

Minutes

Ordinary Meeting of Council

Corryong Council Office

Tuesday 3 September 2013

This information is available in alternative formats on request

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD AT TOWONG SHIRE COUNCIL, CORYYONG OFFICE ON TUESDAY 3 SEPTEMBER 2013 COMMENCING AT 10.00 AM.

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1 Opening Prayer

"Almighty God, we ask that you be present at this meeting to assist us in our service to the Community through Local Government.

We pray that our decisions will be wise and taken with goodwill and clear conscience.

Amen."

2 Councillor and Officer presence at the meeting

Present: Cr Fraser OAM, Crs Wortmann, Gadd, Joyce and Scales

In Attendance:	Title:
J Phelps	Chief Executive Officer
J Heritage	Director Technical Services
D Barry	Director Community and Corporate Services
D Snaith	Executive Assistant

3 Apologies and granting of leave of absence

Nil.

4 Declaration of pecuniary interest and/or conflict

For the purpose of this section, Councillors must disclose the nature of the conflict of interest in accordance with s79(2) of the Local Government Act.

Cr Scales declared a Direct Financial Interest in Item 9.5 – Dartmouth Public Toilets, as he is the owner of the Dartmouth Pub.

5 Confirmation of minutes

6 August 2013

**CR JOYCE
CR GADD**

**THAT THE MINUTES OF THE ORDINARY MEETING HELD ON 6 AUGUST 2013 AS
CIRCULATED BE CONFIRMED.**

CARRIED

6 Petitions, joint letters and declarations

6.1 Our Bellbridge Project (05/01/0142-Cr Wortmann)

At the 6 August 2013 meeting of Council, a petition was presented by Cr Wortmann on behalf of Bellbridge residents relating to the Our Bellbridge Project.

Mrs Denise Anderson attended the meeting and spoke to the petition at Open Forum on 6 August 2013.

A report on this item will be considered at Item 9.2.

7 Assembly of Councillors

A written record of the Assemblies of Councillors from 30 July to 27 August 2013 is included at Appendix 1.

CR SCALES

CR JOYCE

THAT THE INFORMATION BE NOTED.

CARRIED

8 Open Forum

Nil.

9 Organisational improvement

9.1 Finance Report as at 31 July 2013 (DCCS)

Disclosure of Interests (S.80C):

This report was prepared by Mr Peter Barber, Manager Corporate Services.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

OPERATING RESULT

	Note	Jul-13 (Actual) \$'000	Jul-13 (Budget) \$'000	YTD (Actual) \$'000	YTD (Budget) \$'000	YTD (Variance) \$'000	YTD (Variance) %
Income		1,711	2,360	1,711	2,360	(649)	-28%
Expenditure		625	1,686	625	1,686	(1,061)	-63%
Surplus		1,086	674	1,086	674	412	61%

Notes to the operating result will be provided in future reports once trends are established in the current financial year.

Grant Income

	Note	Jul-13 (Actual) \$'000	YTD (Actual) \$'000	YTD (Budget) \$'000	YTD (Variance) \$'000	12 Month (Budget) \$'000
Recurring		31	31	61	(30)	2,184
Non-Competitive		1,150	1,150	1,166	(16)	2,783
Competitive		396	396	950	(554)	1,576
Total		1,577	1,577	2,177	(600)	6,543

