

Minutes

Ordinary Meeting of Council

Walwa Bush Nursing Centre

Tuesday 2 June 2015

This information is available in alternative formats on request

**MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD AT THE WALWA BUSH
NURSING CENTRE, WALWA ON TUESDAY 2 JUNE 2015 COMMENCING AT 10.00
AM.**

TABLE OF CONTENTS

1	Opening Prayer.....	4
2	Councillor and Officer presence at the meeting.....	4
3	Apologies and granting of leave of absence	4
4	Declaration of pecuniary interest and/or conflict	4
5	Confirmation of minutes	5
6	Petitions, joint letters and declarations.....	5
7	Assembly of Councillors	5
8	Open Forum.....	5
9	Organisational improvement.....	6
9.1	Finance Report as at 30 April 2015 (DCCS).....	6
9.2	Proposed Budget 2015-2016 (06/02/0065-DCCS).....	16
9.3	Request for sponsorship (07/05/0007-EA).....	27
9.4	Action Sheet Reports (06/05/0010-EA)	29
9.5	Council Plan Priorities (07/05/0022-DCCS).....	29
9.6	Performance Reporting Graphs (DCCS)	29
10	Community wellbeing	29
11	Asset management.....	30
12	Land-use planning.....	30
13	Environmental sustainability	30
14	Economic and tourism development.....	30
15	Councillor reports	31
15.1	Meeting with Senator Bridget McKenzie (Cr Wortmann).....	31
15.2	Opening DELWP Mitta Valley Office and Depot (Cr Fraser)	32
15.3	Upper Murray Business Incorporated [UMBI] (Cr Joyce)	32
15.4	Municipal Association of Victoria [MAV] (Cr Joyce)	32
16	Urgent business.....	33
17	Committee minutes.....	33
17.1	Roadsafe North East (Cr Scales).....	33
17.2	Upper Murray Business Inc (UMBI) (Cr Joyce)	33
17.3	Rural Councils Victoria.....	33
18	Occupational health and safety	34
18.1	Occupational Health and Safety Report (06/04/0212-DCCS)	34
18.2	OHS Committee (06/04/0212-DCCS).....	34
19	Council policies (10/01/0007-CEO)	35
20	Sealing of documents.....	36

20.1	Sealing of Chief Executive Officer contract of employment (Mayor-Cr Wortmann).....	36
21	Confidential.....	37

1 Opening Prayer

"Almighty God, we ask that you be present at this meeting to assist us in our service to the Community through Local Government.

We pray that our decisions will be wise and taken with goodwill and clear conscience.

Amen."

2 Councillor and Officer presence at the meeting

Present: Crs Wortmann, Fraser and Joyce

In Attendance:	Title:
J Phelps	Chief Executive Officer
J Heritage	Director Technical Services
J Shannon	Director Community and Corporate Services

3 Apologies and granting of leave of absence

Crs Debi Gadd and Aaron Scales

Cr Wortmann and Cr Joyce sought leave of absence for the 7 July 2015 Council meeting.

**CR FRASER
CR JOYCE**

**THAT LEAVE OF ABSENCE BE GRANTED FOR CRS WORTMANN AND JOYCE ON
7 JULY 2015.**

CARRIED

4 Declaration of pecuniary interest and/or conflict

For the purpose of this section, Councillors must disclose the nature of the conflict of interest in accordance with s79(2) of the Local Government Act.

Nil.

5 Confirmation of minutes

5 May 2015

**CR JOYCE
CR FRASER**

**THAT THE MINUTES OF THE ORDINARY MEETING HELD ON 5 MAY 2015 AS
CIRCULATED BE CONFIRMED.**

CARRIED

6 Petitions, joint letters and declarations

Nil.

7 Assembly of Councillors

A written record of the Assemblies of Councillors from 1 May to 25 May 2015 is included at Appendix 1.

**CR FRASER
CR JOYCE**

THAT THE INFORMATION BE NOTED.

CARRIED

8 Open Forum

There was no one present in the gallery.

9 Organisational improvement

9.1 Finance Report as at 30 April 2015 (DCCS)

Disclosure of Interests (S.80C):

This report was prepared by Mr Blair Phillips, Manager Finance.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

OPERATING RESULT

	Note	Apr-15 (Actual) \$'000	Apr-15 (Budget) \$'000	YTD (Actual) \$'000	YTD (Budget) \$'000	YTD (Variance) \$'000	YTD (Variance) %	2014/15 Full Year (Budget) \$'000	2014/15 Full Year (Achieved) %
Income	1	231	147	15,532	15,299	233	2%	17,142	91%
Expenditure	2	1,182	817	8,789	9,176	387	4%	15,090	58%
Surplus/ (Deficit)		(951)	(670)	6,743	6,123	620	10%	2,052	329%

Table 1: Operating Result

Note 1:

Council YTD income of \$15.5 million is \$233,000 more than budgeted at this point in time. Major items contributing to the YTD variance include:

- Receiving \$261,000 as the final claim for the works carried out to rectify the March 2012 flood damage (not budgeted).
- Receiving \$150,000 under the Local Government Infrastructure Program that is in excess of the budget for the 2014/15 year. This is in line with the funding agreement over the four year program (timing variance).
- Receiving \$87,000 under the Public Safety on Public Land program for improvements to the Towong Grandstand (not budgeted).
- Receiving \$75,000 for the Berringa Community Centre Upgrade (not budgeted).
- Receiving \$574,000 for Blackspot funding ahead of budget (timing variance)
- Waiting for works to commence to claim \$718,000 budgeted for Roads to Recovery (timing variance).
- Awaiting \$200,000 for next stage of funding for Tallangatta Integrated Community Centre (timing variance).

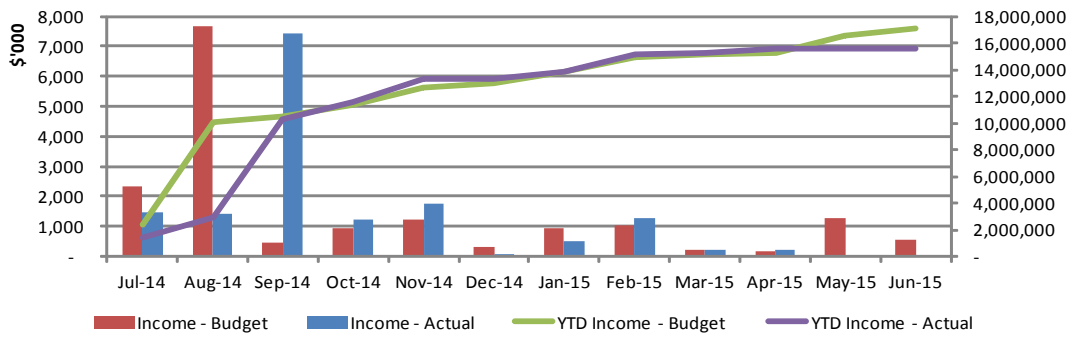
Note 2:

The favourable expenditure variance of \$387,000 is due to the timing of expenditure in various Economic Development projects and Community Development projects.

