, AS REQUIRED UNDER THE LOCAL GOVERNMENT ACT 1989;

2. THE REMOTE AREA TRAVEL ALLOWANCE BE NOTED.

CARRIED

9.4 Draft Domestic Animal Management Plan (01/04/0093-DTS)

Disclosure of Interests (S.80C):
This report was prepared by Mr David Yule, Ranger/Local Laws Officer.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

Local Government has long been the level of government primarily responsible for domestic animal management.

Section 68A of the Domestic Animal Act 1994 requires all Victorian councils to prepare a Domestic Animal Management Plan at four yearly intervals. A copy of the Plan and any subsequent amendments must be provided to the Secretary of the Department of Primary Industries. Council is required to then report on the Plan’s implementation in its annual report.

A draft Domestic Animal Management Plan was presented and adopted at Council’s meeting on the 2 September 2014; the Plan has since been exhibited for public comment and feedback. The Plan is attached at Appendix 2.
Impact on Council Policy:

Towong Shire Council has the following Orders, Local Laws and Procedures currently in place to assist in the effective management of dogs, cats and livestock:

Council Orders
- Compulsory micro chipping of all new dogs and cats registered effective 10 April 2009;
- Cat curfew 9pm to 6am, seven days a week; and
- Dogs declared dangerous must not reside within Towong Shire Council’s boundaries.

Local Law No. 2 – Part 6 Keeping of Animals

6.1 Restrictions on the Number of Animals that may be kept on any Premises
6.2 Conditions under which Animals are kept

6.3 Noise and Smell
6.4 Animal Litter
6.5 Wandering Animals

State Government Policy Impacts:

This Plan has been developed in accordance with Section 68A of the Domestic Animals Act 1994 and sets out a formalised approach to increase the awareness of domestic animal management practices within Towong Shire.

Budget Impact:

Council’s existing budgets will accommodate the role as the Ranger already undertakes a large portion of the requirements included in this Plan.
Risk Assessment:

Council will meet the requirements of Section 68A of the Domestic Animal Act 1994 by:

1. Adopting the Domestic Animal Management Plan;
2. Reviewing the Plan at four yearly intervals;
3. Providing a copy to the Secretary of the Department of Primary Industries; and
4. Reporting on the Plan’s implementation in Council’s annual report.

Community Consultation/Responses:

The Draft Plan has been displayed on Council’s website for public consultation and feedback for a period of twelve months.

Discussion/Officers View:

Since the draft copy of this plan was developed all the actions required in the Four Year Action Plan have been implemented or are in the process of being implemented.

To this date there has been no public comment or feedback on the Draft Animal Management Plan so therefore the word “draft” should be removed and the final plan be adopted as policy.

CR GADD
CR JOYCE

THAT COUNCIL ADOPT THE DOMESTIC ANIMAL MANAGEMENT PLAN AS PRESENTED.

CARRIED
9.5 Australia Day Community Awards 2015 (07/06/0002-EA)

Disclosure of Interests (S.80C):

This report was prepared by Mrs Diana Snaith, Executive Assistant.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

Council, in conjunction with local service clubs, host five Australia Day events throughout the Shire; Bellbridge, Corryong, Mitta Valley, Tallangatta and Walwa. Councillor representation is required at each of the five locations.

Council participates in the Australia Day Ambassador Program and at the time of writing has not yet been advised of whom (if any) will be visiting Towong Shire as guest speakers in Bellbridge, Corryong, Tallangatta or Walwa. Mr Mac Paton will be the guest speaker at the Mitta Valley celebrations to be held at Eskdale. Mr Paton was the 2015 recipient. In Corryong the recipient of the 2015 award, Mr Ray Waters, will be the guest speaker.

Impact on Council Policy:

Nil.

State Government Policy Impacts:

Nil.

Budget Impact:

A 2015/2016 budget allocation of $6,000 is available for the Australia Day Community Breakfast Awards.

Risk Assessment:

Not applicable.
Community Consultation/Responses:

Nil.

Discussion/Officers View:

It is normal practice for Councillors to nominate for the event(s) they are able to attend and accordingly, Councillors are requested to make their nomination.

CR FRASER
CR GADD

THAT:

1. THE REPORT BE NOTED; AND

2. COUNCILLORS ATTEND THE 2016 AUSTRALIA DAY COMMUNITY BREAKFAST AWARDS AS FOLLOWS.

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>COUNCILLOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>BELLBRIDGE</td>
<td>CR WORTMANN</td>
</tr>
<tr>
<td>CORRYONG</td>
<td>CR JOYCE</td>
</tr>
<tr>
<td>ESKDALE</td>
<td>CR SCALES</td>
</tr>
<tr>
<td>TALLANGATTA</td>
<td>CR FRASER</td>
</tr>
<tr>
<td>WALWA</td>
<td>CR GADD</td>
</tr>
</tbody>
</table>

CARRIED

9.6 Action Sheet Reports (06/05/0010-EA)

Items requiring action from the 10 November 2015 Council Meeting are attached at Appendix 3.