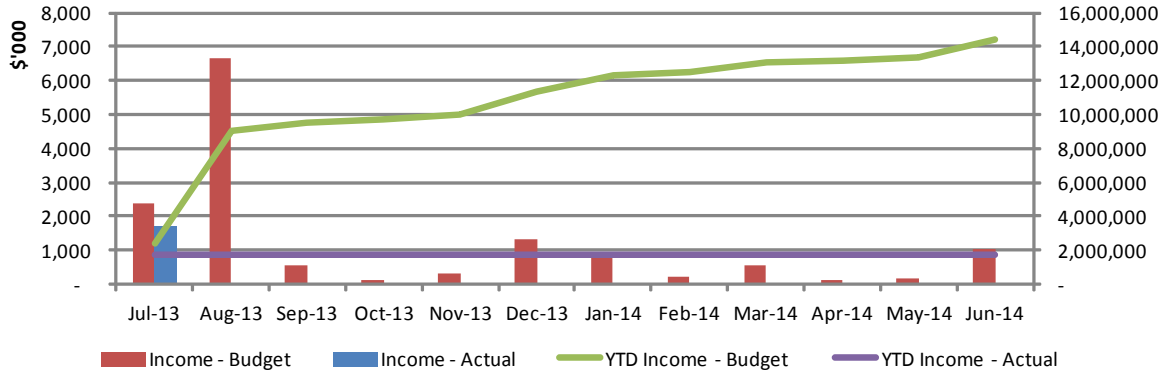
Notes to the grant income will be provided in future reports once trends are established in the current financial year.

Grants received Year-to-Date (YTD) are shown in the following table:

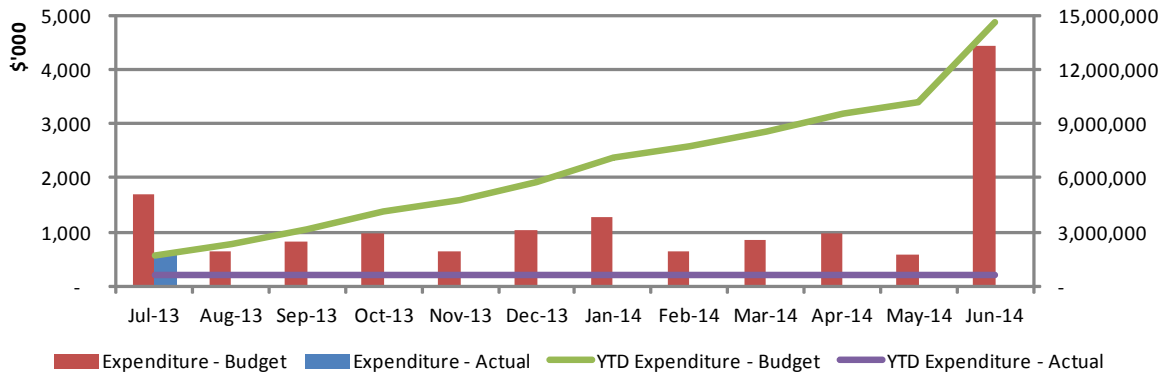
	YTD (Act) \$'000
Recurring	
Maternal and Child Health	10
Berringa Pre School	5
Tallangatta Pre School	6
Corryong Pre School	10
Library	87
Competitive and Non-Competitive	
Country Roads and Bridges	1,000
Tallangatta Multi-sport Precinct	332
Municipal Emergency Response Program	60
Weed Project	28
L2P Program	23
Tallangatta Neighbourhood House	7
Freeza Funding	6
Community Access	3
Comm Health & Wellbeing	1
Total	1,577