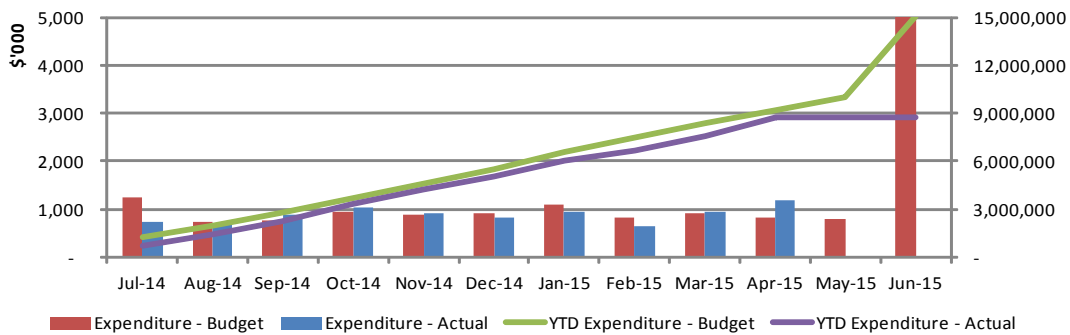
There is also \$154,000 for vacant positions in Executive Services as well as an \$80,000 favourable variance to budget due to insurance being paid in the prior financial year.

Operating Result

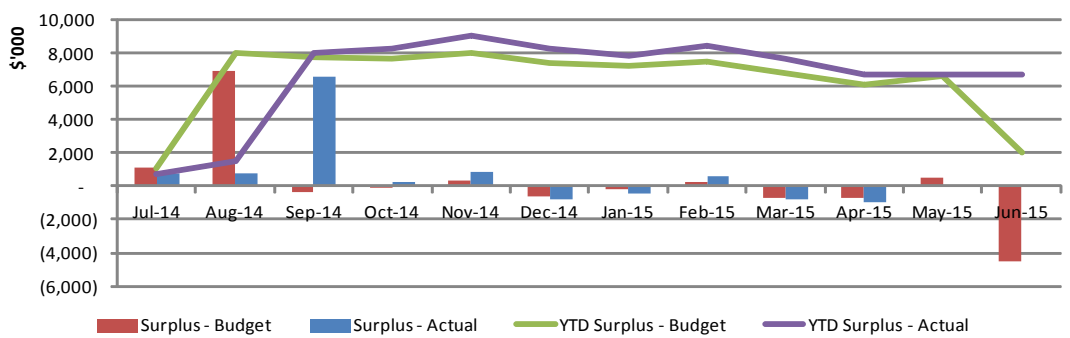
Income



Expenditure



Operating Surplus



Grant Income

	Note	Apr-15	YTD	YTD	YTD	YTD	2014/15	2014/15
		(Actual)	(Actual)	(Budget)	(Variance)	(Variance)	Full	Full
		\$'000	\$'000	\$'000	\$'000	%	Year	Year
							(Budget)	(Achieved)
							\$'000	%
Recurring	1	38	4,859	5,321	(462)	91%	6,295	77%
Non-Competitive	2	3	293	30	263	977%	37	792%
Competitive	3	26	1,213	1,383	(170)	88%	1,973	61%
Total		67	6,365	6,734	(369)	95%	8,305	77%

Table 2: Grant Income

Note 1:

Council has received \$150,000 in excess of the YTD budget for Local Government Infrastructure Program funding in the 2014/15 year. This is in line with the funding agreement over the four year program. Council has also received \$91,000 in excess of the YTD budget for Kindergarten funding. Council is yet to receive the grant for the \$718,000 for Roads to Recovery with works now started and first claim lodged in April for the March quarter. Expect first payment to be received in May.

Note 2:

Council has received \$261,000 for final settlement of works carried out on damage from March 2012 floods which was unbudgeted in the 2014/15 year.

Note 3:

Council has not yet received grants for:

- Narrows Project \$95,000 (timing variance)
- Tallangatta Integrated Community Centre \$200,000 (timing variance)

Additional unbudgeted grants have been received as follows:

- \$67,000 for the final amount for the Tallangatta Multi Sport Precinct
- \$47,000 for the Towong Racecourse Grandstand.
- \$30,000 for the High Country Rail Trail (Tallangatta Path Linkage Project).

Grants received Year-to-Date (YTD) are shown in the following table:

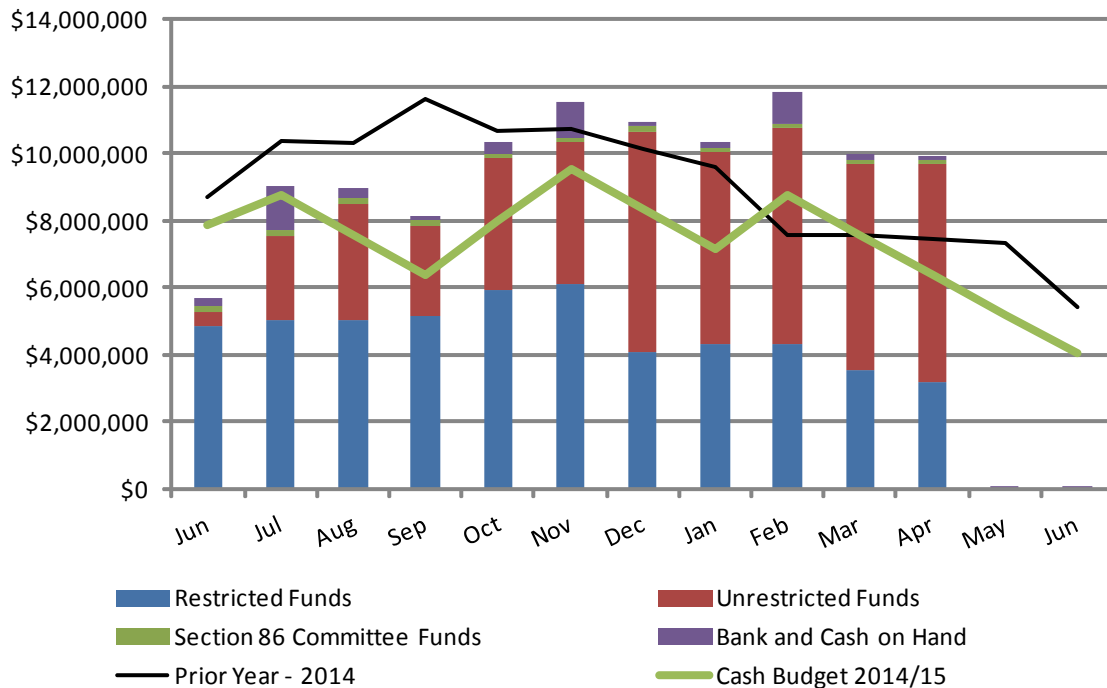
	\$'000
Recurring	
VGC General Purpose Funding	1,719
VGC Local Roads Funding	1,031
Country Roads and Bridges	1,000
LG Infrastructure Projects	490
Corryong Pre School	134
Maternal and Child Health	113
Library	106
Berringa Pre School	91
Tallangatta Pre School	80
Municipal Emergency Response Program	60
State Emergency Service Corryong	13
State Emergency Service Tallangatta	13
State Emergency Service Mitta	7
Health Admin	3
Total Recurring Grants	4,859
Competitive and Non-Competitive	
Magorra Park (DSE)	289
Flood Recovery	261
Tallangatta Integrated Community Centre	250
Wyeeboo Multi Purpose Facility	178
Berringa Pre School (Upgrade)	75
Upper Murray 2030 Vision	75
Tallangatta Multi-sport Precinct	68
Towong Racecourse (DSE)	47
L2P Program	45
The Narrows Project	40
Community Access	31
High Country Rail Trail Upgrade (DSE)	30
Our Valley Our Future	25
Cudgewa Multi Purpose Facility (DSE)	23
Tallangatta Neighbourhood House	20
Colac Colac Bike Path	12
Freeza Funding	12
Health Promotions (Walk to School)	10
Comm Health & Wellbeing	9
Caravan Park Masterplan	3
Seniors Week	2
Total Competitive and Non-Competitive Grants	1,504
Total Grants Received	6,365