CR SCALES
CR JOYCE

THAT THE REPORT BE NOTED.

CARRIED
9.7 Council Plan Priorities (07/05/0022-DCCS)

The bi-monthly updates on the 2013-2017 Council Plan priorities are attached at Appendix 4 for information.

CR GADD
CR FRASER

THAT THE REPORT BE NOTED.

CARRIED

9.8 Performance Reporting Graphs (DCCS)

The Performance Reporting Graphs are attached at Appendix 5 for information.

CR GADD
CR JOYCE

THAT STAFF BE CONGRATULATED ON THE PROGRESS OF COUNCIL PLAN PRIORITIES.

CARRIED

CR FRASER
CR JOYCE

THE REPORT BE NOTED.

CARRIED
10 Community wellbeing

10.1 Community Wellbeing Report (01/07/0004-DTS)

The Community Wellbeing report is presented every second month. The next report is due in January 2016.

The bi-monthly Council Plan Priorities report is included in this agenda at Item 9.5.

10.2 Budget 2015/16 – library stock (04/08/0006-DCCS)

Disclosure of Interests (S.80C):

This report was prepared by Ms Jo Shannon Director Community and Corporate Services.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

Council operates two static libraries in Corryong and Tallangatta. In total there are approximately 11,400 books located in Council’s libraries.

Council budgets to purchase new book stock each year. The expenditure and number of new books / DVDs purchased in previous years are as follows:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditure</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>$40,488</td>
<td>$20,000</td>
<td>$20,000</td>
</tr>
<tr>
<td>No of books / DVDs</td>
<td>975</td>
<td>1,006</td>
<td>n/a</td>
<td>n/a</td>
<td>738</td>
<td>671</td>
</tr>
</tbody>
</table>

Notes
1. Prior to 2013/14 Upper Murray Regional Library Service (UMRL) provided library services in the Towong Shire. Council paid a contribution to UMRL to cover the cost of the service. No detail is available on how much of the Council contribution was expended on new book stock.
2. Purchase of library collection from Upper Murray Regional Library Service when service transferred to Council.
The expenditure has been incurred on new book stock that is shared between the two libraries, depending on the individual needs of the library and its users.

Council will open its new Tallangatta library in the Tallangatta Integrated Community Centre in early 2016.

The new library will have approximately 260sqm available to deliver library and other Council services. This compares to the old Tallangatta library at 60 sqm. An increase in the volume of book stock is recommended to prepare for the opening of the new library.

A range of books has been sourced from the cessation of the Riverina Mobile library service. It is anticipated that Council will receive approximately 300 books from the mobile library service and these are currently being processed for the SWIFT library system. These are expected to be available for borrowing in late December 2015.

The 2015/16 budget for new book stock is $20,000. This equates to approximately 750 books and DVDs. The budget does not include any additional funding to increase the size of the collection in Tallangatta. The Tallangatta Integrated Community Centre project budget also does not include any allowance for the purchase of additional book stock. Approximately $15,000 of the 2015/16 budget has been allocated to Tallangatta book stock to facilitate opening of the new Tallangatta library, with the balance to purchasing new book stock for Corryong. At November 2015 this allocation has been fully utilised on book and DVD stock for the libraries. A significant order was placed in November to ensure that books are shelf ready when the new library opens.

To ensure that there is sufficient stock in the new Tallangatta library and that new book stock continues to be available at both libraries for the remainder of the financial year it is recommended that Council allocate an additional $20,000 to book purchases for 2015/16.

Impact on Council Policy:

This recommendation supports Council’s strategic objective in the 2013/17 Council Plan to “Assist Towong Shire residents in the attainment of a high level of health and safety, resilience and connectedness to their communities.”

State Government Policy Impacts:

Nil.
Budget Impact:

In 2014/15 the total cost to Council to deliver library services was $212,000 (operating expenditure $192,000 and capital expenditure $20,000). With the cessation of the mobile library service from 30 June 2015 (2014/15 cost $55,000), the 2015/16 Council library budget included a significant reduction in operating expenditure (to $138,627) and a capital allocation of $20,000 to purchase book stock. An amount of $5,000 remains in the 2015/16 budget to provide funds to implement potential alternative library solutions for remote library users that no longer have access to the mobile service.

