TABLE OF CONTENTS

1 Opening Prayer .................................................................................................................. 4
2 Councillor and Officer presence at the meeting ............................................................... 5
3 Apologies and granting of leave of absence .................................................................... 5
4 Declaration of pecuniary interest and/or conflict ............................................................ 5
5 Confirmation of minutes .................................................................................................... 5
6 Petitions, joint letters and declarations .......................................................................... 5
7 Assembly of Councillors .................................................................................................. 6
8 Open Forum ...................................................................................................................... 6
9 Organisational improvement ............................................................................................. 8
   9.1 Finance Report as at 31 October 2013 (CEO) ............................................................. 8
   9.2 Community Contributions (07/05/0007-EA) ................................................................ 20
   9.3 Office Closure 2013/2014 Xmas New Year Period (07/05/0007-EA) ..................... 23
   9.4 Australia Day Community Awards 2013 (07/06/0002-EA) ...................................... 25
   9.5 Action Sheet Reports (06/05/0010-EA) .................................................................... 27
   9.6 Council Plan Priorities (07/05/0022-CEO) ................................................................. 27
   9.7 Performance Reporting Graphs (CEO) ......................................................................... 27
10 Community wellbeing ...................................................................................................... 28
   10.1 0-8 Information Day Tallangatta 2013 (04/07/0037-CEO) ........................................ 28
   10.2 Youth Services Activities Program 2014 and Youth Strategy 2013-2017 (04/06/0019-CEO) ...................................................................................................................... 30
11 Asset management ........................................................................................................... 34
   11.1 Works Schedule (DTS) ............................................................................................. 34
12 Land-use planning .......................................................................................................... 35
   12.1 2012-2013 Annual Planning Permit Activity Report (PPARs) (03/01/004-CEO) ... 35
   12.2 Fixed wireless broadband facility (210400, 2013/074-CEO) ................................... 37
13 Environmental sustainability ............................................................................................ 51
14 Economic and tourism development .............................................................................. 51
15 Councillor reports .......................................................................................................... 52
   15.1 Lake Hume Community Reference Group (Cr Wortmann) ...................................... 52
   15.2 Citizenship Ceremony (Cr Fraser OAM) .................................................................... 52
   15.3 Bethanga Action Group (Cr Fraser OAM) .................................................................. 53
   15.4 Wyeeboo Recreation Reserve Committee of Management (Cr Fraser OAM) ....... 53
   15.5 North East Water (Cr Fraser OAM) .......................................................................... 53
15.6 Remembrance Day Tallangatta (Cr Fraser OAM) .......................................................... 53
15.7 Council Meeting Corryong (Cr Fraser OAM) ............................................................... 54
15.8 McInnes Meeting (Cr Fraser OAM) .............................................................................. 54
15.9 Ministerial Mayors and CEOs Forum (Cr Fraser OAM) ............................................... 54
15.10 Rockorryong (Cr Fraser OAM) ..................................................................................... 55
15.11 Upper Murray Historical Society (Cr Fraser OAM) ................................................... 55
15.12 Alliance of Councils and Shires of the Upper Murray (ACSUM) (Cr Fraser OAM) 55
15.13 Murray Arts (Cr Gadd) ................................................................................................. 55
15.14 Upper Murray Health and Community Services (UMHCS) (Cr Gadd) ............. 55
15.15 Magorra Park Multi-Sport Precinct (Cr Scales) ......................................................... 55
16 Urgent business .................................................................................................................. 56
17 Committee minutes .......................................................................................................... 56
17.1 High Country Councils Coalition (Cr Fraser) ............................................................... 56
18 Occupational health and safety ....................................................................................... 57
18.1 OHS Committee (06/04/0212-DCCS) ........................................................................ 57
19 Council policies (10/01/0007) ........................................................................................ 58
20 Sealing of documents ....................................................................................................... 59
20.1 Subdivision – Hardys Road, Tallangatta (319931-CEO) ............................................. 59
21 Confidential ........................................................................................................................ 60
21.1 Tourism North East (05/02/0153-CEO) ....................................................................... 61
21.2 Walwa Community Recovery Centre – Tender Recommendation (02/11/0063-DTS) ................................................................................................................................. 62
1 Opening Prayer

“Almighty God, we ask that you be present at this meeting to assist us in our service to the Community through Local Government.

We pray that our decisions will be wise and taken with goodwill and clear conscience.

Amen.”
2  **Councillor and Officer presence at the meeting**

**Present:**  Cr Fraser OAM, Crs Wortmann, Gadd, Joyce and Scales

<table>
<thead>
<tr>
<th>In Attendance:</th>
<th>Title:</th>
</tr>
</thead>
<tbody>
<tr>
<td>J Phelps</td>
<td>Chief Executive Officer</td>
</tr>
<tr>
<td>J Heritage</td>
<td>Director Technical Services</td>
</tr>
<tr>
<td>D Snaith</td>
<td>Executive Assistant</td>
</tr>
</tbody>
</table>

3  **Apologies and granting of leave of absence**

Nil.

4  **Declaration of pecuniary interest and/or conflict**

For the purpose of this section, Councillors must disclose the nature of the conflict of interest in accordance with s79(2) of the Local Government Act.

Nil.

5  **Confirmation of minutes**

12 November 2013

**CR JOYCE**  
**CR WORTMANN**

**THAT THE MINUTES OF THE ORDINARY MEETING HELD ON 12 NOVEMBER 2013, AS CIRCULATED, BE CONFIRMED.**

CARRIED

6  **Petitions, joint letters and declarations**

Nil.
7 Assembly of Councillors

A written record of the Assemblies of Councillors from 12 November to 26 November 2013 is included at Appendix 1.

CR SCALES
CR WORTMANN

THAT THE INFORMATION BE NOTED. CARRIED

J Heritage left the Council Chamber at 11.10 am.

J Heritage returned to the Council Chamber at 11.13 am.

S Hollis entered the Council Chamber at 11.13 am.

8 Open Forum

<table>
<thead>
<tr>
<th>NAME</th>
<th>TOPIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr Vince Carolina</td>
<td>Mr Carolina spoke against Item 12.2 - Planning Application 2013/074 - The application to install a new fixed wireless broadband facility at Bellbridge.</td>
</tr>
<tr>
<td>Mr Phil Harrison</td>
<td>Mr Harrison spoke against Item 12.2 - Planning Application 2013/074- The application to install a new fixed wireless broadband facility at Bellbridge.</td>
</tr>
<tr>
<td>Mr Matt Evans</td>
<td>Mr Evans (a representative from Ericsson – the applicant) spoke in favour of Item 12.2 - Planning Application 2013/074.</td>
</tr>
<tr>
<td>Mr Con Bewley</td>
<td>Mr Bewley spoke against Item 12.2 Planning Application 2013/074- The application to install a new fixed wireless broadband facility at Bellbridge.</td>
</tr>
</tbody>
</table>

CR WORTMANN
CR SCALES

THAT COUNCIL BRING FORWARD ITEM 12.2 - PLANNING APPLICATION 2013/074. CARRIED

Cr Gadd declared an indirect interest in item 12.2 - Planning Application 2013/074, citing conflicting duty as she is a Board Member of North East Water.
Cr Gadd left the Council Chamber at 11.05 am

Council then considered item 12.2 (refer page 37)
9 Organisational improvement

9.1 Finance Report as at 31 October 2013 (CEO)

Disclosure of Interests (S.80C):

This report was prepared by Mr Peter Barber, Manager Corporate Services.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

**OPERATING RESULT**

<table>
<thead>
<tr>
<th>Note</th>
<th>Oct-13 (Actual)</th>
<th>Oct-13 (Budget)</th>
<th>YTD (Actual)</th>
<th>YTD (Budget)</th>
<th>YTD (Variance)</th>
<th>YTD (Variance)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>%</td>
</tr>
<tr>
<td>Income</td>
<td>1</td>
<td>360</td>
<td>121</td>
<td>9,472</td>
<td>9,678</td>
<td>(206)</td>
</tr>
<tr>
<td>Expenditure</td>
<td>2</td>
<td>823</td>
<td>974</td>
<td>3,103</td>
<td>4,137</td>
<td>(1,034)</td>
</tr>
<tr>
<td>Surplus</td>
<td></td>
<td>(463)</td>
<td>(853)</td>
<td>6,369</td>
<td>5,541</td>
<td>828</td>
</tr>
</tbody>
</table>

Both income and expense items are lower than budget as when the timing of a project is unknown, the budget is placed in the month of July.

Note 1: See “Grant Income” below

Note 2:
Projects that were budgeted in ahead of actual expenditure:
- $181,000 Cudgewa Multi-Purpose Facility
- $254,000 Tall Multi Sporting Precinct
- $79,000 Planning services
- $45,000 Upper Murray 2030 Vision Plan
- $90,000 Local Government Reform (Shared Services)

**Grant Income**

<table>
<thead>
<tr>
<th>Note</th>
<th>Oct-13 (Actual)</th>
<th>YTD (Actual)</th>
<th>YTD (Budget)</th>
<th>YTD (Variance)</th>
<th>12 Month (Budget)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td>Recurring</td>
<td>(17)</td>
<td>1159</td>
<td>1174</td>
<td>(15)</td>
<td>2,783</td>
</tr>
<tr>
<td>Non-Competitive</td>
<td>(17)</td>
<td>1159</td>
<td>1174</td>
<td>(15)</td>
<td>2,783</td>
</tr>
<tr>
<td>Competitive</td>
<td>1</td>
<td>179</td>
<td>714</td>
<td>977</td>
<td>(263)</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>195</td>
<td>2,461</td>
<td>2,750</td>
<td>(289)</td>
</tr>
</tbody>
</table>
Note 1:
The following grants were budgeted for but not yet received:
   ● $68,000 Tallangatta Multi Sport Precinct
   ● $354,000 Blackspot funding

The following grants were received but not yet budgeted:
   ● $108,000 Colac Colac bike path
   ● $23,000 L2P Program
Grants received Year-to-Date (YTD) are shown in the following table:

<table>
<thead>
<tr>
<th></th>
<th>YTD (Act)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Recurring</strong></td>
<td></td>
</tr>
<tr>
<td>VGC General Purpose Funds</td>
<td>431</td>
</tr>
<tr>
<td>Library</td>
<td>87</td>
</tr>
<tr>
<td>Pre-School Cluster</td>
<td>65</td>
</tr>
<tr>
<td>Maternal and Child Health</td>
<td>41</td>
</tr>
<tr>
<td>Corryong Pre School</td>
<td>39</td>
</tr>
<tr>
<td>Tallangatta Pre School</td>
<td>23</td>
</tr>
<tr>
<td>Berringa Pre School</td>
<td>19</td>
</tr>
<tr>
<td>State Emergency Service Corryong</td>
<td>13</td>
</tr>
<tr>
<td>State Emergency Service Tallangatta</td>
<td>13</td>
</tr>
<tr>
<td>State Emergency Service Mitta</td>
<td>7</td>
</tr>
<tr>
<td>Health Administration</td>
<td>2</td>
</tr>
<tr>
<td><strong>Competitive and Non-Competitive</strong></td>
<td></td>
</tr>
<tr>
<td>Country Roads and Bridges</td>
<td>1,000</td>
</tr>
<tr>
<td>Tallangatta Multi-sport Precinct</td>
<td>339</td>
</tr>
<tr>
<td>Scenic Wayside Stop Project</td>
<td>117</td>
</tr>
<tr>
<td>Colac Colac Bike Path</td>
<td>108</td>
</tr>
<tr>
<td>Municipal Emergency Response Program (P Leddy)</td>
<td>60</td>
</tr>
<tr>
<td>Weed Project</td>
<td>28</td>
</tr>
<tr>
<td>L2P Program</td>
<td>23</td>
</tr>
<tr>
<td>Tallangatta Neighbourhood House</td>
<td>14</td>
</tr>
<tr>
<td>Community Access</td>
<td>12</td>
</tr>
<tr>
<td>Walwa Community Recovery Centre</td>
<td>9</td>
</tr>
<tr>
<td>Freeza Funding</td>
<td>6</td>
</tr>
<tr>
<td>Comm Health &amp; Wellbeing (HACC)</td>
<td>3</td>
</tr>
<tr>
<td>Seniors Week</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>2,461</strong></td>
</tr>
</tbody>
</table>
Notes to major income and expenditure:

- Council rates were budgeted to be raised in August. This occurred in September.
- Depreciation is budgeted to be recorded in June.
CASH POSITION

Cash on Hand

The cash position moved during the month as detailed below:

<table>
<thead>
<tr>
<th></th>
<th>Current Month Oct-13 $</th>
<th>Prior Month Sep-13 $</th>
<th>Variance $</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unexpended Grants</td>
<td>5,162,779</td>
<td>5,285,110</td>
<td>(122,331)</td>
<td>-2.3%</td>
</tr>
<tr>
<td>Provisions and reserves</td>
<td>973,120</td>
<td>973,120</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Restricted Funds</td>
<td>6,135,899</td>
<td>6,258,230</td>
<td>(122,331)</td>
<td>-2.0%</td>
</tr>
<tr>
<td>Unrestricted Funds</td>
<td>4,398,650</td>
<td>5,239,207</td>
<td>(840,557)</td>
<td>-16.0%</td>
</tr>
<tr>
<td>Section 86 Committee Funds</td>
<td>115,468</td>
<td>115,468</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Total Investments</td>
<td>10,650,017</td>
<td>11,612,905</td>
<td>(962,888)</td>
<td>-8.3%</td>
</tr>
<tr>
<td>Bank and Cash on Hand</td>
<td>295,144</td>
<td>185,479</td>
<td>109,666</td>
<td>59.1%</td>
</tr>
<tr>
<td>Total Cash</td>
<td>10,945,161</td>
<td>11,798,384</td>
<td>(853,223)</td>
<td>-7.2%</td>
</tr>
</tbody>
</table>

Average Interest Rate

3.65% 3.99%
Investments
Investments were made up of the following at the month end:

<table>
<thead>
<tr>
<th>Date</th>
<th>Product</th>
<th>Institution</th>
<th>Principal</th>
<th>Yield</th>
<th>Term</th>
<th>Rating</th>
<th>Maturity</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/08/2013</td>
<td>Term Deposit</td>
<td>ING Bank</td>
<td>1,055,293</td>
<td>3.90%</td>
<td>180 Days</td>
<td>A1</td>
<td>5/02/2014</td>
</tr>
<tr>
<td>22/10/2013</td>
<td>Term Deposit</td>
<td>NAB</td>
<td>2,000,000</td>
<td>3.75%</td>
<td>183 Days</td>
<td>A1+</td>
<td>23/04/2014</td>
</tr>
<tr>
<td>10/10/2013</td>
<td>Term Deposit</td>
<td>Bank of Queensland</td>
<td>1,055,304</td>
<td>3.70%</td>
<td>152 Days</td>
<td>A2</td>
<td>11/03/2014</td>
</tr>
<tr>
<td>22/10/2013</td>
<td>Term Deposit</td>
<td>Rural Bank Ltd</td>
<td>1,010,552</td>
<td>3.72%</td>
<td>125 days</td>
<td>A2</td>
<td>24/02/2014</td>
</tr>
<tr>
<td>16/07/2013</td>
<td>Term Deposit</td>
<td>Wide Bay Australia Ltd</td>
<td>2,000,000</td>
<td>4.15%</td>
<td>120 Days</td>
<td>A2</td>
<td>13/11/2013</td>
</tr>
<tr>
<td>10/10/2013</td>
<td>Term Deposit</td>
<td>ME Bank</td>
<td>1,033,419</td>
<td>3.70%</td>
<td>123 Days</td>
<td>A2</td>
<td>10/02/2014</td>
</tr>
<tr>
<td>28/06/2013</td>
<td>Term Deposit</td>
<td>WAW</td>
<td>769,983</td>
<td>4.20%</td>
<td>180 Days</td>
<td>A2</td>
<td>26/12/2013</td>
</tr>
<tr>
<td>N/A</td>
<td>Saver</td>
<td>ANZ</td>
<td>1,609,999</td>
<td>2.25%</td>
<td>On Call</td>
<td>AA-</td>
<td>N/A</td>
</tr>
<tr>
<td>N/A</td>
<td>S86 Committees</td>
<td>Various</td>
<td>134,159</td>
<td>4.68%</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Total Investments</strong></td>
<td></td>
<td></td>
<td><strong>10,668,709</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Restricted Funds
Unexpended Grants and Provisions and Reserves at the end of the month are detailed on the next page.
<table>
<thead>
<tr>
<th>Project Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unexpended Grants</td>
<td>$6,135,899</td>
</tr>
<tr>
<td>Country Roads and Bridges</td>
<td>$1,690,000</td>
</tr>
<tr>
<td>Tallangatta Community Hub</td>
<td>$1,030,095</td>
</tr>
<tr>
<td>LG Infrastructure Projects</td>
<td>$678,712</td>
</tr>
<tr>
<td>Tallangatta Multi-sport Precinct</td>
<td>$264,454</td>
</tr>
<tr>
<td>Cudgewa Recreation Reserve</td>
<td>$194,653</td>
</tr>
<tr>
<td>R2R Supplementary</td>
<td>$186,701</td>
</tr>
<tr>
<td>Local Government Reform</td>
<td>$130,977</td>
</tr>
<tr>
<td>Colac Colac Bike Path</td>
<td>$108,000</td>
</tr>
<tr>
<td>Walwa Community Recovery Centre</td>
<td>$102,100</td>
</tr>
<tr>
<td>Flood Recovery Officer (T Hall)</td>
<td>$85,021</td>
</tr>
<tr>
<td>Municipal Emergency Response Program (P Leddy)</td>
<td>$78,797</td>
</tr>
<tr>
<td>High Country Rail Trail Upgrade (DSE)</td>
<td>$75,000</td>
</tr>
<tr>
<td>Improving Liveability of Older People</td>
<td>$62,661</td>
</tr>
<tr>
<td>Magorra Park (DSE)</td>
<td>$54,796</td>
</tr>
<tr>
<td>Flood Recovery (Community projects)</td>
<td>$50,634</td>
</tr>
<tr>
<td>Cudgewa Multi Purpose Facility (DSE)</td>
<td>$45,650</td>
</tr>
<tr>
<td>Staceys Bridge Reserve (DSE)</td>
<td>$44,000</td>
</tr>
<tr>
<td>Mitta Valley Dairy Pathways</td>
<td>$43,135</td>
</tr>
<tr>
<td>Tallangatta Neighbourhood House</td>
<td>$37,634</td>
</tr>
<tr>
<td>Rural Land Use Study</td>
<td>$37,500</td>
</tr>
<tr>
<td>Weed Project</td>
<td>$32,457</td>
</tr>
<tr>
<td>Towong Racecourse (DSE)</td>
<td>$31,927</td>
</tr>
<tr>
<td>Community Access</td>
<td>$27,224</td>
</tr>
<tr>
<td>NE Dairy Regional Growth Plan</td>
<td>$20,523</td>
</tr>
<tr>
<td>Bushfire Management Overlay</td>
<td>$17,610</td>
</tr>
<tr>
<td>Tallangatta Swimming Pool Upgrade</td>
<td>$14,003</td>
</tr>
<tr>
<td>Freeza Funding</td>
<td>$7,856</td>
</tr>
<tr>
<td>SP Ausnet Community Development</td>
<td>$5,529</td>
</tr>
<tr>
<td>Biggara Recreation Reserve (DSE)</td>
<td>$3,367</td>
</tr>
<tr>
<td>Fire Access Track Maintenance</td>
<td>$1,764</td>
</tr>
<tr>
<td>Provisions and Reserves</td>
<td>$773,120</td>
</tr>
<tr>
<td>Landfill Rehabilitation</td>
<td>$200,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$6,135,899</strong></td>
</tr>
</tbody>
</table>
RECEIVABLES

Rates, Municipal Charge, Waste Management Charge and Waste Collection Charge

The outstanding amount of rates, municipal charge, waste management charge and waste collection charge at month end were $5,343,924.