CASH POSITION

Cash on Hand

The cash position moved during the month as detailed below:

	Current Month Apr-15	Prior Month Mar-15	Variance	
	\$	\$	\$	%
Unexpended Grants	2,924,926	3,312,332	(387,406)	-11.7%
Provisions and reserves	232,000	232,000	-	0.0%
Restricted Funds	3,156,926	3,544,332	(387,406)	-10.9%
Unrestricted Funds	6,516,925	6,129,519	387,406	6.3%
Section 86 Committee Funds	136,082	136,082	-	0.0%
Total Investments	9,809,933	9,809,933	-	0.0%
Bank and Cash on Hand	124,568	175,876	(51,308)	-29.2%
Total Cash	9,934,501	9,985,809	(51,308)	-0.5%
Average Interest Rate	3.17%	3.17%		



Restricted Funds

\$'000	
Unexpended Grants	
Tallangatta Integrated Community Centre	1,215
Country Roads and Bridges	713
LG Infrastructure Projects	238
Wyeboon Multi Purpose Facility	134
Municipal Emergency Response Program	78
Berringa Pre School (Upgrade)	75
Community Access	70
Our Valley Our Future	61
Tallangatta Neighbourhood House	51
Children Services Review	38
Flood Recovery Officer	42
The Narrows Project	38
Flood Recovery	35
Local Gov Business Collaboration	32
High Country Rail Trail Upgrade (DSE)	30
Upper Murray 2030 Vision	27
Bushfire Management Overlay	13
Weed Project	11
Improving Liveability of Older People	10
Freeza Funding	9
Health Promotions (Walk to School)	4
Fire Access Track Maintenance	1
Total Unexpended Grants	2,925
Provisions and Reserves	
Landfill Rehabilitation	232
Total Provisions and Reserves	232
Total Restricted Funds	3,157

Investments

Investments were made up of the following at the month end:

Date	Product	Institution	Principal	Yield	Term	Rating	Maturity
17/03/2015	Term Deposit	NAB	1,000,000	3.00%	91 Days	A1+	16/06/2015
22/07/2014	Term Deposit	NAB	1,000,000	3.45%	182 Days	A1+	21/07/2015
15/10/2014	Term Deposit	AMP	1,500,000	3.50%	280 Days	A1	22/07/2015
11/03/2015	Term Deposit	Bank of Queensland	1,000,000	3.10%	119 Days	A2	8/07/2015
17/03/2015	Term Deposit	ING Bank	1,000,000	3.03%	183 Days	A2	16/09/2015
22/12/2014	Term Deposit	Westpac	2,000,000	3.50%	180 Days	A1+	22/06/2015
26/03/2015	Term Deposit	WAW	821,612	3.10%	90 Days		26/06/2015
N/A	Online Saver	Westpac/ANZ	1,352,239	2.25%	On Call	AA-	N/A
N/A	S86 Committees	Various	136,082	4.68%	N/A		N/A
Total Investments			9,809,933				

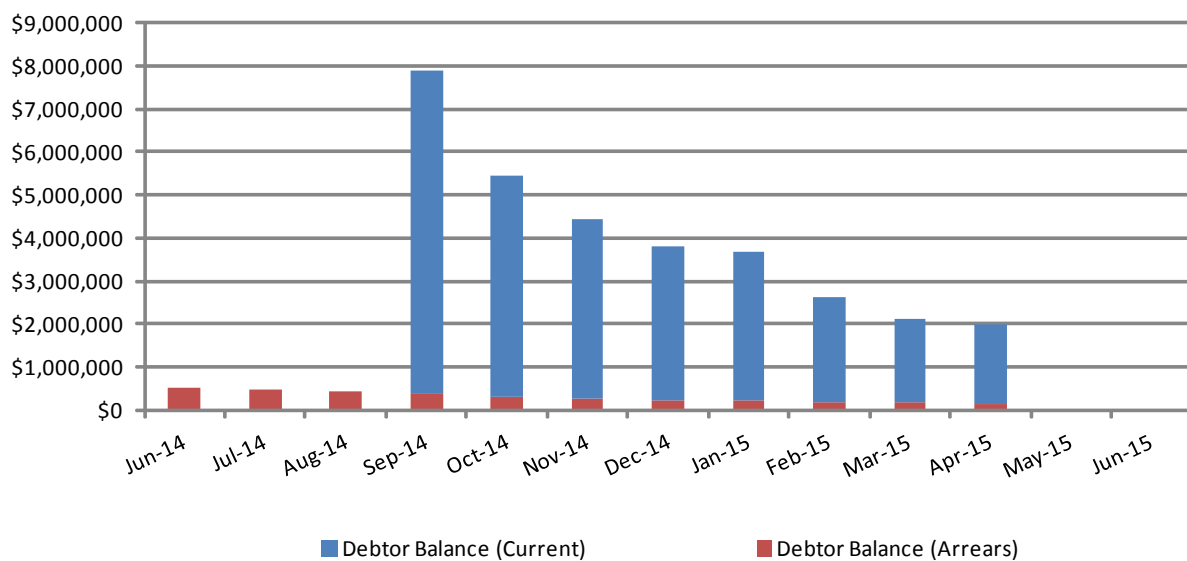
Table 4: Investments at month end

RECEIVABLES

Rates, Municipal Charge, Waste Management Charge and Waste Collection Charge

The breakdown of rates received for the current month and year-to-date is shown in the following table and graph:

Rates, charges and FSPL Debtors							
	Amount	Received	% Collected	Received	Collected	Balance	
	\$	Apr-15	Apr-15	YTD	YTD	Outstanding	
	\$	\$	%	\$	\$	\$	
Levied 2014/15	7,686,152	106,789	1.4%	5,826,210	75.8%	1,859,942	
Arrears prior to 2014/15	502,975	14,726	2.9%	353,661	70.3%	149,314	
Total Charges		121,515		6,179,871		2,009,256	