The following graph displays the total cost of providing library services (Cash Outflows) and the net cost (Net Cash Outflows) after recognising the State Government’s library contribution from 2012/13 to date.

This proposal will:
- increase the capital budget for library stock from $20,000 to $40,000 for the 2015/16 financial year
- increase the net cash outflows for libraries to $23,066
- reduce the saving that had been incorporated in the 2015/16 budget.

Risk Assessment:

Nil.
Community Consultation/Responses:

Library staff have advised that they have received feedback directly from library users. Library users are requesting an increase in the availability of new stock over the year.

Discussion/Officers View:

The purchase of new library stock will ensure that
- there is sufficient stock in the new Tallangatta library
- new book stock will continue to be available at both libraries for the remainder of the financial year.

It is therefore recommended that Council allocates an additional $20,000 to book purchases for 2015/16.

CR FRASER
CR GADD

THAT COUNCIL INCREASE THE 2015/16 CAPITAL BUDGET FOR LIBRARY STOCK BY $20,000 TO $40,000.

CARRIED

11 Asset management

The Asset Management report is presented every second month. The next report is due in January 2016.

The bi-monthly Council Plan Priorities report is included in this agenda at Item 9.5.
11.1 Road Opening Request – Sirls Road (311900-DTS)

Disclosure of Interests (S.80C):

This report was prepared by Ms Rachael Gadd, Civil Asset Engineer.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

A road opening request has been received from BG and MJ McNamara and ME Smith to construct an access road from Sirls Road to property number 311900 (refer to attached map Appendix 6).

Impact on Council Policy:

The granting of this request would be subject to the conditions set out in Council’s Road Construction Policy.

State Government Policy Impacts:

Nil.

Budget Impact:

Nil.

Risk Assessment:

Nil.

Community Consultation/Responses:

Currently access to the property traverses a neighbouring property. The owner of the property does not wish for this arrangement to continue into the future.
Discussion/Officers View:

The proposed route consists entirely of unused road reserves declared in the past by the Department Environment, Land, Water and Planning (DELWP) as unnecessary for traffic. These road reserves are currently licensed for agricultural grazing purposes to adjacent landholders. In granting a road opening permit for this route Council would need to declare to DELWP, in writing, that the unused roads are now required for traffic and subsequently the licenses would be cancelled. At this point DELWP can place a requirement on the adjacent landholders to fence their property boundaries if requested by Council.

Currently the property is only used for agricultural purposes therefore the road would require construction to a natural surface road standard only. If planning permission is requested in the future the road would require upgrading to an access road standard as a condition of the permit. This would include the fencing of the road reserve as per Council’s Road Construction Policy Section 2.2.4

It is recommended that the cost of any construction and ongoing maintenance of the proposed road be transferred to the property owner via a Section 173 agreement.

Consultation with adjacent landholders is necessary considering the length of the proposed route. If any objections are received the recommendation would be to refuse the permit application.

CR GADD
CR JOYCE

THAT COUNCIL:

1. APPROVE A ROAD OPENING PERMIT FOR THE CONSTRUCTION OF A NATURAL SURFACE ROAD AS AN ACCESS FOR PROPERTY NO. 311900 PENDING NO OBJECTIONS FROM ADJACENT LANDHOLDERS; AND

2. REQUIRE THE OWNER TO FUND THE PREPARATION OF A SECTION 173 AGREEMENT TO TRANSFER THE ROAD CONSTRUCTION AND ONGOING MAINTENANCE COSTS TO THE PROPERTY OWNER.

CARRIED
Item 12.1 (below) was brought forward in the Agenda and considered after Item 9.1.

12 Land-use planning

12.1 Towong Planning Scheme Amendment C25 - Rural Living Zone Amendment (03/02/0032-CEO)

Disclosure of Interests (S.80C):

This report was prepared by Mr Simon Hollis, Manager Planning.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Land affected by the amendment

In addition to affecting land already zoned Rural Living Zone, the Amendment affects land in the following areas (Figure 1):

- Rural areas to the south, south east and west of Tallangatta;
- The existing extent of Old Tallangatta and areas to the north of the settlement framed by Jarvis Creek Road;
- Areas adjacent to the Murray River Road near the peninsula at Drummonds Road;
- Land in the Bethanga Creek catchment, including areas adjacent to Martin’s Road and land south of Retalicks and Mahers Road;
- Lakeside areas south of Kurrajong Gap Road adjacent to Lake Road;
- Land to the south and east of Parkhill Road Eskdale and to the north of the Omeo Highway at the northern entrance to Eskdale;
- Land between Murray River Road and the Upper Murray Resort approximately 3 km north west of Walwa;
- An area adjacent to the existing rural living area on Greenwattle Gap Road 3 km south west of Corryong;
- A small area comprised of three lots at the north west end of Donaldson Street Corryong;
- An area around Granya in the Cottontree Creek catchment and Macfarlane’s Lane area; and
- Land at Towong south west of Hume Street and adjacent to the Murray River Road.
What the amendment does