The breakdown of rates received for the current month and year to date is shown in the following table and graph:

<table>
<thead>
<tr>
<th>Rates, charges and FSPL Debtors</th>
<th>Amount</th>
<th>Received Oct-13</th>
<th>% Collected Oct-13</th>
<th>Received YTD</th>
<th>Collected YTD</th>
<th>Balance Outstanding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Levied 2012/13</td>
<td>7,303,608</td>
<td>1,915,866</td>
<td>26.2%</td>
<td>2,151,765</td>
<td>29.5%</td>
<td>5,151,843</td>
</tr>
<tr>
<td>Arrears prior to 2012/13</td>
<td>339,358</td>
<td>28,230</td>
<td>8.3%</td>
<td>147,276</td>
<td>43.4%</td>
<td>192,081</td>
</tr>
<tr>
<td><strong>Total Charges</strong></td>
<td><strong>1,944,096</strong></td>
<td><strong>2,299,041</strong></td>
<td><strong>5,343,924</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Debtor Balance (Current)  Debtor Balance (Arrears)
**Sundry Debtors**

The Sundry Debtors outstanding at month end total $91,323.

The variance in Sundry Debtors from the current month to prior months is shown below:

<table>
<thead>
<tr>
<th>Sundry Debtors</th>
<th>Current</th>
<th>30 Days</th>
<th>60 Days</th>
<th>90+ Days</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 2013</td>
<td>40,664</td>
<td>5,060</td>
<td>10,010</td>
<td>35,589</td>
<td>91,323</td>
</tr>
<tr>
<td>September 2013</td>
<td>16,033</td>
<td>15,070</td>
<td>11,847</td>
<td>27,864</td>
<td>70,814</td>
</tr>
<tr>
<td>Variance</td>
<td>24,631</td>
<td>(10,010)</td>
<td>(1,837)</td>
<td>7,725</td>
<td>20,509</td>
</tr>
</tbody>
</table>

![Chart showing Sundry Debtors by month and age group]
Significant debtors (>\$1,000) with ageing of greater than 90 days are as follows:

<table>
<thead>
<tr>
<th>Debtor</th>
<th>Amount</th>
<th>Description</th>
<th>RO</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>DSE (19583)</td>
<td>$8,051.00</td>
<td>NE Bushfire Camera Network</td>
<td></td>
<td>Final payment on acquittal.</td>
</tr>
<tr>
<td>VicRoads (10266)</td>
<td>$4,807.00</td>
<td>School Supervisor</td>
<td>JH</td>
<td>For December 2013, invoiced entered ahead of schedule.</td>
</tr>
<tr>
<td>Regional Development Victoria (17261)</td>
<td>$4,070.00</td>
<td>Towong Racecourse</td>
<td>PS</td>
<td>10% balance due when acquittal report lodged. The project is not complete and acquittal will be prepared once the project is finalised.</td>
</tr>
<tr>
<td>Debtor 18925</td>
<td>$4,000.00</td>
<td>Community Group Loan</td>
<td></td>
<td>Long term binding payment agreement has not yet been signed. Paying $500 per annum. $500 received May 2013.</td>
</tr>
<tr>
<td>Debtor 17007</td>
<td>$2,950.00</td>
<td>Infringement Notice</td>
<td>PL</td>
<td>Unable to place in debt collection process as not allowed as part of infringement notifications.</td>
</tr>
<tr>
<td>Debtor 18781</td>
<td>$1,337.00</td>
<td>Equipment Loan</td>
<td></td>
<td>Agreed (annual) payment plan. Within payment plan terms.</td>
</tr>
</tbody>
</table>
LOCAL ROADS

Local Roads Capital Works

<table>
<thead>
<tr>
<th>Note</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>Variance</th>
<th>Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>402</td>
<td>11,631</td>
<td>10,000</td>
<td>1,631</td>
<td>105,000</td>
</tr>
<tr>
<td>410</td>
<td>182,426</td>
<td>185,000</td>
<td>(2,574)</td>
<td>570,000</td>
</tr>
<tr>
<td>413</td>
<td>29,674</td>
<td>80,000</td>
<td>(50,326)</td>
<td>418,951</td>
</tr>
<tr>
<td>416</td>
<td>8,982</td>
<td>158,500</td>
<td>(149,518)</td>
<td>188,500</td>
</tr>
<tr>
<td>417</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>750,000</td>
</tr>
<tr>
<td>420</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>91,500</td>
</tr>
<tr>
<td>421</td>
<td>32,382</td>
<td>-</td>
<td>32,382</td>
<td>1,075,972</td>
</tr>
<tr>
<td>422</td>
<td>15,156</td>
<td>30,000</td>
<td>(14,844)</td>
<td>230,000</td>
</tr>
<tr>
<td>432</td>
<td>13,941</td>
<td>-</td>
<td>13,941</td>
<td>30,000</td>
</tr>
<tr>
<td>433</td>
<td>19,258</td>
<td>-</td>
<td>19,258</td>
<td>100,000</td>
</tr>
<tr>
<td>450</td>
<td>528,156</td>
<td>341,677</td>
<td>186,479</td>
<td>2,239,077</td>
</tr>
<tr>
<td>Total</td>
<td>841,606</td>
<td>805,177</td>
<td>36,429</td>
<td>5,799,000</td>
</tr>
</tbody>
</table>

Note 1: Works relating to the March 2012 event. Expenditure has not been incurred in line with budget predictions and will occur later in the year.

Note 2: Georges Creek Road commenced in November, these works were budgeted to be completed earlier in the financial year.

Note 3: Construction began ahead of budget timing.
**Local Roads Maintenance**

<table>
<thead>
<tr>
<th>Note</th>
<th>Item Description</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>Variance</th>
<th>Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>301</td>
<td>Inspections</td>
<td>766</td>
<td>766</td>
<td></td>
<td></td>
</tr>
<tr>
<td>302</td>
<td>Survey and Design</td>
<td>13,877</td>
<td>1,668</td>
<td>12,209</td>
<td>5,000</td>
</tr>
<tr>
<td>304</td>
<td>Pavement Maintenance</td>
<td>33,886</td>
<td>60,000</td>
<td>(26,114)</td>
<td>180,000</td>
</tr>
<tr>
<td>306</td>
<td>Grading</td>
<td>77,947</td>
<td>160,000</td>
<td>(82,053)</td>
<td>480,000</td>
</tr>
<tr>
<td>308</td>
<td>Shoulder Maintenance</td>
<td>12,455</td>
<td>33,332</td>
<td>(20,877)</td>
<td>100,000</td>
</tr>
<tr>
<td>310</td>
<td>Drainage Maintenance</td>
<td>66,984</td>
<td>65,000</td>
<td>1,984</td>
<td>195,000</td>
</tr>
<tr>
<td>312</td>
<td>Call Outs</td>
<td>6,758</td>
<td>4,000</td>
<td>2,758</td>
<td>12,000</td>
</tr>
<tr>
<td>313</td>
<td>Storm Damage</td>
<td>11,514</td>
<td></td>
<td>11,514</td>
<td></td>
</tr>
<tr>
<td>324</td>
<td>General Roadside Maintenance</td>
<td>30,335</td>
<td>21,668</td>
<td>8,667</td>
<td>65,000</td>
</tr>
<tr>
<td>326</td>
<td>Mowing</td>
<td>558</td>
<td></td>
<td>558</td>
<td></td>
</tr>
<tr>
<td>328</td>
<td>Tree Maintenance</td>
<td>28,664</td>
<td>29,916</td>
<td>(1,252)</td>
<td>89,749</td>
</tr>
<tr>
<td>330</td>
<td>F/Path Maintenance</td>
<td>638</td>
<td>2,668</td>
<td>(2,030)</td>
<td>8,000</td>
</tr>
<tr>
<td>331</td>
<td>K and C Maintenance</td>
<td>1,347</td>
<td>1,668</td>
<td>(321)</td>
<td>5,000</td>
</tr>
<tr>
<td>334</td>
<td>Roadside Treatments</td>
<td></td>
<td>5,000</td>
<td>(5,000)</td>
<td>15,000</td>
</tr>
<tr>
<td>336</td>
<td>Signs Maintenance</td>
<td>5,064</td>
<td>4,000</td>
<td>1,064</td>
<td>12,000</td>
</tr>
<tr>
<td>338</td>
<td>Linemarking</td>
<td>256</td>
<td>3,332</td>
<td>(3,076)</td>
<td>10,000</td>
</tr>
<tr>
<td>340</td>
<td>Guideposts</td>
<td>3,436</td>
<td>2,332</td>
<td>1,104</td>
<td>7,000</td>
</tr>
<tr>
<td>342</td>
<td>Guardrail</td>
<td></td>
<td>1,668</td>
<td>(1,668)</td>
<td>5,000</td>
</tr>
<tr>
<td>346</td>
<td>Bridge Maintenance</td>
<td>7,994</td>
<td></td>
<td>7,994</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>302,479</td>
<td>396,252</td>
<td>(93,773)</td>
<td>1,188,749</td>
</tr>
</tbody>
</table>

Note 4: The Budget is spread evenly throughout the year. Works schedule will increase in the summer months.

Note 5: The timing of works does not align with budget distribution. Increased works will occur over the summer months.

Note 6: The timing of works does not align with budget distribution. Increased works will occur over the summer months.

---

**CR WORTMANN**  
**CR JOYCE**

**THAT THE FINANCE REPORT BE NOTED.**

CARRIED
9.2 Community Contributions (07/05/0007-EA)

Disclosure of Interests (S.80C):

This report was prepared by Mrs Diana Snaith, Executive Assistant.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

In 2011 Council considered a report relating to the Granya Museum who was seeking financial assistance to pay their electricity account. Historically the Tallangatta Health Service used to pay the account when they sponsored the Adult Day Activity Support service and used the building for functions. When the Tallangatta Health Service advised they no longer had a requirement to use the Granya Museum the financial request was forwarded to Council. The community pump, located at the Museum, supplies the Granya Hall and adjacent toilets as well as the stand pipe and fire shed with water for the fire tanker. The Museum has insufficient funds to pay for the electricity.

At that time Council resolved to pay a contribution of $375 towards the electricity and extended the resolution to include a $250 contribution to be made to the Wyeeboo Recreation Reserve at Tallangatta Valley and investigate ‘other responsibilities’ around the Shire. It was also resolved that payments of this type be reviewed annually.