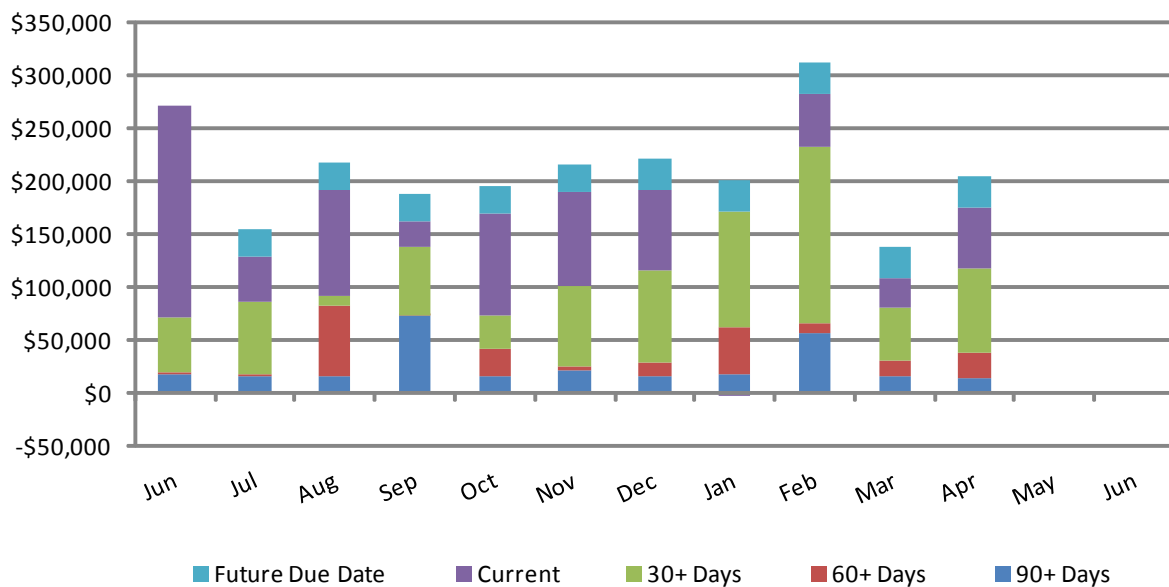


Rates and charges for 2014/15 were levied in September 2014.

Sundry Debtors

The Sundry Debtors outstanding at month end and the movement from the prior month is shown below:

Sundry Debtors	Future Due Date	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
April 2015	29,453	58,004	80,098	24,229	13,509	205,293
March 2015	29,453	29,112	49,246	15,366	15,471	138,648
Movement	-	28,893	30,852	8,863	(1,962)	66,645



Significant debtors (>\$1,000) with ageing of greater than 90 days are as follows:

Debtor	Amount	Description	RO	Notes
Debtor 8411	\$1,580	Contribution	JS	Payment has been requested.
Debtor 17007	\$2,950	Infringement Notice	JS	Debt undergoing review.
Debtor 15570	\$1,440	Cost Recovery	JS	Debt undergoing review
Debtor 19755	\$1,548	50% Cost Recovery for weed control	JS	Debt undergoing review.

Table 6: Significant debtors > 90 days

LOCAL ROADS

Local Roads and Bridges Capital Works

	Note	YTD Actual \$	YTD Budget \$	Variance \$	Annual Budget \$
402 Survey and Design		2,311	45,000	42,689	50,000
410 Road Construction	1	580,772	753,128	172,356	808,128
416 Sealing	2	86,348	25,000	(61,348)	25,000
417 Resealing	3	651,815	675,000	23,185	675,000
420 Drainage Construction		36,337	30,000	(6,337)	30,000
421 Digouts		415,000	415,000	-	415,000
422 Resheeting	4	125,012	100,000	(25,012)	230,000
432 Footpaths	5	34,447	143,100	108,653	254,596
433 Kerb and Channel	6	23,925	113,000	89,075	166,504
442 Guardrails		16,172	16,000	(172)	16,000
450 Bridge Construction	7	443,297	1,054,926	611,629	1,054,926
Total		2,415,436	3,370,154	954,718	3,725,154

Table 7: Local Roads & Bridges – Capital Works (YTD)

Note 1:

There has been a delay in the Georges Creek Road project (timing variance).

Note 2:

Harvey Street, Walwa Street and Kyilla Street sealing were budgeted to be completed in June 2014 but completed in July. This will appear as an over spend in 2014/15.

Note 3:

Resealing program is complete and awaiting final invoices (timing variance).

Note 4:

Grading progressing better than expected, has meant that more resheeting has been completed than originally anticipated (timing variance).

Note 5:

The Footpath replacement program has been deferred in Tallangatta pending the Tallangatta Revitalisation grant funding approval and the Tallangatta Integrated Community Centre construction. The Strategic Path Links project is starting later than anticipated (timing variance).

Note 6:

The Kerb and Channel works have been deferred in Tallangatta pending the Tallangatta Revitalisation grant funding approval and the Tallangatta Integrated Community Centre construction (timing variance).

Note 7:

Bridge construction approximately 90% complete with invoices yet to be received (timing variance).

Local Roads and Bridges Maintenance

	Note	YTD Actual \$	YTD Budget \$	Variance \$	Annual Budget \$
301 Inspections		105	-	(105)	-
302 Survey and Design		8,788	4,170	(4,618)	10,000
304 Pavement Maintenance		126,702	150,000	23,298	150,000
306 Grading	1	481,968	383,330	(98,638)	460,000
308 Shoulder Maintenance	1	76,166	83,330	7,164	100,000
310 Drainage Maintenance	1	112,434	141,670	29,236	170,000
316 Reseals		1,121	-	(1,121)	-
320 Digouts		2,500	-	(2,500)	-
324 General Roadside Maintenance	2	99,772	62,500	(37,272)	75,000
330 F/Path Maintenance		10,141	8,000	(2,141)	8,000
331 K and C Maintenance		125	5,000	4,875	5,000
334 Roadside Treatments		440	15,000	14,560	15,000
336 Signs Maintenance		6,646	15,000	8,354	17,000
338 Linemarking		587	-	(587)	10,000
340 Guideposts		8,494	5,830	(2,664)	7,000
342 Guardrail		5,000	-	(5,000)	5,000
346 Bridge Maintenance		14,327	23,820	9,493	28,584
Total		955,316	897,650	(57,666)	1,060,584

Table 8: Local Roads & Bridges - Maintenance (YTD)

Note 1:

The grading, shoulder and drainage maintenance works are now complete (timing variance).

Note 2:

More maintenance required due to wet weather and stock grids. Blackberry spraying was more substantial than originally anticipated.

**CR JOYCE
CR FRASER**

THAT THE FINANCE REPORT BE NOTED.

CARRIED

9.2 Proposed Budget 2015-2016 (06/02/0065-DCCS)

Disclosure of Interests (S.80C):

This report was prepared by Mr Blair Phillips, Manager Finance.

At the time of preparation or presentation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

A proposed 2015/16 Budget was adopted 'in-principle' at the Council Meeting held on 7 April 2015. The following resolution was passed:

CR JOYCE
CR FRASER

THAT:

1. COUNCIL CONSIDER AND PRESENT THE PROPOSED BUDGET 2015/16 WHICH INCLUDES A 6% RATE RISE.

2. THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO:
 - a. GIVE PUBLIC NOTICE OF THE PREPARATION OF THE PROPOSED BUDGET IN ACCORDANCE WITH SECTION 129(1) OF THE LOCAL GOVERNMENT ACT 1989; AND
 - b. MAKE AVAILABLE FOR PUBLIC INSPECTION THE INFORMATION REQUIRED TO BE MADE AVAILABLE BY THE LOCAL GOVERNMENT (PLANNING AND REPORTING) REGULATIONS 2014; AND

3. AT THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 2 JUNE 2015 AT WALWA BUSH NURSING CENTRE TO:
 - a. CONSIDER ANY SUBMISSIONS IN RELATION TO THE PROPOSED BUDGET;
 - b. HEAR ANY PERSON OR THEIR REPRESENTATIVE IN SUPPORT OF THEIR SUBMISSION; AND
 - c. CONSIDER THE ADOPTION OF THE PROPOSED BUDGET.