The amendment implements the recommendations of the Towong Shire Settlement Strategy and Towong Shire Rural Land Use Study and seeks to undertake the following planning scheme changes:

- Rezoning to Rural Living Zone (RLZ) of the previously mentioned land to formalise within the Towong Planning Scheme existing areas of rural residential development as well as the provision of additional RLZ in areas close to existing settlements across the municipality (Figure 1).
- Creation of a new schedule to the RLZ (RLZ Schedule 3) that does not specify maximum building sizes and minimum setbacks to enable a greater range of merits based outcomes;
- That areas to be rezoned to RLZ by Amendment C25 and existing rural living areas to the north of Bellbridge and to the south west of Tallangatta be included within Schedule 3 to the RLZ;
- Amending the Design Development Overlay Schedule 1 (DDO1) to enable a greater range of built form outcomes;
- Applying the DDO1 to all areas of proposed Rural Living Zone;

Figure 1: Proposed rural living areas
- Applying the Development Plan Overlay Schedule 6 (DPO6) to most land to be zoned Rural Living Zone by Amendment C25 to ensure land constraints inform development outcomes;
- Applying the Development Plan Overlay Schedule 6 to land currently zoned Rural Living Zone north of Bellbridge and west of Tallangatta; and
- Within the Local Planning Policy Framework delete Clause 22.07 ‘Rural Living’ because the matters covered by the Policy are adequately dealt with by the proposed DPO5 and DDO1.

The main intention of Amendment C25 is to formalise within the Planning Scheme existing areas of rural living that have not been zoned for this purpose. Previous Towong Planning Scheme Amendment C14 commenced this process in 2007 and Amendment C25 seeks to formalise the rezoning of additional rural residential areas not dealt with previously by Amendment C14. It also seeks to rezone discrete areas adjacent to existing settlements where additional rural residential development can contribute to the sustainability of those adjacent settlements.

In addition to implementing the recommendations of the Towong Shire Settlement Strategy and Towong Shire Rural Land Use Study the Amendment also implements the current Council Plan and is supported by the current Municipal Strategic Statement (MSS) and the Regional Growth Plan (RGP).

Background
Historically the rural residential market segment has not been catered for by the Towong Planning Scheme. This has resulted in relatively large rural lots being used and developed for rural residential purposes, creating inefficient land use planning outcomes. Amendment C25 will enable rural residential development to be undertaken in appropriate areas already dominated by this land use type, thereby providing a broader range of options to the residential land market. It will do this in areas close to existing settlements that are not strategically important for agriculture, largely away from identified natural hazards.

An emphasis of Amendment C25 is the rezoning of land in the western part of Towong Shire which is strongly connected to Albury/Wodonga because of its proximity and accessibility. This part of the municipality is essentially an ‘amenity’ landscape located within ‘peri urban’ hinterland of Albury Wodonga where the areas proposed for rezoning are characterised by:

- An absence of high quality agricultural land as defined by the 2002 North East Land Resource Assessment and the Rural Mapping Project undertaken by the former Department of Agriculture in the mid 1980’s;
- An absence of agriculture as a land use;
- A highly desirable rural residential environment with high levels of residential amenity due to the proximity of Lake Hume and the varied topography;
• High rates of existing residents that commute to Albury / Wodonga;
• Significant fragmentation of rural land holdings particularly in the Bellbridge and Bethanga areas and around the margins of Lake Hume;
• Strong demand for rural residential development evidenced by the market value of land being a function of its amenity value rather than productive value.

Rural living is the dominant land use in lakeside areas to the south of Bellbridge, near Tallangatta and in the Bethanga Creek catchment around Bethanga. In these areas the conventional planning approach of deploying zones that give primacy to agriculture in an increasingly vain attempt to protect any remaining vestiges of agriculture is no longer considered to be a relevant or appropriate planning approach. These areas are dominated by rural residential development and contain few genuine agricultural enterprises. The higher land values in these areas driven by lifestyle residents and people paying a higher price for the amenity of the landscape has made increasing operational scale impossible for farming enterprises and is a clear indication that the true value of the land in such areas lies in its amenity value rather than its productive value. In these areas it is evident that the market is prepared to purchase larger properties for the purpose of rural living, and if genuine rural living type development is not permitted, relatively large land parcels will continue to be traded essentially just for rural residential purposes. Some areas on the Bethanga peninsula have been recommended for rural living by planning strategies going back to the late 1970’s, and the rezoning of such areas is long overdue.