Operating result

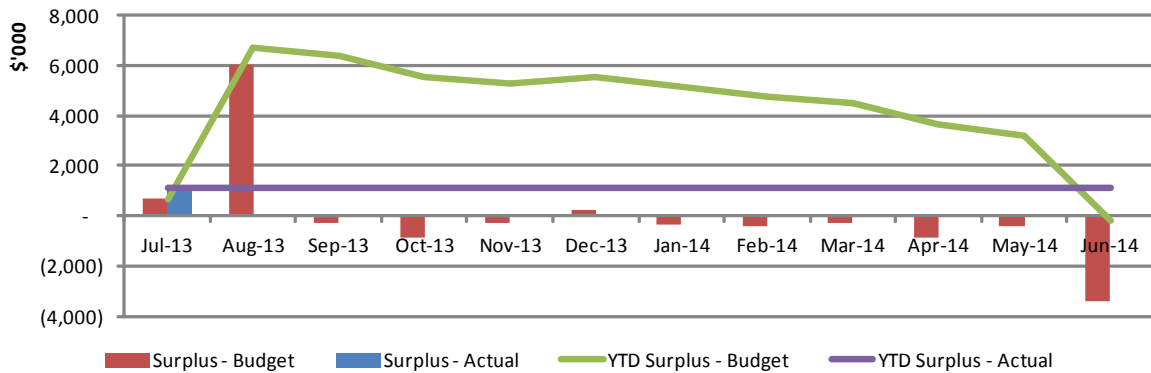
Income



Expenditure



Operating Surplus

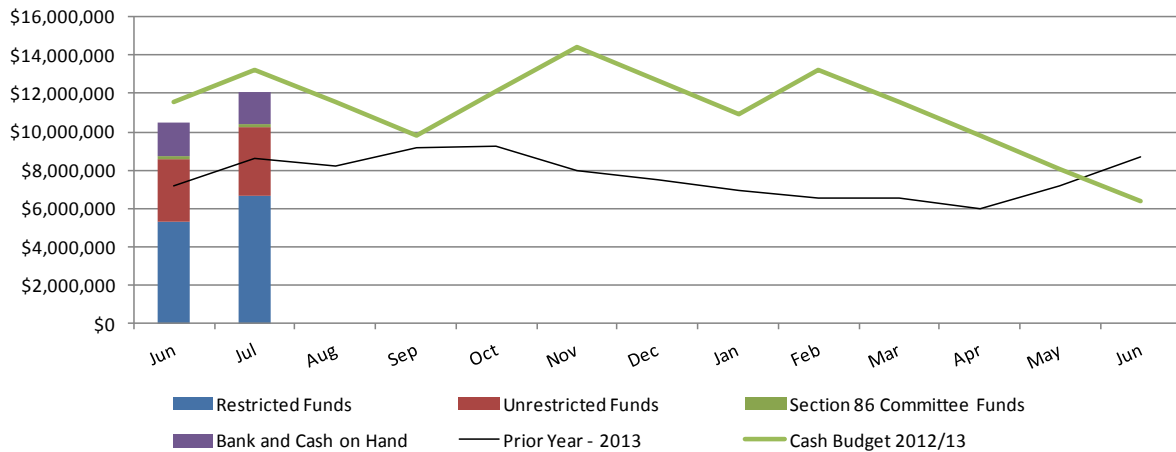


CASH POSITION

Cash on Hand

The cash position moved during the month as detailed below:

	Current Month	Prior Month	Variance	
	Jul-13	Jun-13	\$	%
	\$	\$	\$	%
Unexpended Grants	5,646,014	4,225,763	1,420,251	33.6%
Notional Reserves	1,046,213	1,050,793	(4,580)	-0.4%
Restricted Funds	6,692,227	5,276,556	1,415,671	26.8%
Unrestricted Funds	3,555,879	3,310,671	245,208	7.4%
Section 86 Committee Funds	135,066	135,066	-	0.0%
Total Investments	10,383,172	8,722,293	1,660,879	19.0%
Bank and Cash on Hand	1,694,025	1,757,229	(63,204)	-3.6%
Total Cash	12,077,197	10,479,522	1,597,675	15.2%
Average Interest Rate	4.06%	4.08%		



Investments

Investments were made up of the following at the month end:

Date	Product	Institution	Principal	Yield	Term	Maturity
12/07/2013	Term Deposit	ME Bank	1,044,487	4.20%	90 Days	10/10/2013
8/01/2013	Term Deposit	Bank of Qld	1,043,978	4.30%	92 Days	8/08/2013
26/06/2013	Term Deposit	WAW	769,983	4.20%	180 Days	26/12/2013
15/04/2504	Term Deposit	ME Bank	1,000,000	4.20%	91 Days	21/10/2013
16/07/2013	Term Deposit	Wide Bay Australia Ltd	2,000,000	4.15%	120 Days	13/11/2013
10/07/2013	Term Deposit	ME Bank	1,022,594	4.20%	92 Days	10/10/2013
N/A	Online Saver	ANZ	3,367,065	3.75%	On Call	N/A
N/A	S86 Committees	Various	135,066	4.68%	N/A	N/A
Total Investments			10,383,172			

Restricted Funds

Unexpended Grants and Notional Reserves at the end of the month are detailed on the next page.