CARRIED

Report:

Public Exhibition

In accordance with the Local Government Act 1989, public notices were placed in the Border Mail and Corryong Courier advising that Council had adopted a proposed 2015/16 Budget and approved it to be released for public exhibition. In accordance with Section 223 of the Act, submissions could be made on the proposed 2015/16 Budget up until 5pm on Monday 18 May 2015.

No submissions were received by 5pm on Monday 18 May 2015.

A letter was received on 21 May 2015 from Mr Paton and provided to Councilors for consideration in the budget process.

Carry Forward Projects

Due to changes in legislation regarding the Budget timeline being brought forward with the Budget required to be adopted by Council by 30 June 2015 has meant only an estimate of carried forward projects can be provided at this point in time.

A list of projects that were budgeted in the prior year (2014/15) and based on current estimates will not be complete at 30 June 2015, has been included in the Budget as carry forward projects in the Capital Works Program.

The following table identifies \$4.1 million of capital projects that will carry forward into the 2015/16 financial year.

Asset Type and Description	Estimated Carry Forward
Buildings	2,650,391
Colac Colac Caravan Park	136,791
Corryong Pool Chlorination System	22,500
Tallangatta Holiday Park	300,000
Tallangatta Integrated Community Centre	2,150,000
Tallangatta Pool Chlorination System	22,500
Corryong Transfer Station	15,000
Tallangatta Transfer Station	3,600
Plant and Equipment	500,000
Infrastructure project (formerly wireless IT project)	300,000
New Finance System	200,000
Other Infrastructure	493,000
Towong St - underground power	493,000
Footpaths	224,596
Strategic path links	113,100
Tallangatta Integrated Community Centre Streetscape	111,496
Recreation	80,000
Towong Street Redevelopment	80,000
Roads	53,504
Tallangatta Integrated Community Centre Kerb	53,504
	0
Grand Total	4,121,491

These projects already had a cash budget allocated to fund the project from the prior year and are now proposed to be included in the 2015/16 Budget.

In accordance with the legislative requirements, Council is now required to adopt a Budget by 30 June 2015. Accordingly the proposed Budget 2015/16 (Appendix 2) is again presented for consideration by Council.

Amendments to Budget for Public exhibition

There have been amendments made to the Budget for 2015/16 provided at Appendix 2 with the availability of more up to date information. Please refer to Appendix 2A for amendments made to the 2015/16 Budget document made available for Public exhibition.

Impact on Council Policy:

Council Plan Objectives

Council's 2013-2017 Council Plan has an objective of providing community leadership through the provision of accessible, open and consultative government. Council encourages appropriate community involvement in its governance processes and will aim to produce accurate, concise and easy to read reports and publications

for members of our public. Further, Council's objectives include ensuring that Council's plans and budgets are both responsible and sustainable.

Strategic Resource Plan (SRP)

The Strategic Resource Plan for 2015/16 to 2018/19 has been updated and included in the proposed Budget 2015/16.

Community Outcomes

The development of the proposed Budget 2015/16 is a critical component in the financial management of Council's operations to ensure the delivery of appropriate services and programs to residents and ratepayers.

Environmental Impact

The proposed Budget 2015/16 contains financial provision for Council to achieve significant environmental outcomes for the community.

Organisational Impact

The proposed Budget 2015/16 establishes the organisational arrangements necessary for Council's operations.

State Government Legislation:

The proposed Budget 2015/16 has been prepared in accordance with the relevant sections and regulations of the Local Government Act 1989 and Local Government (Planning and Reporting) Regulations 2014, which are presented below.

Local Government Act 1989

S 127. Council must prepare a budget

1. A Council must prepare a budget for each financial year.
2. The Council must ensure that the budget contains—
 - (a) the standard statements in the form and containing the matters required by the regulations;
 - (b) a description of the activities and initiatives to be funded in the budget;
 - (c) a statement as to how the activities and initiatives described under paragraph (b) will contribute to achieving the strategic objectives specified in the Council Plan;
 - (d) separately identified Key Strategic Activities to be undertaken during the financial year and performance targets and measures in relation to each Key Strategic Activity;

(e) any other details required by the regulations.

3. The Council must ensure that the budget also contains:
 - (a) the information the Council is required to declare under section 158(1);
 - (b) if the Council intends to declare a differential rate under section 161, the details listed in section 161 (2)
 - (c) if the Council intends to declare a differential rate under section 161A, the details listed in section 161(2).

S 129. Public notice

1. As soon as practicable after a Council has prepared a budget or revised budget, the Council must give public notice.
2. A person has a right to make a submission under section 223 on any proposal contained in the budget or revised budget.
3. In addition to any other requirements specified by this Act, the notice referred to in sub-section (1) must:
 - (a) contain any details required by the regulations; and
 - (b) advise that copies of the budget or revised budget are available for inspection for at least 14 days after the publication of the notice at:
 - the Council office and any district offices; and
 - any other place required by the regulations.
4. A copy of the budget or revised budget must be displayed at the places specified under sub-section (3)(b).

S 130. Adoption of budget or revised budget

1. A Council may adopt a budget or revised budget if it has complied with all of the relevant requirements of this Act relating to budgets and revised budgets.
2. The Council must give public notice of its decision under sub-section (1).
3. The Council must adopt the budget by August 31 each year.
4. The Council must submit a copy of the budget to the Minister by August 31 each year.
5. The Minister may extend the period within which a Council must comply with sub-section (4).
6. If a Council fails to submit a copy of the budget to the Minister within the time allowed, the Secretary must ensure that details of the failure are published in the annual report of the Department.
7. A Council must give the Minister any details concerning its budget or revised budget that the Minister requests.
8. A Council must comply with sub-section (7):
 - (a) within 14 days of receiving a request in writing for the details from the Minister; or

- (b) within any longer period specified by the Minister in the request.
9. A copy of the budget or revised budget must be available for inspection by the public at:
- (a) the Council office and any district offices; and
 - (b) any other place required by the regulations.

Local Government (Planning and Reporting) Regulations 2014

R 9. The financial statements

For the purposes of section 127(2)(a) of the Act, the financial statements included in a budget or revised budget must—

- (a) contain a statement of capital works for the financial years to which the financial statements relate; and
- (b) be in the form set out in the Local Government Model Financial Report.