Since that time Council has made contributions to the following organisations as under:

<table>
<thead>
<tr>
<th>Financial years</th>
<th>2013/14</th>
<th>2012/13</th>
<th>2011/12</th>
<th>2010/11</th>
</tr>
</thead>
<tbody>
<tr>
<td>Granya Heritage Museum</td>
<td>Nil</td>
<td>$375 (electricity cont)</td>
<td>$375 (electricity cont)</td>
<td>Nil</td>
</tr>
<tr>
<td>Wyeeboo Recreation Reserve</td>
<td>$250</td>
<td>$250</td>
<td>$250</td>
<td>$250</td>
</tr>
</tbody>
</table>

Further amounts were paid to the Reserve in:
- 2009/10 ($175 - Community Grants Rd 2)
- 2008/09 ($150 - Cricket Match)
**2007/08 ($200 - Social Recovery Grant)**

<table>
<thead>
<tr>
<th></th>
<th>Berringa News</th>
<th>Tallangatta Herald</th>
<th>Eskdale Pool</th>
</tr>
</thead>
<tbody>
<tr>
<td>$600 (grant/advertising)</td>
<td>$600 (grant)</td>
<td>Nil</td>
<td>$12,500</td>
</tr>
<tr>
<td>$333 (advertising)</td>
<td>$300 (advertising)</td>
<td>Nil</td>
<td>$10,000</td>
</tr>
<tr>
<td>$152 (advertising)</td>
<td>$333 (advertising)</td>
<td>$2,000</td>
<td>$10,000</td>
</tr>
</tbody>
</table>

Further amounts were paid to the Eskdale Pool Committee in:

- 2009/10 ($8,353 – pool blanket and $812 – lifeguard wages)
- 2008/09 ($19,120 - contribution)  
- 2007/08 ($8,000 – contribution and $1,743 – insurance)  
- 2006/07 ($120 – lifeguard training and $2,072 – insurance)

**Impact on Council Policy:**

Nil.

**State Government Policy Impacts:**

Nil.

**Budget Impact:**

A 2013/2014 budget allocation of $12,000 (Community Grant contributions) is available should Council decide to continue with community contributions. Of that budget allocation approximately $4,400 has been expended.

**Risk Assessment:**

Nil.
Community Consultation/Responses:

Letters of request have been received from the Wyeeboo Recreation Reserve and the Tallangatta Valley Fire Brigade requesting financial assistance at the Wyeeboo Reserve. The Granya Museum has also advised that funds would be appreciated and reiterated that the community pump is located at the Museum.

Discussion/Officers View:

Previous research by the Executive Assistant revealed that grants have not been sought by the Walwa News or the Bush n Bulldust for their monthly newsletters. The Berringa News is a quarterly publication. The Tallangatta Herald has not sought financial assistance since 2011. The Tallangatta Herald publishes fortnightly.

CR WORTMANN
CR SCALES

THAT:

1. COUNCIL OFFER A GRANT OF $375 TO THE GRANYA MUSEUM FOR THE 2013/14 YEAR; AND

2. CONTRIBUTIONS TO COMMUNITY GROUPS BE REVIEWED ANNUALLY DURING THE BUDGET PROCESS.

CARRIED
9.3 Office Closure 2013/2014 Xmas New Year Period (07/05/0007-EA)

Disclosure of Interests (S.80C):

This report was prepared by Mrs. Diana Snaith, Executive Assistant.

At the time of preparation and presentation of the report the officer does have a direct interest (common to all staff) to which the report or advice relates.

Background/History:

With the Christmas New Year holiday season almost upon us, it is necessary to consider staffing arrangements/office closure during that time.

The public holidays to be observed in Victoria during the remainder of the 2013-2014 municipal years are:

<table>
<thead>
<tr>
<th>Public Holidays</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christmas Day</td>
<td>Wednesday</td>
<td>25 December</td>
</tr>
<tr>
<td>Boxing Day</td>
<td>Thursday</td>
<td>26 December</td>
</tr>
<tr>
<td>New Year’s Day</td>
<td>Wednesday</td>
<td>1 January</td>
</tr>
<tr>
<td>Australia Day (substitute)</td>
<td>Monday</td>
<td>27 January</td>
</tr>
<tr>
<td>Labour Day</td>
<td>Monday</td>
<td>10 March</td>
</tr>
<tr>
<td>Good Friday</td>
<td>Friday</td>
<td>18 April</td>
</tr>
<tr>
<td>Easter Saturday</td>
<td>Saturday</td>
<td>19 April</td>
</tr>
<tr>
<td>Easter Monday</td>
<td>Monday</td>
<td>21 April</td>
</tr>
<tr>
<td>Anzac Day</td>
<td>Friday</td>
<td>25 April</td>
</tr>
<tr>
<td>Queen’s Birthday</td>
<td>Monday</td>
<td>9 June</td>
</tr>
<tr>
<td>Melbourne Cup Day</td>
<td>Tuesday</td>
<td>4 November</td>
</tr>
<tr>
<td>Christmas Day</td>
<td>Thursday</td>
<td>25 December</td>
</tr>
<tr>
<td>Boxing Day</td>
<td>Friday</td>
<td>26 December</td>
</tr>
</tbody>
</table>

It is proposed that the offices and depots close from 5.00 pm Monday 23 December 2013 and reopen on Thursday 2 January 2014.

Public Holidays are scheduled for Wednesday 25 December and Thursday 26 December 2013 and Wednesday 1 January 2014. Staff who worked on Melbourne Cup Day will reallocate that public holiday to 24 December 2013.
Staff will be required to take annual leave/RDO's etc to cover the remaining days.

Council’s “After Hours” emergency provider will take emergency calls from 5.00 pm on 23 December 2013 and refer them accordingly until return to work.

**Impact on Council Policy:**

Not applicable.

**State Government Policy Impacts:**

Nil.

**Budget Impact:**

Nil.

**Risk Assessment:**

Nil.

**Community Consultation/Responses:**

Nil.

**Discussion/Officers View:**

Nil.

**CR WORTMANN**  
**CR JOYCE**

**THAT THE COUNCIL OFFICES AND DEPOTS CLOSE FROM 5.00 PM MONDAY 23 DECEMBER 2013 AND REOPEN ON THURSDAY 2 JANUARY 2014.**

CARRIED
9.4 Australia Day Community Awards 2013 (07/06/0002-EA)

Disclosure of Interests (S.80C):

This report was prepared by Mrs Diana Snaith, Executive Assistant.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

Council, in conjunction with local service clubs, host five Australia Day events throughout the Shire; Bellbridge, Corryong, Mitta Valley, Tallangatta and Walwa. Councillor representation is required at each of the five locations.

Council participates in the Australia Day Ambassador Program and has been successful in securing four Ambassadors under that Program for 2014. Ambassadors Mr Richard Rozen OAM, Ms Sarah Fitz-Gerald AM, Mr John Quinn and Dr Nouria Salehi OAM will be guest speakers at Bellbridge, Corryong, Tallangatta and Walwa respectively. Mrs Deanne Hodgkin will be the guest speaker at the Mitta Valley celebrations to be held at Dartmouth. Mrs Hodgkin was the 2013 recipient.

Impact on Council Policy:

Nil.

State Government Policy Impacts:

Nil.

Budget Impact:

A 2013/2014 budget allocation of $6,000 is available for the Australia Day Community Breakfast Awards.

Risk Assessment:

Not applicable.
Community Consultation/Responses:

Nil.

Discussion/Officers View:

It is normal practice for Councillors to nominate for the event(s) they are able to attend and accordingly, Councillors are requested to make their nomination.

CR GADD
CR SCALES

THAT:

1. THE REPORT BE NOTED; AND

2. COUNCILLORS ATTEND THE 2014 AUSTRALIA DAY COMMUNITY BREAKFAST EVENTS AS follows:

<table>
<thead>
<tr>
<th>Venue</th>
<th>Councillor</th>
</tr>
</thead>
<tbody>
<tr>
<td>BELLBRIDGE</td>
<td>CR WORTMANN/CR JOYCE</td>
</tr>
<tr>
<td>CORRYONG</td>
<td>CR FRASER OAM</td>
</tr>
<tr>
<td>MITTA VALLEY - DARTMOUTH</td>
<td>CR SCALES</td>
</tr>
<tr>
<td>TALLANGATTA</td>
<td>CR JOYCE</td>
</tr>
<tr>
<td>WALWA</td>
<td>CR GADD</td>
</tr>
</tbody>
</table>

CARRIED
9.5  Action Sheet Reports (06/05/0010-EA)

Items requiring action from the 12 November 2013 Council Meeting are attached at Appendix 2.

CR WORTMANN
CR SCALES

THAT THE REPORT BE NOTED.  
CARRIED

9.6  Council Plan Priorities (07/05/0022-CEO)

The monthly updates on the 2013-2017 Council Plan priorities are attached at Appendix 3 for information.

CR GADD
CR JOYCE

THAT THE REPORT BE NOTED.  
CARRIED

9.7  Performance Reporting Graphs (CEO)

The Performance Reporting Graphs are attached at Appendix 4 for information.

CR SCALES
CR WORTMANN

THAT THE REPORT BE NOTED.  
CARRIED
10 Community wellbeing

10.1 0-8 Information Day Tallangatta 2013 (04/07/0037-CEO)

Disclosure of Interests (S.80C):

This report was prepared by Mrs Renee Carkeek, Youth Services Officer.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

The 0-8 Information Day aims to raise awareness of services available to support young families across the Towong Shire. Family Fun Days are proving a positive means to engage with the community, network with stakeholders and enable informed planning.

The 0-8 Network is a Council initiative to support and strengthen partnerships with key agencies and Council, with the objective of delivering positive outcomes to the community.

The objectives of the 0-8 framework are to work cooperatively with various authorities, State agencies and local community organizations and to plan and implement strategies and projects which support the local community and 0-8 age group with specific emphasis on event based activities that integrate service and target markets across the Shire.

Each year participants are surveyed to gain valuable feedback to assist with future community planning needs.

In August 2013, surveys were provided to participants at Tallangatta 0-8 Information Day. Twenty-three (23) responses were received on the day.

A summary of key findings are included at Appendix 5.

Impact on Council Policy:

Nil.
State Government Policy Impacts:

Parent surveys support the Department of Education and Early Childhood’s plan to provide leadership in early years service provision across the State of Victoria through improved planning and regular assessment of services.

Budget Impact:

An amount of $5,000 is included in the 2013/14 budget to deliver 0-8 initiatives.

Risk Assessment:

Data collection and 0-8 Information Days enable continuous and targeted improvement and provides a decision making tool for Council and local service providers.

Community Consultation/Responses:

An annual survey is conducted at the Corryong and Tallangatta Family Fun and Information days to gauge community responses and to inform and measure the success of planned program delivery.