	\$
Unexpended Grants	
Country Roads and Bridges	1,860,000
Tallangatta Community Hub	1,030,937
LG Infrastructure Projects	678,712
Tallangatta Multi-sport Precinct	514,914
Cudgewa Recreation Reserve	220,575
R2R Supplementary	186,701
Local Government Reform	130,977
Walwa Community Recovery Centre	116,758
Flood Recovery Officer	102,594
Municipal Emergency Response Program	90,398
High Country Rail Trail Upgrade (DSE)	75,000
Improving Liveability of Older People	67,348
Mitta Valley Dairy Pathways	56,402
Magorra Park (DSE)	55,000
Flood Recovery	50,634
Cudgewa Multi Purpose Facility (DSE)	45,650
Staceys Bridge Reserve (DSE)	44,000
Towong Racecourse (DSE)	43,400
NE Dairy Regional Growth Plan	39,823
Rural Land Use Study	37,500
Bushfire Management Overlay	33,120
Weed Project	32,457
Community Development Officer	23,546
L2P Program	22,500
Community Access	20,251
Biggara Recreation Reserve (DSE)	15,000
Tallangatta Swimming Pool Upgrade	14,003
Freeza Funding	10,386
Universal Access to Kindergarten	9,997
SP Ausnet Community Development	8,256
Tallangatta Neighbourhood House	7,044
Fire Access Track Maintenance	1,764
Youth Services/Strategy	368
Provisions and Reserves	
Long Service Leave	846,213
Landfill Rehabilitation	200,000
Total	6,692,227

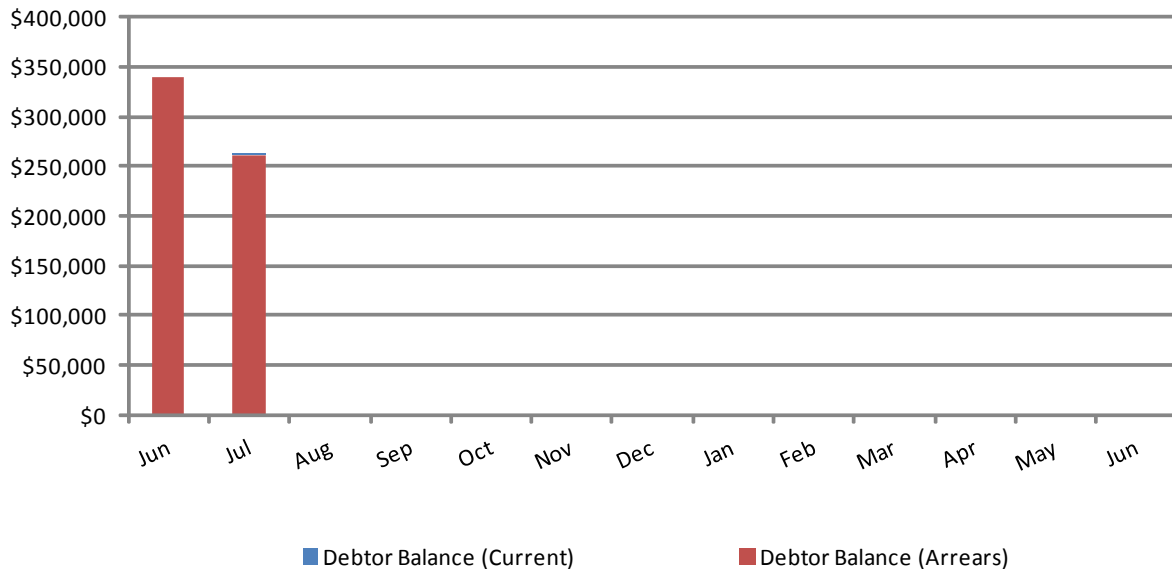
RECEIVABLES

Rates, Municipal Charge, Waste Management Charge and Waste Collection Charge

The outstanding amount of rates, municipal charge, waste management charge and waste collection charge at month end were \$261,484.