R 10. Other information to be included

(1) For the purposes of sections 127(2)(e) and 128(3) of the Act, a budget or revised budget must contain the following information in relation to the financial year to which the budget or revised budget relates—

- (a) a detailed list of capital works expenditure—
 - i. in relation to non-current assets classified in accordance with the model statement of capital works in the Local Government Model Financial Report; and
 - ii. set out according to asset expenditure type;
- (b) a summary of funding sources in relation to the capital works expenditure referred to in paragraph (a), classified separately as—
 - i. grants; and
 - ii. contributions; and
 - iii. Council cash; and
 - iv. borrowings;
- (c) a statement of human resources;
- (d) a summary of expenditure in relation to the human resources referred to in the statement of human resources, categorised according to the organisational structure of the Council and classified separately as—
 - i. permanent full time; or
 - ii. permanent part time;

- (e) a summary of the number of full time equivalent Council staff referred to in the statement of human resources, categorised according to the organisational structure of the Council and classified separately as—
 - i. permanent full time; and
 - ii. permanent part time;

 - (f) a list of grants by type and source, classified as—
 - i. recurrent grants to be used to fund operating expenditure; or
 - ii. recurrent grants to be used to fund capital expenditure; or
 - iii. non-recurrent grants to be used to fund operating expenditure; or
 - iv. non-recurrent grants to be used to fund capital expenditure;

 - (g) the total amount borrowed as at 30 June of the financial year compared with the previous financial year;
 - (h) the following information in relation to borrowings (other than borrowings to refinance existing loans)—
 - i. in a budget that has not been revised, the total amount to be borrowed during the financial year compared with the previous financial year; or
 - ii. in a revised budget, any additional amount to be borrowed compared with the budget or the most recent revised budget (as applicable);

 - (i) the total amount projected to be redeemed during the financial year compared with the previous financial year.
- (2) For the purposes of sections 127(2)(e) and 128(3) of the Act, a budget or revised budget must contain the following information in relation to the financial year to which the budget or revised budget relates—
- (a) if Council declares general rates under section 158 of the Act, the rate in the dollar to be levied for each type or class of land;
 - (b) the percentage change in the rate in the dollar to be levied for each type or class of land compared with the previous financial year;
 - (c) the estimated amount to be raised by general rates in relation to each type or class of land compared with the previous financial year;
 - (d) the estimated amount to be raised by general rates compared with the previous financial year;
 - (e) the number of assessments in relation to each type or class of land compared with the previous financial year;
 - (f) the number of assessments compared with the previous financial year;
 - (g) the basis of valuation to be used under section 157 of the Act;
 - (h) the estimated value of each type or class of land compared with the previous financial year;
 - (i) the estimated total value of land rated under section 158 of the Act compared with the previous financial year;
 - (j) the municipal charge under section 159 of the Act compared with the previous financial year;

- (k) the percentage change in the municipal charge compared with the previous financial year;
- (l) the estimated amount to be raised by municipal charges compared with the previous financial year;
- (m) the rate or unit amount to be levied for each type of service rate or charge under section 162 of the Act compared with the previous financial year;
- (n) the percentage change for each type of service rate or charge compared with the previous financial year;
- (o) the estimated amount to be raised by each type of service rate or charge compared with the previous financial year;
- (p) the estimated total amount to be raised by service rates and charges compared with the previous financial year;
- (q) the estimated total amount to be raised by all rates and charges compared with the previous financial year;
- (r) any significant changes that may affect the estimated amounts referred to in this sub-regulation to be raised.

R 11. Public notice of proposed budget or revised budget

For the purposes of section 129(3)(a) of the Act, a public notice under section 129(1) of the Act must contain the following information—

- (a) the date on which Council will meet to adopt its budget or revised budget;
- (b) in the case of a revised budget, a summary of reasons for the preparation of the revised budget.

Budget Impact:

The proposed Budget 2015/16 establishes the financial framework of Council including income and expenditure, rating strategy, borrowings and asset management programs necessary for Council operations.

Community Consultation/Responses:

A person has a right to make a submission under section 223 on any proposal contained in the budget. Submissions could be made on the proposed 2015/16 Budget up until 5pm on Monday 18 May 2015.

No submissions were received by 18 May 2015.

A letter to the CEO was received on 21 May 2015 from Mr Paton and provided to Councillors for consideration in the budget process.

Risk Assessment:

The proposed 2015/16 Budget, containing the Strategic Resource Plan 2015/16 to 2018/19 and the Long Term Financial Plan 2015/16 to 2024/25, has been prepared to enable Council to manage both short term and long term financial sustainability risk exposures.

This budget has also been prepared in accordance with Council's legislative requirements, thereby minimising Council's compliance risks.

**CR FRASER
CR JOYCE**

THAT:

- 1. IT BE NOTED THAT NO SUBMISSIONS WERE RECEIVED IN RELATION TO THE PROPOSED 2014/15 BUDGET PRIOR TO THE 18 MAY 2015 DEADLINE;**
- 2. THE LETTER FROM MR PATON RECEIVED ON 21 MAY 2015 BE NOTED AND CONSIDERED AS PART OF THE BUDGET PROCESS;**
- 3. THE PROPOSED BUDGET 2015/16 (APPENDIX 2) INCLUDES AN ESTIMATE OF CARRY FORWARD FOR CAPITAL PROJECTS OF \$4,121,491 AS DETAILED IN THIS REPORT. CARRY FORWARD PROJECTS WILL BE REVIEWED IN JULY 2015 WITH AN UPDATE PROVIDED TO COUNCIL AT THE AUGUST COUNCIL MEETING FOR ANY MATERIAL ADJUSTMENTS TO THE CAPITAL PROJECTS TO BE CARRIED FORWARD;**
- 4. THE PROPOSED BUDGET 2015/16 (APPENDIX 2), IS ADOPTED AS THE BUDGET 2015/16 FOR THE PURPOSES OF SECTION 127 OF THE LOCAL GOVERNMENT ACT 1989 WITH AN INCREASE TO GENERAL RATE INCOME OF 5.70%.**
- 5. THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO GIVE PUBLIC NOTICE OF ADOPTION OF THE 2015/16 BUDGET AND FORWARD A COPY TO THE MINISTER FOR LOCAL GOVERNMENT IN ACCORDANCE WITH SECTION 130 OF THE LOCAL GOVERNMENT ACT 1989.**
- 6. PURSUANT TO SECTION 158 OF THE LOCAL GOVERNMENT ACT 1989,**

6.1. THE AMOUNTS WHICH COUNCIL INTENDS TO RAISE BY GENERAL RATES, MUNICIPAL CHARGES, SERVICE RATES AND SERVICE CHARGES FOR THE 2015/2016 FINANCIAL YEAR ARE AS FOLLOWS:

Type of Charge	2015/16 \$
General rates	5,322,000
Municipal charges	991,000
Service charges (Waste Management and Garbage Collection)	1,139,000

6.2. GENERAL RATES WILL BE RAISED BY THE APPLICATION OF A DIFFERENTIAL RATING STRATEGY.

7. PURSUANT TO SECTION 159 OF THE LOCAL GOVERNMENT ACT 1989, COUNCIL DECLARES A MUNICIPAL CHARGE AS FOLLOWS:

Type of Charge	Per Rateable Property 2015/16 \$
Municipal	259

8. PURSUANT TO SECTION 162 OF THE LOCAL GOVERNMENT ACT 1989, COUNCIL DECLARES THE FOLLOWING ANNUAL SERVICE CHARGES:

Type of Charge	Per Rateable Property 2015/16 \$
Waste management	101
Garbage Collection:	
Garbage and Recycling - 140/240 Litre Bins (Standard Size)	265
Garbage and Recycling - 240/240 Litre Bins	289
Garbage and Recycling - 80/240 Litre Bins	231
Additional Garbage - 140 Litre Bin (Standard Size)	184
Additional Garbage - 240 Litre Bin	282
Additional Garbage - 80 Litre Bin	184
Additional Recycling – 240 Litre Bin	21