Discussion/Officers View:

It is the Officer’s view that a partnership approach between Council and service providers to deliver relevant support and topics of interest to the community are valued. The community has been surveyed and engaged to assist Council in future decision making.

It is also the Officer’s recommendation that Council:

1. Consider developing workshops with local health services and Asthma Victoria to promote women’s health and asthma education;

2. Continue to promote and further develop healthy eating educational workshops to young families through local kindergartens and schools;

3. Consider information sharing about school and kindergarten enrolments through the new website and social media;

4. Consider supporting and promoting the Mother Goose program through the new Council website and social media; and
5. Continue to support Family Fun Days in Tallangatta and Corryong.

CR SCALES
CR JOYCE

THAT:

1. THE REPORT BE NOTED; AND

2. COUNCIL ENDORSE THE OFFICER’S RECOMMENDATIONS.

CARRIED

10.2 Youth Services Activities Program 2014 and Youth Strategy 2013-2017 (04/06/0019-CEO)

Disclosure of Interests (S.80C):

This report was prepared by Mrs Renee Carkeek, Youth Services Officer.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

Young people make an important contribution to our community. It is important that all young people continue to be empowered to play active roles in our community.

Over the last two years Council has focused on delivering positive programming outcomes to meet the needs of young people. An extensive range of activities have been developed, including but not limited to;

1. Health - Participation in Youth Expo
2. Self Esteem and Personal Development - Youth leadership training
3. Education and employment - Farm safety, Master chef
4. Arts and Cultural Development - Battle of the bands, Creative writing workshops, DJ workshops
5. Community - Annual movie nights
The abovementioned activities have been well received by young people from across the Shire. Feedback from the Youth Expo indicates an interest in the delivery of similar programs in the future.

The former Youth Council’s activities model was adopted. Youth Council was a representative group of school leaders however, evidence suggests that this is not the best means to communicate with a broad range of young people.

Recognising the value of young people within our communities, we have initiated the development of a Youth Strategy 2013-2017 and a Youth Activities Program is linked to the Strategy.

The newly proposed ‘Youth Strategy and Activities Program’ focuses on a program and activities that are engaging and relevant to youth today. A copy of the draft Youth Services Strategy is attached at Appendix 6.

Youth activities are valued by young people and allow Council to build, guide and contribute to positive youth and learning outcomes for young people across the Shire.

Key components for the proposed ‘Youth Activities Program’ that will be implemented are:

- Identify current needs and issues concerning young people, as well as potential future trends;
- Understand a range of community, government and non-government organisations who also contribute to the quality and extent of available youth services opportunities across the Shire;
- Build and strengthen partnerships in the proposed ‘Youth Activity Program’ to contribute to a ‘whole of community’ response to youth services, delivery and resourcing; and
- The ability to keep the program relevant and realistic to align with available resources.

**Impact on Council Policy:**

The 2013-2017 Council Plan has nominated the implementation of a Youth Activities Program as a priority. A copy of the draft Program is attached at Appendix 7.
State Government Policy Impacts:

The Victorian Government is committed to providing opportunities for all young Victorians to experience healthy, active and fulfilling lives to help them achieve their full potential, participation in the workforce and be involved in the community.

The government Youth Statement, Engage, Involve, Create, aims to ensure that all young Victorians have the opportunity to be engaged in education, training and employment, involved in their communities and decisions that effect them and create change, enterprise and culture.

These key elements are all outlined and considered in the development and delivery of the Towong Shire Council Youth Activities Program.

Budget Impact:

An amount of $11,500 is included in the 2013/14 budget to deliver the Youth Activity Program.

Other sources of funding that will contribute to the delivery of the Youth Activity program include FReeZA funding. This funding is available to assist local governments with the development and delivery of youth focused programs.

All programs, activities and budgets will need to be reviewed annually.

Risk Assessment:

Towong Shire Council will maintain high safety and security standards at all youth activities and programs.

Risk Management Plans are developed for every event to identify and minimise risk incorporating the following;

- Description of hazards and potential effects;
- Associated probability and level of seriousness of loss, injury or illness; and
- Protective measures and controls.

A strong rapport with young people has been developed over the last two years through diverse program delivery. It is important to maintain strategic community and business partnerships that assist with building youth confidence, social connectivity, communication and leadership skills.
Community Consultation/Responses:

Surveys after each program/activity are conducted to gauge community responses and to inform and measure the success of planned program delivery.

Outcome reports are completed for all FReeZA programs to provide the Department of Human Services with an overview of the program and how many young people contributed to its success.

Discussion/Officers View:

It is the Officer’s view that a partnership approach between Council, young people and service providers be maintained to ensure delivery of relevant programs for young people. These programs assist with strengthening connections with local businesses, schools, training institutions and other youth services providers.

It is also the Officer’s recommendation that Council:

1. Consider adopting the Youth Strategy 2013-2017 to align with the Youth Activities Program;
2. Consider implementing the “Youth Activity Program”;
3. Consider reviewing the Youth Activities Program annually;
4. Consider promoting and further developing leadership and social health opportunities through the delivery of regular youth development and training opportunities;
5. Continue to implement a youth participation model with young people directly planning and staging events for their peers;
6. Continue delivering affordable and safe activities and programs that encourage positive behaviours and meet the needs of today’s young people.
CR SCALES
CR WORTMANN

THAT:

1. THE REPORT BE NOTED; AND

2. COUNCIL ENDORSE THE OFFICER’S RECOMMENDATIONS.

CARRIED

11 Asset management

11.1 Works Schedule (DTS)

The works scheduled for the period 26 October to 8 November 2013 is attached at Appendix 8 for information.

CR JOYCE
CR GADD

THAT THE REPORT BE NOTED.

CARRIED
12 **Land-use planning**

12.1 **2012-2013 Annual Planning Permit Activity Report (PPARs) (03/01/004-CEO)**

**Disclosure of Interests (S.80C):**

This report was prepared by Mr Simon Hollis, Manager Planning.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

**Background/History:**

The tenth annual Victorian Planning Permit Activity Report (PPARs) has recently been released by the State Government. It provides a detailed summary of planning permit activity statistical information for the 2012-13 financial year based on data provided by the 79 local government authorities, the Minister for Planning and the Victorian Civil and Administration Tribunal. The report covers planning performance information for the state aggregated and consistently presented at four levels:

- State;
- metropolitan Melbourne and rural/regional Victoria;
- six sub-regions - three metropolitan and three rural/regional; and
- the 82 individual planning schemes.

The information covered in the annual report includes:

- the number of permit applications received, decided and reviewed at VCAT;
- the estimated cost of works involved in permits decided and the value of fees;
- the time to process permits;
- the number of permits that required further information requests, public notice, referral or involved submissions;
- the number of permits by category;
- changes in land use; and
- comparison information with previous years and across schemes.

For the 2012-2013 financial year, Towong Shire Council received a total of 109 planning applications, down from 139 in the previous year. The average gross days to responsible authority determination in Towong over the 2012-13 reporting period was 46 days, which places Towong equal second of all Council’s in the state. The
average of all rural councils in this regard was 62 days and the State average was 76 days in 2012-2013.

Median processing days to responsible authority determination was 28 days for Towong in 2012-2013 which was the equal second fastest median planning permit processing time of all council’s in the State. With regard to median processing days, the average of all rural Councils was 115 days and the State average was 127 days.

Appendix 9 shows the relative planning permit processing times of all Councils in Victoria.

CR GADD
CR WORTMANN

THAT:

1. THE REPORT BE NOTED; AND

2. THE PLANNING STAFF BE CONGRATULATED ON THE EXCELLENT RESULT.

CARRIED
12.2 Fixed wireless broadband facility (210400, 2013/074-CEO)

Disclosure of Interests (S.80C):

This report was prepared by Mr Simon Hollis, Manager Planning.

At the time of preparation of the report the officer preparing the report did not have a direct or indirect interest in any matter to which the report or advice relates.

Proposal: Fixed wireless broadband facility comprised of the following:
- 20m high monopole with circular headframe;
- 3 x 1180H NBN panel antennas;
- 3 x 500H remote radio units mounted below antenna;
- 1 x parabolic antenna;
- 60m² compound at ground level

Property: Lot A, Plan of Subdivision 432395N (Hillcrest Avenue, Bellbridge)

Applicant: Aurecon for Ericsson

Zoning: Rural Activity Zone (RAZ)

Overlays: Significant Landscape Overlay – Schedule 1 (SLO1)
- Development Plan Overlay – Schedule 2 (DPO2)

Permit Trigger: Clause 52.19 of the Towong Planning Scheme

DESCRIPTION OF PROPOSAL

The application seeks to install a new fixed wireless broadband facility at Bellbridge comprised of the following:
- 20m high monopole with circular headframe;
- 3 x 1180H NBN panel antennas;
- 3 x 500H remote radio units mounted below antenna;
- 1 x parabolic antenna;
- 60m² NBN compound at ground level; and

Ancillary equipment associated with operation of the facility, including two (2) equipment cabinets, cable trays, cabling, bird proofing, earthing, and electrical works will also be installed.

The proposed facility is intended to provide NBN Co fixed wireless broadband coverage to the Bellbridge region. Plans of the proposed facility are shown at Appendix 10.
SITE DESCRIPTION:

The site proposed for the proposed telecommunications facility is on rural land adjacent to the North East Water utility property at Hillcrest Drive, Bellbridge. The land is formally described as Lot A on Plan of Subdivision 432395N (Volume 09216 Folio 954) and is an irregular shaped 26 hectare land parcel located generally to the east and north of Bellbridge.

The property, including the nearby North East Water tanks, is accessed via an existing gravel track connecting with Hillcrest Avenue.

The site is zoned Rural Activity Zone (RAZ) and is affected by a Significant Landscape Overlay – Schedule 1 (SLO1) and Development Plan Overlay – Schedule 2 (DPO2).

The nominated site directly abuts land within the Township Zone (TZ) to the north and rural land to the east and south beyond the water tank utility site. The surrounding land is characterised by steeply sloping terrain, with the land to the east rising by an additional 90 metres (approximately) from the subject site to the crest of the nearby ridgeline.