Discussion/Officers View:
Amendment C25 offers a pragmatic planning response to established land use preferences in the western part of Towong Shire. It seeks to acknowledge the prevailing land use situation by providing a land use planning regime that enables ordered rural residential development with appropriate safeguards for landscape, amenity and the environment. Amendment C25 will allow rural living to be undertaken in discrete areas providing a broader range of options to the residential land market in areas where the market has already signalled its preference for this type of residential product.

It is anticipated that providing for rural residential development in areas adjacent to existing townships will complement and enhance these existing communities and assist in their sustainability. It will provide greater choice to the residential market in areas where this has previously not been available in a coordinated manner.

Amendment C25 implements the Regional Growth Plan, Council Plan and Municipal Strategic Statement and it is anticipated that provision of the additional rural living
opportunities will provide a range of positive social and economic benefits for each of the areas nominated, and the Shire in general.

CR FRASER
CR JOYCE

THAT:

1. COUNCIL RESOLVE TO REQUEST MINISTERIAL AUTHORISATION PURSUANT TO SECTION 9 OF THE PLANNING AND ENVIRONMENT ACT 1987 TO ENABLE IT TO PREPARE AN AMENDMENT TO THE TOWONG PLANNING SCHEME THAT MAKES THE FOLLOWING CHANGES TO THE TOWONG PLANNING SCHEME:

- REZONING OF LAND IN THE FOLLOWING AREAS TO RURAL LIVING ZONE (RLZ):
  - RURAL AREAS TO THE SOUTH, SOUTH EAST AND WEST OF TALLANGATTA;
  - THE EXISTING EXTENT OF OLD TALLANGATTA AND AREAS TO THE NORTH OF THE SETTLEMENT FRAMED BY JARVIS CREEK ROAD;
  - AREAS ADJACENT TO THE MURRAY RIVER ROAD NEAR THE PENINSULA AT DRUMMONDS ROAD;
  - LAND IN THE BETHANGA CREEK CATCHMENT, INCLUDING AREAS ADJACENT TO MARTIN’S ROAD AND LAND SOUTH OF RETALICKS AND MAHERS ROAD;
  - LAKESIDE AREAS SOUTH OF KURRAJONG GAP ROAD ADJACENT TO LAKE ROAD;
  - LAND TO THE SOUTH AND EAST OF PARKHILL ROAD ESKDALE AND TO THE NORTH OF THE OMEO HIGHWAY AT THE NORTHERN ENTRANCE TO ESKDALE;
  - LAND BETWEEN MURRAY RIVER ROAD AND THE UPPER MURRAY RESORT APPROXIMATELY 3 KM NORTH WEST OF WALWA;
  - AN AREA ADJACENT TO THE EXISTING RURAL LIVING AREA ON GREENWATTLLE GAP ROAD 3 KM SOUTH WEST OF CORRYONG;
  - A SMALL AREA COMPRISED OF THREE LOTS AT THE NORTH WEST END OF DONALDSON STREET CORRYONG;
  - AN AREA AROUND GRANYA IN THE COTTONTREE CREEK CATCHMENT AND MACFARLANE’S LANE AREA; AND
  - LAND AT TOWONG SOUTH-WEST OF HUME STREET AND ADJACENT TO THE MURRAY RIVER ROAD.
• CREATION OF A NEW SCHEDULE TO THE RLZ (RLZ SCHEDULE 3) THAT DOES NOT SPECIFY MAXIMUM BUILDING SIZES AND MINIMUM SETBACKS TO ENABLE A GREATER RANGE OF MERITS BASED OUTCOMES;
• ADDITIONAL AREAS TO BE REZONED TO RLZ AND EXISTING RURAL LIVING AREAS TO THE NORTH OF BELLBRIDGE AND TO THE SOUTH WEST OF TALLANGATTA BE INCLUDED WITHIN SCHEDULE 3 TO THE RLZ;
• AMENDMENT OF THE DESIGN DEVELOPMENT OVERLAY SCHEDULE 1 TO ENABLE A GREATER RANGE OF BUILT FORM OUTCOMES;
• APPLICATION OF THE DESIGN DEVELOPMENT OVERLAY SCHEDULE 1 TO AREAS OF RURAL LIVING ZONE PROPOSED BY AMENDMENT C25;
• APPLICATION OF THE DEVELOPMENT PLAN OVERLAY SCHEDULE 6 (DPO6) TO MOST LAND TO BE ZONED RURAL LIVING ZONE BY AMENDMENT C25 TO ENSURE LAND CONSTRAINTS INFORM DEVELOPMENT OUTCOMES;
• APPLICATION OF THE DEVELOPMENT PLAN OVERLAY SCHEDULE 6 TO LAND CURRENTLY ZONED RURAL LIVING ZONE NORTH OF BELLBRIDGE AND WEST OF TALLANGATTA; AND
• WITHIN THE LOCAL PLANNING POLICY FRAMEWORK DELETE CLAUSE 22.07 ‘RURAL LIVING’ BECAUSE THE MATTERS COVERED BY THE POLICY ARE ADEQUATELY DEALT WITH BY THE PROPOSED DPO6 AND DDO1.