9. PURSUANT TO SECTION 161 OF THE LOCAL GOVERNMENT ACT 1989, COUNCIL DECLARES THE FOLLOWING RATE IN THE DOLLAR FOR EACH TYPE OF RATE TO BE LEVIED, WITH THE DEFINITION OF EACH TYPE OR CLASS OF LAND CONTAINED WITHIN THE 2015/16 BUDGET:

Type or class of land	2015/16 \$/\$CIV
General rate for rateable residential properties (100%)	0.004209
General rate for rateable rural residential properties (100%)	0.004209
General rate for rateable rural properties (90%)	0.003788
General rate for rateable business properties (95%)	0.003999
General rate for rateable undeveloped residential properties (360%)	0.015152

10. REBATES

IN EXERCISE OF THE POWER CONFERRED BY SECTION 169 OF THE LOCAL GOVERNMENT ACT 1989, COUNCIL GRANTS TO EACH OWNER (OR, WHERE APPLICABLE, OCCUPIER) OF RATEABLE LAND A REBATE OF THE MUNICIPAL CHARGE AND A REBATE OF THE WASTE MANAGEMENT CHARGE DECLARED BY COUNCIL IN RESPECT OF THE FINANCIAL YEAR.

10.1 IF:

10.1.1 THE RATEABLE LAND IS FARM LAND WITHIN THE MEANING OF SECTION 2(1) OF THE VALUATION OF LAND ACT 1960 OR WOULD BE FARM LAND IF IT WERE 2 HECTARES OR MORE IN AREA;

10.1.2 THE RATEABLE LAND FORMS PART OF A SINGLE FARM ENTERPRISE;

10.1.3 A REBATE IS NOT GRANTED IN RESPECT OF AT LEAST ONE OTHER RATEABLE PROPERTY WHICH FORMS PART OF THE SINGLE FARM ENTERPRISE; AND

10.1.4 IN THE CASE OF A SINGLE FARM ENTERPRISE, WHICH IS OCCUPIED BY MORE THAN ONE PERSON, A REBATE IS NOT GRANTED IN RESPECT OF MORE THAN ONE PRINCIPAL PLACE OF RESIDENCE.

10.2 COUNCIL RECORDS THAT, IN ITS OPINION, THE REBATES WILL ASSIST THE PROPER DEVELOPMENT OF ITS MUNICIPAL DISTRICT BY ENCOURAGING THE RETENTION OF FARMS AND REDUCING THE RATE AND CHARGE BURDEN ON OWNERS (AND, WHERE APPLICABLE, OCCUPIERS) OF SINGLE FARM ENTERPRISES.

10.3 COUNCIL GRANT A CONCESSION OF 50% ON THE TOTAL RATES AND CHARGES LEVIED ON THE FOUR ELDERLY PERSONS UNITS LOCATED AT 24 WILLONG STREET, TALLANGATTA, AS PER EXISTING AGREEMENT DATED 1994 BETWEEN THE MINISTRY OF HOUSING AND COUNCIL.

10.4 COUNCIL GRANT A CONCESSION OF 50% ON THE RATES, MUNICIPAL CHARGE AND WASTE MANAGEMENT CHARGE LEVIED ON THE PROPERTY LOCATED AT 25 WHEELER STREET, CORYONG, AS PER EXISTING AGREEMENT DATED MAY 2000 BETWEEN THE PROPERTY OWNER AND COUNCIL.

11. CONSEQUENTIAL MATTERS

11.1 PAYMENT DATES FOR RATES AND CHARGES FOR 2015/16 SHALL BE BY INSTALMENTS PAYABLE ON OR BEFORE 30 SEPTEMBER 2015, 30 NOVEMBER 2015, 28 FEBRUARY 2016 AND 31 MAY 2016.

CARRIED

9.3 Request for sponsorship (07/05/0007-EA)

Disclosure of Interests (S.80C):

This report was prepared by Mrs Diana Snaith, Executive Assistant.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

Correspondence has been received from Mr Stephen Whitsed. Mr Whitsed organized a very successful sporting event in 2014 relating to Netball in the Upper Murray. Inspired by that success he is planning another sporting event to take place on 11 July 2015. He has attracted three of Australia's finest netballers to visit and take clinics. Added to that former North Melbourne football players Anthony Stevens and Leigh Colbert are likely to attend. The Footy Show star Mr John "Sam" Newman has also accepted the invitation. The activities planned for the weekend are huge and Mr Whitsed is requesting a cash donation and/or products to go towards a major raffle.

Mr Whitsed has also discussed his plans for the weekend with Ovens and Murray (O&M) clubs. The O&M has shown positive interest in going to Corryong and being a part of the weekend. Finally a Sportsman's night has been arranged to be followed by further netball clinics the next day.

Impact on Council Policy:

Nil.

State Government Policy Impacts:

Nil.

Budget Impact:

An allocation of \$13,000 was made available for 'Community Contributions' in the 2014/2015 budget. Of that \$1,600 has been expended.

Risk Assessment:

Nil.

Community Consultation/Responses:

Nil.

Discussion/Officers View:

Nil.

**CR FRASER
CR JOYCE**

THAT THE CHIEF EXECUTIVE OFFICER REQUEST FURTHER INFORMATION FROM MR WHITSED AND A DECISION BE DEFERRED UNTIL THIS FURTHER INFORMATION IS AVAILABLE.

CARRIED

9.4 Action Sheet Reports (06/05/0010-EA)

Items requiring action from the 5 May 2015 Council Meeting are attached at Appendix 3.

**CR FRASER
CR JOYCE**

THAT THE REPORT BE NOTED.

CARRIED

9.5 Council Plan Priorities (07/05/0022-DCCS)

The monthly updates on the 2013-2017 Council Plan priorities are attached at Appendix 4 for information.

**CR JOYCE
CR FRASER**

THAT THE REPORT BE NOTED.

CARRIED

9.6 Performance Reporting Graphs (DCCS)

The Performance Reporting Graphs are attached at Appendix 5 for information.

**CR JOYCE
CR FRASER**

THAT THE REPORT BE NOTED.

CARRIED

10 Community wellbeing

The Community Wellbeing report is presented every second month. The next report is due in July 2015.

11 Asset management

The Asset Management report is presented every second month. The next report is due in July 2015.

12 Land-use planning

No Planning reports.

13 Environmental sustainability

The Environmental Sustainability report is presented every second month. The next report is due in July 2015.

14 Economic and tourism development

The Economic Development report is presented every second month. The next report is due in July 2015.