The land falls to the west of the site down towards Bellbridge and the Lake Hume full supply level. Land further west is located within the Township Zone (TZ) and has been subdivided for residential development. The nearest dwelling within the Township Zone (TZ) is located within Spy Court, approximately 75 metres to the west of the nominated site.
According to the permit applicant, the reasons for selecting this site are that the:

- proposed site has been particularly targeted to provide the optimal required quality of service as required by NBN Co across the Bellbridge target area;
- proposed facility is located outside of the Bellbridge urban area;
- proposed facility is to be clustered with nearby existing utilities infrastructure, being the two existing water storage tanks a short distance to the south;
- site provides sufficient spatial separation from sensitive land uses with the nearest dwellings located approximately 75 metres from the proposed site; and
- The surrounding landscape will provide a backdrop to the facility which will substantially reduce the visual impact of the site.

**HISTORY AND COMMUNITY CONSULTATION:**

NBN Co and Aurecon held a pre-application community drop-in session on Thursday 2 May 2013 at the Berringa Community Centre. A total of 22 people signed the attendance register for the information session. According to the permit applicant, they received largely positive feedback about the proposal at the session. The applicant claims that a total of 22 feedback forms were completed, with 70 per cent of respondents expressing support for the proposal. The main topics of discussion at the session covered the following:

- Extent of coverage in Bellbridge and surrounds.
- Why the preferred site has been chosen.
- When the proposed service will be provided.
- How it would appear – photomontages were provided at the session.
- Likely internet speeds to be offered by the service.
- Electromagnetic emissions and potential health effects.

On 6 June 2013, planning application 2013/042 was lodged for telecommunications facility within the Municipal Reserve approximately 50m south of the current proposed site. This application was subsequently withdrawn on 17 July 2013 because of issues relating to the ownership status of the Reserve.

The current application was lodged on 27 September 2013 and upon receipt of the planning application, adjoining and nearby land owners were notified about the application pursuant to Section 52 of the Planning and Environment Act. Direct notification was given to every property owner and occupier in Bellbridge and a notice appeared in the Border Mail on 5 October 2013.

Six individual objections to the application have been received by Council (Appendix 11). Main themes within the objections include:
- The proposed infrastructure will not improve internet service and is a waste of money;
- Visual impact;
- Electromagnetic emissions;
- Decreased property values; and
- Health and safety concerns.

**REFERRALS:**

Whilst Goulburn Murray Water (GMW) are a statutory referral authority, the referral was not required in this instance because the area is considered to be a ‘low risk’ area pursuant to the GMW-Towong Shire Council planning referral Memorandum of Understanding. Standard GMW conditions are to be imposed on the permit.

Section 52 notification was given to North East Water and they have not objected to the granting of the permit.

**TOWONG PLANNING SCHEME REQUIREMENTS**

**State Planning Policy Framework:**

Clause 19.03-4 of the Towong Planning Scheme is specific to ‘Telecommunications’ and states the policy intentions in relation to such developments. The specific objective for telecommunications is to facilitate the orderly development, extension and maintenance of telecommunication infrastructure.

Clause 19.03 lists a number of strategies on how this objective can be implemented. In particular it is stated that a planning scheme should not prohibit the use of land for a telecommunications facility in any zone.

Generally the clause seeks to recognise that telecommunications is an essential aspect of all modern life, to ensure no adverse impacts upon the environment relating from telecommunications facilities and to reflect the implications of the Commonwealth and State legislation specific to telecommunications facilities.

**Local Planning Policy Framework:**

The Local Planning Policy Framework includes Council’s Municipal Strategic Statement (MSS) and is a relevant consideration in determining any permit application.

Council’s Vision at Clause 21.03 sees opportunities for economic growth within the Shire and that this needs to be balanced with challenges of environmental enhancement and sustainable development.

Clause 21.07 ‘Economy’ identifies infrastructure and telecommunication deficiencies in the Shire as a key issue (Clause 21.07-2) and aims to improve access to services
and infrastructure in townships to maintain a stable population base and skilled labour force.

The public infrastructure provided by the facility will facilitate high speed fixed wireless broadband coverage for the Bellbridge area and surrounds, benefiting the community as a whole and in this regard would be considered to be consistent with the objectives of the Towong Planning Scheme Municipal Strategic Statement, particularly in relation to the provision of services and infrastructure. The proposal directly implements the strategic outcome desired by Clause 21.07 of the Towong Planning Scheme.

There are no specific local policies relevant to the assessment of this application.

**Rural Activity Zone – (RAZ)**

The site is located within the Rural Activity Zone (RAZ) pursuant to Clause 35.08 of the Towong Planning Scheme. The purpose of this zone, inter alia, is to:

- Provide for other uses and development, in appropriate locations, which are compatible with agriculture and the environmental and landscape characteristics of the area;
- Ensure that use and development does not adversely affect surrounding land uses;
- Provide for the use and development of land for the specific purposes identified in a schedule to this zone;
- Protect and enhance natural resources and the biodiversity of the area; and
- Encourage use and development of land based on comprehensive and sustainable land management practices and infrastructure provision.

Pursuant to Clause 35.08-1 of the Towong Planning Scheme, a telecommunications facility is a ‘Section 1’ use (permit not required).

Telecommunications facility is covered by reference in the ‘Section 1’ RAZ use table to any use listed in Clause 62.01. Clause 62.01 relates to any use not requiring a permit and includes the use of land for a Telecommunications facility if the associated buildings and works meet the requirements of Clause 52.19.

In this instance, as the proposed NBN Co facility at Bellbridge is not classified as a ‘low impact facility’ under the Telecommunications (Low Impact) Facilities Determination 1997, it does not satisfy the exemption provided by Clause 62.01 of the Towong Planning Scheme and accordingly a permit is required for buildings and works associated with the proposed facility under the Rural Activity Zone (RAZ).
Pursuant to the Decision Guidelines of the Rural Activity Zone at Clause 35.08-5, the responsible authority must consider a range of issues included in the general, agricultural, dwelling, environmental and design and siting categories listed.

In response to relevant heads of consideration within the RAZ, it is considered that:

- The proposal meets the relevant State Planning Policy Framework and Local Planning Policy Framework;
- It is considered compatible with adjoining and nearby land uses;
- Improved telecommunications infrastructure will be of benefit to the community and the small area of land to be used will not impact any possible agricultural qualities of the land; and
- There will be no impacts on flora and fauna or soil or water quality and there will be limited landscape impacts.

1. **Overlays**

The site is subject to the following planning overlays:

**Clause 42.03 - Significant Landscape Overlay - Schedule 1 (SLO1)**

The Purpose of the Significant Landscape Overlay is:

- To identify significant landscapes.
- To conserve and enhance the character of significant landscapes.

A planning permit is required for buildings and works pursuant to Clause 42.03.

The statement of nature and key elements of landscape with regard to SLO1 (Lake Hume and Environs) notes the following:

*Lake Hume is an important environmental and recreational resource that provides considerable economic, social and cultural benefits to both local and downstream communities. Lake Hume and its tributaries contain many important landscape features. There are several landscapes within the environs of Lake Hume that are classified by the National Trust. These include:*

- **Bethanga lookout.**
- **Wodonga-Cudgewa railway line.**
- **Mitta Mitta Valley.**

*The use and development of land around the Lake can have an impact on the way the area is perceived and enjoyed by the visitors who use the Lake and also by residents who seek out this environment for the lifestyle and amenity it provides. It is intended to protect the scenic and environmental values of the Lake Hume and its environs in order to preserve the values that attract people to live and recreate in this attractive part of the Shire.*
Landscape character objectives to be achieved which are relevant to this application include:

- To ensure that development is sited and designed so as to minimise the visual impact from an aesthetic and landscape impact perspective.
- To protect the Lake and the surrounding landscapes from visual intrusion from obtrusive development that may spoil the landscape attributes.
- To maintain, protect and enhance the character and diversity of Lake Hume landscapes including sites of remnant vegetation and sites of environmental significance.
- To encourage land development that does not degrade environmental values.
- To prevent land use and development from degrading water quality and polluting Lake Hume.

It is considered that the location of the proposed facility has given due consideration to the purpose and objectives as detailed in the Significant Landscape Overlay Schedule 1. The main visual impact of the facility will be on those properties in far eastern part of the town, particularly in the Allan Crescent, Elizabeth Crescent and Spy Court areas. Despite this, the proposal has been sited in such a way that it will not significantly impact on the primary view shed of these and other town residents which is essentially towards Lake Hume and Bethanga Bridge. The location of the facility will be on a slightly sloping and cleared piece of land which will have the adjoining hill as a backdrop to the east which will assist in camouflaging the facility when viewed from land further west within and around the Bellbridge township. The facility will sit below the ridgeline of the adjoining hill and will therefore not be as prominent as if placed on a hill top location. By siting the facility to the east of the Bellbridge with a significant hillside as a backdrop, it will not be prominent within the context of the main views from private dwellings within Bellbridge towards Lake Hume or from key parts of the public realm.

**Clause 43.04 – Development Plan Overlay - Schedule 2 (DPO2)**

This overlay is not relevant to the proposal as it relates to subdivision of land.

**2. Particular Provisions**

Clause 52.19 of the Planning Scheme provides for development and use of all land for the purpose of telecommunications facilities. The clause is applicable for construction of, or carrying out, works associated with a telecommunications facility as permitted under the Telecommunications Act 1997 and other legislation.
The stated purpose of Clause 52.19 is generally to ensure infrastructure and services are provided in an efficient, cost effective and orderly manner throughout the state and with minimal impact upon the environment.

The principles contained within the Telecommunications Facilities ‘A Code of Practice for Telecommunications Facilities in Victoria’ specifically relate to the issues of design, siting, construction and operation of telecommunications facilities. These principles are the basis for the content of any design response, as specified with Clause 52.19 of the Planning Scheme.

**Principle 1: A Telecommunications Facility should be sited to minimise visual impact**

To minimise the visual impact of the facility, NBN Co have elected to use a monopole structure and have sited the facility near existing ‘service and utility’ infrastructure adjacent to the Public Use Zone (PUZ1). The facility will be located away from existing residential and other sensitive land uses, whilst at the same time being close enough to achieve the required quality of service. Siting the facility on elevated land behind the township will serve to protect the significant view shed of town residents which is towards the lake, the elevated terrain to the east provides a backdrop for the facility which will assist the monopole to blend in with the surrounding landscape.