2. IN SITUATIONS WHERE THERE IS A PLANNING APPLICATION FOR A RURAL LIVING DEVELOPMENT ADJACENT TO LAND USED FOR AGRICULTURE THAT COUNCIL IMPOSE THE REQUIREMENT FOR A SECTION 173 AGREEMENT ALERTING PROSPECTIVE OWNERS TO THE AMENITY IMPLICATIONS OF THE NEARBY AGRICULTURE ACTIVITIES.

3. THE AMENDMENT BE KNOWN AS TOWONG PLANNING SCHEME AMENDMENT C25.


CARRIED
Cr Wortmann returned to the meeting and assumed the Chair at 10.48 am.

Council returned to Item 9.2 of the Agenda.

13 **Environmental sustainability**

The Environmental Sustainability report is presented every second month. The next report is due in January 2016.

The bi-monthly Council Plan Priorities report is included in this agenda at Item 9.5.

14 **Economic and tourism development**

14.1 **Economic Development Report (05/01/0001-MED)**

**Disclosure of Interests (S.80C):**

This report was prepared by Ms Lauren Elvin, Manager Economic Development.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

**Background/History:**

This report is a bi-monthly report on Economic Development activities throughout the Shire.

**Upper Murray 2030 Vision Plan**

Planisphere, the consultants for the Upper Murray 2030 project, have been working on the five priority projects concept plans / detailed prospectuses as identified by the community in the most recent round of consultation. These have been provided to the Steering Group for comment and are shortly to be released to the community for their input. This is the final stage of the project and once community input has been incorporated into the plan the final documents will be presented back to the community and to Council. Unfortunately, the timelines for the next round were put back by the absence of the Manager Economic Development over October. The reports will now be released in late November / early December and will remain out for public comment until February, when they will be finalised.
The five priority projects are:

1. **Create an Upper Murray Brand**
   - A briefing document that is ready for application or tender processes to employ a specialist to create an Upper Murray Brand.
   - Information for the community on what a brand is, how it is implemented and what it can do for a community like the Upper Murray.

2. **Improve existing tourism facilities and identify new opportunities**
   - Create a prospectus highlighting game changing opportunities for public and private investors, highlighting opportunities for ‘hidden gem’ locally led experiences eg. bush walks, hunting, fishing etc.

3. **Develop an iconic ‘Great River Road’ tourist drive**
   - Map route showing improvements to infrastructure.
   - Map other driving and cycling routes across the Upper Murray and identify infrastructure requirements.
   - Prepare concept designs for infrastructure improvements.
   - Suggestions for funding and implementation.

4. **Establish the Upper Murray as a place of health and wellbeing**
   - Shovel ready projects to deliver health and wellbeing tracks in each town.
   - Concept designs for infrastructure improvements (pathways, seating, shade, signage etc) and routes.
   - Suggestions for funding and implementation.

5. **Support existing agricultural enterprise and work towards job creation through diversification (including value adding) and education.**
   - More detailed information on branding including quality assurance.
   - Road map to diversification including export targets.
   - Education and upskilling opportunities.
   - Prospectus outlining opportunities for new people to access farming including share farming / education opportunities / lease arrangements.

**Corryong Saleyards**

The lease with Mr Jeff Cooper ended on 27 June 2015, with control of the facility now resting with the Towong Shire Council. A new Operations Manual has been created to guide usage of the facility until the Section 86 Committee can be established and has been guiding operations at the facility successfully since the lease expired.
Initially it was intended to advertise for Section 86 Committee members in July. This was put back until such time as the infrastructure owned by Mr Cooper was removed from the premises and full operations were able to be undertaken within the facility.