15 Councillor reports

15.1 Meeting with Senator Bridget McKenzie (Cr Wortmann)

Date	1 May 2015
Details About the Activity	<p>The Acting CEO Jamie Heritage, Councillors Mary Fraser, Aaron Scales and myself met with the Senator in Tallangatta. There were apologies from Councillors Peter Joyce, Debi Gadd and Director Jo Shannon. We extended our appreciation to Senator Bridget McKenzie for the opportunity to meet and to discuss issues of importance to the residents and ratepayers of Towong Shire.</p> <p>The Senator spoke in depth about the Senate inquiry into red meat. She emphasised it was a great opportunity for southern Australian producers to give their input into the industry. To make a submission is not difficult and Towong Shire will supply a template and information to anyone wishing to provide a submission. The Senator said the inquiry wanted examples of impediments or difficulties people encountered in the supply chain of red meat. Also possible solutions to these problems would be appreciated. The inquiry will look at all red meats produced in Australia. It is a once-in-a-life time opportunity for people to have a say about this vital industry and to make it viable and profitable for everyone in the industry.</p> <p>Other topics we discussed, included the following:</p> <ul style="list-style-type: none"> • Education and Employment • Indi and ICE issues • Coal Seam gas • Wild Dogs • Impact of freezing of indexation of Federal Assistance Grants • National Stronger Regions Fund -Telecommunications issues (mobile phone black spots and Internet issues) • Road Funding <p>I would like to thank Senator McKenzie for making the time to visit Towong Shire and everyone in attendance agreed it was a very productive and worthwhile meeting.</p>

15.2 Opening DELWP Mitta Valley Office and Depot (Cr Fraser)

Date	29 May 2015
Details About the Activity	<p>I attended the opening of the new Eskdale Facility for the Department of Environment, Land, Water and Planning on Friday May 29, 2015. There was a small public attendance but a large number of employees and former employees. Our attendance was noticed and I was welcomed by the Minister's representative and the Regional Director Christine Ferguson. The facility cost over \$450,000 and is "state of the art" there was some criticism of the excessive cost to supply the service by locals and former Department heads and it is certainly a fantastic development. There have been some glitches, the bulldozer stand for washing after use is of very heavy concrete, but the approaches to the slab aren't strong enough to hold the bulldozer. I am sure these problems will be resolved but I wonder if we are really practical in how we approach new designs today? I took the opportunity to speak to the Regional Director and spoke about our Council's feelings about Emergency Management and S.E.S funding, she said she would be happy to visit and we should take the opportunity to invite her.</p>

15.3 Upper Murray Business Incorporated [UMBI] (Cr Joyce)

Verbal report

15.4 Municipal Association of Victoria [MAV] (Cr Joyce)

Verbal report

CR FRASER
CR JOYCE

THAT THE COUNCILLOR REPORTS BE NOTED.

CARRIED

16 Urgent business

No urgent business.

17 Committee minutes

17.1 Roadsafes North East (Cr Scales)

The unconfirmed minutes of the meeting held on 26 March 2015 are attached at Appendix 6 for information.

**CR JOYCE
CR FRASER**

**THAT THE UNCONFIRMED ROADSAFES NORTH EAST MINUTES BE NOTED.
CARRIED**

17.2 Upper Murray Business Inc (UMBI) (Cr Joyce)

The unconfirmed minutes of the meeting held on 12 May 2015 are attached at Appendix 7 for information.

**CR JOYCE
CR FRASER**

**THAT THE UNCONFIRMED UMBI MINUTES BE NOTED.
CARRIED**

17.3 Rural Councils Victoria

The unconfirmed minutes of the meeting held on 14 May 2015 are attached at Appendix 8 for information.

**CR JOYCE
CR FRASER**

**THAT THE UNCONFIRMED RURAL COUNCILS VICTORIA MINUTES BE NOTED.
CARRIED**

18 Occupational health and safety

18.1 Occupational Health and Safety Report (06/04/0212-DCCS)

The Occupational Health and Safety report is presented every second month. The next report is due in July 2015.

18.2 OHS Committee (06/04/0212-DCCS)

The unconfirmed minutes of the meeting held on 7 May 2015 are attached at Appendix 9 for information.

**CR FRASER
CR JOYCE**

**THAT THE UNCONFIRMED OCCUPATIONAL HEALTH AND SAFETY COMMITTEE
MINUTES BE NOTED.**

CARRIED

19 Council policies (10/01/0007-CEO)

The following policies were tabled for review at the 7 April 2015 Council meeting and are presented at Appendix 10 for adoption. The Asset Management Policy was tabled at the 3 March 2015 Council Meeting and discussed further at the 5 May Council workshop. It is also attached for adoption. Please note that recommended changes are shown in red.

- Disability Access
- Disabled Access Funding
- Investment
- Occupational Health and Safety
- Temporary Road Closure
- Asset Management
- Stock Grid
- Renewable Energy and Development

**CR JOYCE
CR FRASER**

THAT THE THAT THE FOLLOWING POLICIES AS AMENDED BE ADOPTED:

- **DISABILITY ACCESS**
- **DISABLED ACCESS FUNDING**
- **INVESTMENT**
- **OCCUPATIONAL HEALTH AND SAFETY**
- **TEMPORARY ROAD CLOSURE**
- **ASSET MANAGEMENT**
- **STOCK GRID**
- **RENEWABLE ENERGY AND DEVELOPMENT**

CARRIED

The following policies are attached at Appendix 11 for review. Councillors are requested to provide feedback on the policy to the Responsible Officer by 7 July 2015.

- Employee Code of Conduct and Conflict of Interest Policy and Guidelines (DCCS)
- No Smoking (DCCS)
- Discrimination, Workplace and Sexual Harassment (DCCS)

20 Sealing of documents

20.1 Sealing of Chief Executive Officer contract of employment (Mayor-Cr Wortmann)

**CR JOYCE
CR FRASER**

**THAT THE SEAL BE APPLIED TO THE CHIEF EXECUTIVE OFFICER CONTRACT OF
EMPLOYMENT**

CARRIED

**CR JOYCE
CR FRASER**

**THAT COUNCIL COMMEND AND EXTEND THANKS TO MR JAMIE HERITAGE
DURING HIS TIME AS ACTING CHIEF EXECUTIVE OFFICER.**

CARRIED

21 Confidential

In accordance with S77(2) information is 'confidential information' if:

- (a) the information was provided to the Council or a special committee in relation to a matter considered by the Council or special committee at a meeting closed to members of the public and the Council or special committee has not passed a resolution that the information is not confidential; or
- (b) the information has been designated as confidential information by a resolution of the Council or a special committee which specifies the relevant ground or grounds applying under section 89(2) and the Council or special committee has not passed a resolution that the information is not confidential; or
- (c) subject to sub-section (3), the information has been designated in writing as confidential information by the Chief Executive Officer specifying the relevant ground or grounds applying under section 89(2) and the Council has not passed a resolution that the information is not confidential.

In accordance with Section 89(2) and 89(3) of the Local Government Act 1989,

(2) A Council or special committee may resolve that the meeting be closed to members of the public if the meeting is discussing any of the following—

- (a) personnel matters;
- (b) the personal hardship of any resident or ratepayer;
- (c) industrial matters;
- (d) contractual matters;
- (e) proposed developments;
- (f) legal advice;
- (g) matters affecting the security of Council property;
- (h) any other matter which the Council or special committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public.

(3) If a Council or special committee resolves to close a meeting to members of the public the reason must be recorded in the minutes of the meeting

No Confidential reports.

There being no further business the meeting closed at 12.40pm.

Cr David Wortmann

7 July 2015