The Victorian Civil and Administrative Tribunal (VCAT) has decided on previous occasions that such facilities will inevitably be seen due to their height and the function they serve. The main issue is to strike an appropriate balance between any visual impacts and the overall community benefits from modern communications infrastructure. As such, the proposed new facility will have minimal visual impact on the existing landscape setting as seen by local residents, people passing through the area and those within the public realm.

**A Telecommunications Facility should be colocated wherever practical.**

According to the applicant, NBN Co investigates all possible co-location opportunities when selecting a site. They claim that there are no suitable co-location opportunities within the required search area and that a new structure is required to be constructed to provide coverage at the required quality of service for the NBN fixed wireless broadband technology.

**Health standards for exposure to radio emissions will be met**

In relation to public safety, specifically Electromagnetic Emissions (EME) and public health, NBN Co operates within the operational standards set by the Australian Communication and Media Authority (ACMA) and Australian Radiation Protection
and Nuclear Safety Agency (ARPANSA). ARPANSA is a Federal Government agency incorporated under the Health and Ageing portfolio and is charged with the responsibility for protecting the health and safety of both people and the environment from the harmful effects of radiation (ionising and non-ionising).

The permit applicant has indicated that the proposal will be designed and installed to satisfy the requirements contained with *Radiation Protection Standard – Maximum Exposure Levels to Radiofrequency Fields – 3kHz to 300 GHz*, ARPANSA, May 2002.

An EME report has been produced for the facility and demonstrates compliance with this Standard. The report shows that the maximum predicted EME will equate to 0.16% of the maximum exposure limit. This is substantially less than 1% of the maximum allowable exposure limit (where 100% of the limit is still considered to be safe).

Disturbance and risk relating to siting and construction should be minimised. Construction activity and site location should comply with State environmental protection policies and best practice environmental management guidelines.

The area nearby the site already comprises a modified environment being the location of existing water tanks and associated access track with open pasture. Any further disturbance to the existing property will be discrete and limited to the compound area, access track and the underground power route to the nearest electrical power source.

The construction area and overall compound area of the facility will have minimal disturbance to the environmental values of the site. The installation of the proposed facility can be undertaken at any time without affecting the use of the site or the surrounding area due to the accessibility of the site. Construction of the facility is unlikely to cause any disruption to adjoining properties or public access areas.

Clause 65.01 – Decision Guidelines

Because a permit can be granted does not imply that a permit should or will be granted. The Responsible Authority must decide whether the proposal will produce acceptable outcomes in terms of the Decision Guidelines of this clause.

Any listed matters previously dealt with in this report are not repeated in detail and should be taken as read. Before deciding on an application or approval of a plan, the Responsible Authority must consider, as appropriate:
The matters set out in Section 60 of the Act:

(a) The Towong Planning Scheme

This report addresses the relevant requirements under the Towong Planning Scheme.

(b) The objectives of planning in Victoria

This proposal is in accordance with the relevant planning scheme provisions and planning law is considered consistent with the objective of provision of fair orderly, economic and sustainable use of land and other relevant objectives as set out in the Planning and Environment Act 1987.

(c) All objections and other submissions which have been received and which have not been withdrawn

The application has received six individual objections which have been considered in this report.

(d) Any decision and comments of a referral authority which it has received

Section 55 referral – standard Goulburn Murray Water conditions are to be included on the permit pursuant to the GMW-Towong Shire Council referral Memorandum of Understanding.

Section 52 notification – North East Water have not objected to the granting of the permit.

(e) The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies:

This report addresses the relevant requirements under the Towong Planning Scheme State Planning Policy Framework (SPPF) and the Local Planning Policy Framework (LPPF). The proposal is considered to be consistent with both the SPPF and LPPF.

(f) The purpose of and any matter required to be considered by the zone, overlay or other provision:
This report addresses the relevant requirements under the Rural Activity Zone (RAZ) and Significant Landscape Overlay (SLO1). The proposal is considered to be consistent with both the RAZ and SLO1.

(g) The orderly planning of the area:

The proposed facility provides an appropriate balance between development impacts and the overall community benefits and represents orderly planning of the area.

(h) The effect on the amenity of the area:

The effect on the amenity of the area, both in terms of visual impact and emissions has been addressed by this report.

(i) The proximity of the land to any public land:

The subject land is adjacent to land occupied by North East Water, and they have not objected to the application.

(j) Factors likely to cause or contribute to land degradation, salinity or reduce water quality:

The development is unlikely to degrade the land, contribute to salinity or reduce water quality.

(k) Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site:

The proposal will not significantly change stormwater discharges.

(l) The extent and character of native vegetation and the likelihood of its destruction:

The land has previously been cleared and developed. No native vegetation is proposed to be removed or destroyed.

(m) Whether native vegetation is to be or can be protected, planted or allowed to regenerate:

No native vegetation is to be removed
(n) The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.

There are no overlays over the land indicating a fire or flood hazard and erosion control measures can be implemented during the construction phase.

CONSIDERATION OF OBJECTIONS
Six written objections have been received (Appendix 11). The following officer comments are provided in response to the main themes outlined in the objection.

Infrastructure will not improve internet service:
This is not a consideration when assessing the planning application.

Adverse visual impact:
The proposed new facility will have limited visual impact on the existing landscape setting as seen by most residents of Bellbridge and people passing through the area. The greatest impact will be on properties in Spy Court, however the development will have limited visibility from within the key view shed these and other town residents and will not impact the significant landscapes associated with the Lake Hume environs. The most important view shed for Bellbridge residents is towards Lake Hume, Bethanga Bridge and the dam wall and the proposed development will not compromise this view.

Electro Magnetic emissions and health concerns
The applicant has advised that in relation to public safety, specifically Electromagnetic Emissions (EME) and public health, the facility will operate within the operational standards set by the Australian Communication and Media Authority (ACMA) and Australian Radiation Protection and Nuclear Safety Agency (ARPANSA). The applicant has also indicated that the proposal will be designed and installed to satisfy the requirements contained with Radiation Protection Standard – Maximum Exposure Levels to Radiofrequency Fields – 3kHz to 300 GHz, ARPANSA, May 2002 and have provided an EME report which demonstrates compliance with this Standard.

Decreased property values
This is not a consideration when assessing the planning application.
CONCLUSION:
The application has been assessed and the recommendations in this report have been based on:

- Appropriate planning law;
- Provisions of the Towong Planning Scheme;
- The submissions made by the applicant in support of the proposal;
- The submissions made in objection to the proposal; and
- A site inspection;

The officer is satisfied that the substantive requirements of the SPPF and LPPF, MSS, Rural Activity Zone, Particular and General Provisions and the Decision Guidelines of Clause 65 of the Towong Planning Scheme are met and that this determination presents a considered review of the relevant issues. In addition to satisfying the planning scheme requirements, the proposed facility will yield benefits for local residents and businesses within the area and the broader public interest would be served by approval of the proposal.

CR WORTMANN
CR

THAT COUNCIL HAVING CAUSED NOTICE OF PLANNING APPLICATION NO. 2013/074 TO BE GIVEN UNDER SECTION 52 OF THE PLANNING AND ENVIRONMENT ACT 1987 AND HAVING CONSIDERED ALL THE MATTERS REQUIRED UNDER SECTION 60 OF THE PLANNING AND ENVIRONMENT ACT 1987 DECIDES TO ISSUE A NOTICE OF DECISION TO GRANT A PERMIT UNDER THE RELEVANT PROVISIONS OF THE TOWONG PLANNING SCHEME IN RESPECT TO THE LAND KNOWN AND DESCRIBED AS LOT A PS432395N, FOR BUILDINGS AND WORKS ASSOCIATED WITH A TELECOMMUNICATIONS FACILITY COMPRISING A 20M MONOPOLE WITH ASSOCIATED ANTENNAS AND EQUIPMENT CABINET, SUBJECT TO THE FOLLOWING CONDITIONS:

ENDORSED PLANS
1. THE PROPOSAL IS TO BE CARRIED OUT IN ACCORDANCE WITH THE APPROVED PLANS AND INFORMATION ACCOMPANYING THE APPLICATION. THESE PLANS AND DETAILS ARE NOT TO BE ALTERED EXCEPT WITH THE PRIOR WRITTEN CONSENT OF COUNCIL.

ROOFING AND CLADDING
2. THE EXTERNAL FABRIC OF THE MONOPOLE AND ASSOCIATED BUILDINGS AND STRUCTURES MUST BE NON-REFLECTIVE NEUTRAL “EARTHY” TONES AND COLOURS.
SEDIMENT CONTROL

PERMIT EXPIRY
4. THIS PERMIT WILL EXPIRE IF ONE OF THE FOLLOWING CIRCUMSTANCES APPLIES:

(A) THE DEVELOPMENT IS NOT STARTED WITHIN TWO (2) YEARS OF THE DATE OF THIS PERMIT, OR
(B) THE DEVELOPMENT IS NOT COMPLETED WITHIN TWO (2) YEAR OF THE DATE OF COMMENCEMENT.

COUNCIL MAY EXTEND THE PERIODS REFERRED TO IF A REQUEST IS MADE IN WRITING BEFORE THE PERIOD EXPIRES OR WITHIN THREE (3) MONTHS OF THE DATE OF EXPIRY.

THE MOTION LAPSED FOR WANT OF A SECONDER.

CR JOYCE
CR WORTMANN

THAT COUNCIL SUSPEND STANDING ORDERS, THE TIME BEING 11.27 AM.
CARRIED

CR WORTMANN
CR SCALES

THAT COUNCIL RESUME STANDING ORDERS, THE TIME BEING 11.35 AM.
CARRIED

CR JOYCE
CR SCALES

THAT THE MATTER BE POSTPONED PENDING A SITE INSPECTION PRIOR TO CHRISTMAS AND THE ITEM BE BROUGHT BACK TO COUNCIL AT THE EARLIEST OPPORTUNITY.
CARRIED
Cr Gadd returned to the Council Chamber at 11.37 am.

S Hollis left the Council Chamber at 11.37 and did not return.

Council returned to item 9.1 of the Agenda.

13 Environmental sustainability

No reports.