A meeting with operators to provide them with detail on the timelines for removal of Mr Cooper’s infrastructure and the Section 86 Committee implementation was held on 24 August 2015 with approximately 30 interested community members in attendance.

The weighing equipment required for use at the saleyards has now been installed, and plans for the first pre-weighed Christmas sale are underway, lead by Costello Rural.

The documentation for the Section 86 Committee is now being finalised, and will be ready for release by the end of November.

**Corryong Airport Upgrade**

In early July 2015 the State Government advised that the Regional Aviation Fund had closed. On 20 July 2015 a new proposal for the Corryong Airport Precinct project was put forward to Regional Development Victoria through the Regional Jobs Fund – Employment Precincts stream. Notification of the outcome of this proposal was received in September 2015, and an application has been prepared and submitted for funding. If successful, the grant will allow for the installation of lighting, extension of the taxiway to accommodate new hangars for business and personal use, an area for future re-fuelling of aircraft and improvements to the overall presentation of the facility. The new multipurpose facility will be installed by Department Environment, Land, Water and Planning (DELWP) and Council staff continue to work in partnership with DELWP to ensure that the proposed building and additional infrastructure meets sustainability principals.

**Corryong Visitor Information Centre**

Following the resignation of the Visitor Information Centre Coordinator in August, the Position Descriptions for both the 10 hour a week and 30 hour a week Visitor Information Centre positions have been reviewed and re-written in line with the Visitor Information Centre Review. These Position Descriptions are currently being reviewed by Council’s Industrial Relations advisors and once completed will be implemented with Marilyn Clydsdale as the incumbent in the 10 hour position and advertising for a new Visitor Services Officer for the 30 hour position.
**Destination Tallangatta**

Through July the Economic Development Manager worked closely with the Director Technical Services and Director Community and Corporate Services and the Chief Executive Officer in developing the Destination Tallangatta application for the National Stronger Regions Fund.

Businesses in Tallangatta were engaged to support the project and provide financial support to the application. In total, 14 businesses supplied letters of support and pledged financial support to the project.

Media for the project was a focus and several positive news stories on the project were achieved through a concentrated campaign. These included stories on Yahoo.com, Border Mail, Star FM, AAP, 2AY and other media channels. Additionally, a petition for the project was presented to parliament by Cathy McGowan AO, MP.

**Our Valley, Our Future**

The third and final round of community funding from the Gardiner Foundation closed on Friday 9 October 2015. Total funds available through the grant are $92,480, with a proportion of that funding set aside for working group projects and the balance being available for community infrastructure projects.

Assessment of the projects took place on 11 November 2015 and announcements will be made in December, at a community function.

**Impact on Council Policy:**

Nil.

**State Government Policy Impacts:**

Nil.

**Budget Impact:**

Nil.
Risk Assessment:

Nil.

Community Consultation/Responses:

Nil.

Discussion/Officers View:

The Economic Development area is making good progress in relation to the Council Plan.

CR FRASER
CR SCALES

THAT THE REPORT BE NOTED AND THE MANAGER ECONOMIC DEVELOPMENT BE CONGRATULATED ON THE PROGRESS THAT HAS BEEN MADE ON THE ECONOMIC DEVELOPMENT PRIORITIES.

CARRIED

15 Councillor reports

15.1 Mitta Valley Library Meeting (Cr Scales)

Verbal report.

15.2 Timber Towns (Cr Gadd)

Verbal report.

15.3 ACSUM (Cr Fraser)

Verbal report.

15.4 Wodonga Cup (Cr Fraser)

Verbal report.
15.5 Environment Meeting Victorian Water Plan (Cr Fraser)
Verbal report.

15.6 ACSUM (Cr Joyce)
Verbal report.

15.7 Murray Darling Association (Cr Wortmann)
Verbal report.

15.8 Upper Murray Health AGM (Cr Wortmann)
Verbal report.

15.9 Launch of Victoria’s Regional Statement – Milawa with Premier (Cr Wortmann)
Verbal report.

CR FRASER
CR JOYCE

THAT THE COUNCILLOR REPORTS BE NOTED.

CARRIED

16 Urgent business

Nil.
17 Committee minutes

17.1 Lake Hume Land and On-Water Management Plan Community Reference Group (Cr Wortmann)

The unconfirmed minutes of the meeting held on 18 September 2015 are attached at Appendix 7 for information.

CR GADD
CR FRASER

THAT THE UNCONFIRMED LAKE HUME LAND AND ON-WATER MANAGEMENT PLAN COMMUNITY REFERENCE GROUP MINUTES BE NOTED.  
CARRIED

17.2 OHS Committee (06/04/0212-DCCS)

The unconfirmed minutes of the meeting held on 19 November 2015 are attached at Appendix 8 for information.

CR SCALES
CR GADD

THAT THE UNCONFIRMED OCCUPATIONAL HEALTH AND SAFETY COMMITTEE MINUTES BE NOTED.  
CARRIED

17.3 MAV Regional Forum (CEO)

The unconfirmed meeting notes of the meeting held on 3 September 2015 are attached at Appendix 9 for information.

CR GADD
CR JOYCE

THAT THE UNCONFIRMED MAV REGIONAL FORUM MEETING NOTES BE NOTED.  
CARRIED
18 **Council policies (10/01/0007-CEO)**

The following policies were tabled for review at the 6 October 2015 Council meeting and are presented at [Appendix 10](#) for adoption.

- Fraud and Corrupt Conduct (CEO)
- Fraud, Corrupt Conduct and Conflict of Interest Reporting Procedure (DCCS)
- Kerbside Refuse and Recycling Collection (DTS)
- Protected Disclosure (DCCS)
- Social Media (DCCS)
- Road Construction Policy (DTS)

**CR GADD**

**CR SCALES**

**THAT THE FOLLOWING POLICIES AS AMENDED BE ADOPTED:**

- **FRAUD AND CORRUPT CONDUCT**
- **FRAUD, CORRUPT CONDUCT AND CONFLICT OF INTEREST REPORTING PROCEDURE**
- **KERBSIDE REFUSE AND RECYCLING COLLECTION**
- **PROTECTED DISCLOSURE**
- **SOCIAL MEDIA**
- **ROAD CONSTRUCTION POLICY**

CARRIED

The following policy is attached at [Appendix 11](#) for review. Councillors are requested to provide feedback on the policy to the Responsible Officer by 11 January 2016.

- Tree (DTS)
19 Sealing of documents

19.1 Section 173 Agreement – Kay Attali and Alexander Ross
Patrick Pennington and Towong Shire Council (259950)

Planning Permit 2010/004.1 (Extended) provided consent for the use and
development of land for the purpose of a replacement dwelling, located at 1595
Mitta North Road, Mitta Mitta. The Planning Permit required a Section 173
Agreement to indicate that current and successive land owners be alerted to the
agricultural nature of the property. The Section 173 Agreement states that owners
are to be aware that the property is located in close proximity to agricultural
operations. Subsequently, noises, smells and other amenity impacts relating to
agricultural production are to be expected.

The Agreement has now been drafted in accordance with Planning Permit
2010/004.1 (Extended) and needs to be signed and sealed.

CR FRASER
CR GADD

THAT THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO SIGN AND SEAL THE
SECTION 173 AGREEMENT RELATING TO LAND KNOWN AS PC 373896E
PARISH OF MITTA MITTA (1595 MITTA NORTH ROAD, MITTA MITTA) THAT
HAS BEEN DRAFTED IN ACCORDANCE WITH THE REQUIREMENTS OF
PLANNING PERMIT 2010/004.1 (EXTENDED).

CARRIED
20 **Confidential**

In accordance with S77(2) information is ‘confidential information” if:
(a) the information was provided to the Council or a special committee in relation to a matter considered by the Council or special committee at a meeting closed to members of the public and the Council or special committee has not passed a resolution that the information is not confidential; or

(b) the information has been designated as confidential information by a resolution of the Council or a special committee which specifies the relevant ground or grounds applying under section 89(2) and the Council or special committee has not passed a resolution that the information is not confidential; or

(c) subject to sub-section (3), the information has been designated in writing as confidential information by the Chief Executive Officer specifying the relevant ground or grounds applying under section 89(2) and the Council has not passed a resolution that the information is not confidential.

In accordance with Section 89(2) and 89(3) of the Local Government Act 1989,

(2) A Council or special committee may resolve that the meeting be closed to members of the public if the meeting is discussing any of the following—

(a) personnel matters;
(b) the personal hardship of any resident or ratepayer;
(c) industrial matters;
(d) contractual matters;
(e) proposed developments;
(f) legal advice;
(g) matters affecting the security of Council property;
(h) any other matter which the Council or special committee considers would prejudice the Council or any person;
(i) a resolution to close the meeting to members of the public.

(3) If a Council or special committee resolves to close a meeting to members of the public the reason must be recorded in the minutes of the meeting
20.1 Town Maintenance Contracts (DTS)

CR FRASER
CR JOYCE

THAT THE ITEM BE DEFERRED.

CARRIED

There being no further business the meeting was closed at 12.18 pm.

Minutes confirmed this .......... day of ............................................... 2015.

______________________________________________________
Mayor