14 Economic and tourism development

No reports.
15 **Councillor reports**

15.1 **Lake Hume Community Reference Group (Cr Wortmann)**

<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>4 October 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details About the Activity</td>
<td>There has been a lot of disappointment with the way this group has been supported by GMW in the past 18 months. Admittedly there have been staff resignations and re-structuring within the organisation which has lead to this lack of direction and failure to meet deadlines for actions within the Land and On-Water plan for Lake Hume. Our recent meeting with the CEO of the MDBA Mr David Dreverman was very productive. The members were quite frank about the group’s disappointment at how we had not progressed the plan in the last 18 Months. David Dreverman acknowledged the recent problems with the group, but was adamant the group would have the support of GMW and the MDBA in the future and was committed to its success in the future. I believe the group will get back on track and the new staff appointments have expressed their commitment to the plan. Most members of the group left the meeting buoyed by this commitment. The Minutes of the meeting will be provided at the next Council meeting.</td>
</tr>
</tbody>
</table>

15.2 **Citizenship Ceremony (Cr Fraser OAM)**

<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>30 October 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details About the Activity</td>
<td>I attended a Citizenship Ceremony in Tallangatta. The recipient wanted a private ceremony so it was quite brief.</td>
</tr>
</tbody>
</table>
15.3 Bethanga Action Group (Cr Fraser OAM)

<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>2 November 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details About the Activity</td>
<td>The Bethanga Action Group held a function in the morning outside the Hall. It was well attended and the group is to be congratulated on its many achievements. One request was to restore the sign outside the Hall, it apparently creates a lot of interest and is looking a bit dilapidated.</td>
</tr>
</tbody>
</table>

15.4 Wyeeboo Recreation Reserve Committee of Management (Cr Fraser OAM)

<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>7 November 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details About the Activity</td>
<td>I attended a meeting at Wyeeboo Recreation Reserve to discuss the football shed renovation and another meeting on the 18th to seek the support of the reserve committee to proceed with plans. Both meetings went well and the community members there appreciated Charlie Bird’s involvement.</td>
</tr>
</tbody>
</table>

15.5 North East Water (Cr Fraser OAM)

<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>8 November 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details About the Activity</td>
<td>I attended the opening of North East Water’s new building. The Minister Peter Walsh was present. Cr Gadd was also present as a Board member and our CEO. The building is very impressive with a number of significant environmental initiatives incorporated as well as retaining features from Dunstan’s old building which previously occupied the site.</td>
</tr>
</tbody>
</table>

15.6 Remembrance Day Tallangatta (Cr Fraser OAM)

<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>11 November 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details About the Activity</td>
<td>I attended the Remembrance Day service in the Tallangatta Memorial Hall, a small attendance but no less significant.</td>
</tr>
</tbody>
</table>
### 15.7 Council Meeting Corryong (Cr Fraser OAM)

<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>Council Meeting in Corryong</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 November 2013</td>
<td></td>
</tr>
</tbody>
</table>

### 15.8 McInnes Meeting (Cr Fraser OAM)

<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>15 November 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details About the Activity</td>
<td>I met with Aaron and Cath McInnes, two members from the CMA, Simon Hollis and the CEO with the hope of resolving their issues in relation to the new dairy they hope to build. I am hoping they will be successful.</td>
</tr>
</tbody>
</table>

### 15.9 Ministerial Mayors and CEOs Forum (Cr Fraser OAM)

<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>19 November 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details About the Activity</td>
<td>The CEO and I travelled to Melbourne after the workshop to attend the Ministerial Meeting. It was an informative day on Wednesday with Towong getting a positive mention for our activities in relation to sharing the rates notices preparation with what sounded like most of Victoria. It is exciting when we get recognised for our achievements. There was a dinner that night and the CEO sat next to the Premier’s Advisor which can only be helpful. We were rather pleased with the seating arrangements for the Dinner. We saw the new CEO from Alpine Shire and I saw Aaron (van Egmond) for the first time for a couple of years.</td>
</tr>
</tbody>
</table>
15.10 Rockorryong (Cr Fraser OAM)

<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>22 November 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details About the Activity</td>
<td>I attended Rockorryong, the music probably wasn’t my scene but those present all enjoyed themselves and it was an opportunity to catch up with locals. Congratulations to Renee Carkeek for her efforts and she would have had a very late night but no complaints. It is a pleasure to work with our staff.</td>
</tr>
</tbody>
</table>

15.11 Upper Murray Historical Society (Cr Fraser OAM)

<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>26 November 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details About the Activity</td>
<td>I attended the 50th birthday of the Historical Society in Corryong. I thought their numbers may be depleting but they have forty or more volunteers and there was a good number at the lunch.</td>
</tr>
</tbody>
</table>

15.12 Alliance of Councils and Shires of the Upper Murray (ACSUM) (Cr Fraser OAM)

Verbal report.

15.13 Murray Arts (Cr Gadd)

Verbal report

15.14 Upper Murray Health and Community Services (UMHCS) (Cr Gadd)

Verbal report

15.15 Magorra Park Multi-Sport Precinct (Cr Scales)

Verbal report
16 **Urgent business**

The Chief Executive Officer advised that there was one item of Urgent Business to be discussed in Confidential Business.

17 **Committee minutes**

17.1 **High Country Councils Coalition (Cr Fraser)**

The unconfirmed minutes of the meeting held on 25 October 2013 are attached at Appendix 12 for information.

```
CR WORTMANN
CR SCALES

THAT THE UNCONFIRMED HIGH COUNTRY COUNCILS COALITION MINUTES BE NOTED.

CARRIED
```
18  **Occupational health and safety**

18.1  **OHS Committee (06/04/0212-DCCS)**

The unconfirmed minutes of the meeting held on 7 November 2013 are attached at Appendix 13 for information.

CR WORTMANN  
CR JOYCE

**THAT THE UNCONFIRMED OCCUPATIONAL HEALTH AND SAFETY COMMITTEE MINUTES BE NOTED.**  

CARRIED
19 Council policies (10/01/0007)

The following policies were tabled for review at the 1 October 2013 Council Meeting and are presented at Appendix 14 for adoption. Please note that recommended changes are shown in red.

- Employee Code of Conduct
- Fraud and Corrupt Conduct
- Fraud, Corrupt Conduct and Conflict of Interest Reporting Procedure
- Protected Disclosure

The Social Media Policy has previously been considered by Council and is also presented at Appendix 14 for adoption.

CR JOYCE  
CR GADD

THAT THE FOLLOWING POLICIES AS AMENDED BE ADOPTED;
- EMPLOYEE CODE OF CONDUCT;
- FRAUD AND CORRUPT CONDUCT;
- FRAUD, CORRUPT CONDUCT AND CONFLICT OF INTEREST REPORTING PROCEDURE;
- PROTECTED DISCLOSURE; AND
- SOCIAL MEDIA.

CARRIED

The following policy is attached at Appendix 15 for review. Councillors are requested to provide feedback on the policy to the Chief Executive Officer by 13 January 2014.

- Whistleblowers Protection Policy and Procedures
- Conflict of Interest Guidelines Planning Staff
- Tree
20  Sealing of documents

20.1 Subdivision – Hardys Road, Tallangatta (319931-CEO)

Council previously considered a report on the road realignment of Hardys Road, Tallangatta. The ‘new’ road realigns the road reserve with Council acquiring a portion of PS 433373T and providing in return part of the existing road reserve to the applicant. Keating Avery Solicitors are requesting that the Transfer of Land be signed and sealed.

CR WORTMANN
CR SCALES

THAT THE CHIEF EXECUTIVE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE SUBDIVISION BETWEEN SJ MADDOCK AND TOWONG SHIRE COUNCIL.

CARRIED
21 **Confidential**

In accordance with S77(2) information is ‘confidential information” if:

(a) the information was provided to the Council or a special committee in relation to a matter considered by the Council or special committee at a meeting closed to members of the public and the Council or special committee has not passed a resolution that the information is not confidential; or

(b) the information has been designated as confidential information by a resolution of the Council or a special committee which specifies the relevant ground or grounds applying under section 89(2) and the Council or special committee has not passed a resolution that the information is not confidential; or

(c) subject to sub-section (3), the information has been designated in writing as confidential information by the Chief Executive Officer specifying the relevant ground or grounds applying under section 89(2) and the Council has not passed a resolution that the information is not confidential.

In accordance with Section 89(2) and 89(3) of the Local Government Act 1989,

(2) A Council or special committee may resolve that the meeting be closed to members of the public if the meeting is discussing any of the following—

(a) personnel matters;
(b) the personal hardship of any resident or ratepayer;
(c) industrial matters;
(d) contractual matters;
(e) proposed developments;
(f) legal advice;
(g) matters affecting the security of Council property;
(h) any other matter which the Council or special committee considers would prejudice the Council or any person;
(i) a resolution to close the meeting to members of the public.

(3) If a Council or special committee resolves to close a meeting to members of the public the reason must be recorded in the minutes of the meeting.
CR JOYCE
CR SCALES

THAT THE MEETING BE CLOSED TO THE PUBLIC TO CONSIDER INFORMATION CONSIDERED UNDER SECTION 89(2)(d) AND (h) OF THE LOCAL GOVERNMENT ACT TO BE CONFIDENTIAL, THE TIME BEING 12.20 PM.

CARRIED

CR GADD
CR JOYCE

THAT THE MEETING BE REOPENED TO THE PUBLIC, THE TIME BEING 12.45 PM.

CARRIED

21.1 Tourism North East (05/02/0153-CEO)

CR GADD
CR SCALES

THAT COUNCIL SIGN THE TOURISM NORTH EAST MOU FOR A PERIOD OF THREE YEARS COMMENCING IN JUNE 2014.

CARRIED
21.2 Walwa Community Recovery Centre – Tender Recommendation (02/11/0063-DTS)

CR GADD
CR WORTMANN

THAT:

1. COUNCIL AWARD THE CONTRACT FOR THE CONSTRUCTION OF THE WALWA COMMUNITY RECOVERY CENTRE TO BARTON ST DEVELOPMENTS FOR A LUMP SUM OF $337,398;

2. THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO SIGN AND SEAL THE CONTRACT FOR THE CONSTRUCTION OF THE WALWA COMMUNITY RECOVERY CENTRE WITH BARTON ST DEVELOPMENTS; AND

3. COUNCIL ENDORSE THE USE OF STAGE 2 FUNDING IN STAGE 1 UP TO A MAXIMUM OF $50,000.

CARRIED

There being no further business the meeting closed at 12.50 pm.

______________________________
Cr Mary Fraser OAM            4 February 2014