The breakdown of rates received for the current month and year to date is shown in the following table and graph:

Rates, Municipal Charge, Waste Collection Charge and Waste Management Charge Debtors	Amount	Received Jul-13	% Collected Jul-13	Received YTD	Collected YTD	Balance Outstanding
	\$	\$	%	\$	\$	\$
Levied 2012/13	-	(1,502)	0.0%	(1,502)	0.0%	1,502
Arrears prior to 2012/13	339,358	79,375	23.4%	79,375	23.4%	259,982
Total Charges		77,873		77,873		261,484

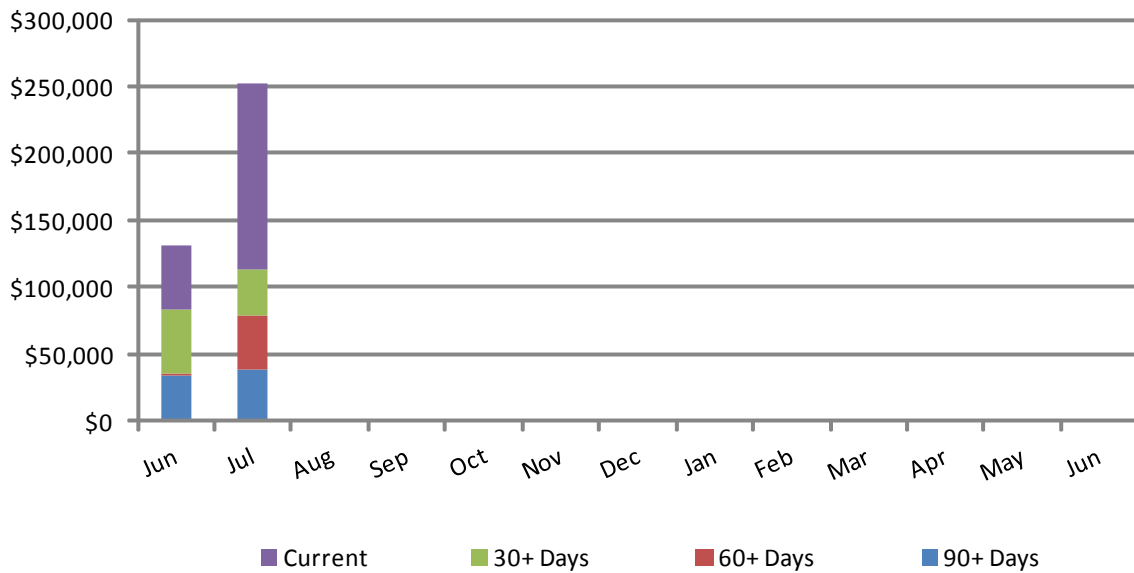


Sundry Debtors

The Sundry Debtors outstanding at month end total \$251,838.

The variance in Sundry Debtors from the current month to prior months is shown below:

Sundry Debtors	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
July 2013	139,094	34,347	40,342	38,055	251,838
June 2013	48,109	47,662	907	34,792	131,470
Variance	90,985	(13,315)	39,435	3,263	120,368



Significant debtors (>\$1,000) with ageing of greater than 90 days are as follows:

Debtor	Amount	Description	RO	Notes
Debtor 19132	\$11,000.00	Corporate contribution	DB	Payment plan of \$11,000 per month until March 2013 agreed. One payment behind schedule.
Debtor 18925	\$4,000.00	Community Group Loan	DB	Long term binding payment agreement has not yet been signed. Paying \$500 per annum. \$500 received May 2013.
Regional Development Victoria (17261)	\$4,070.00	Towong Racecourse	PS	10% balance due when acquittal report lodged. The project is not complete and acquittal will be prepared once the project is finalised.
Debtor 17007	\$2,950.00	Infringement Notice	PL	Unable to place in debt collection process as not allowed as part of infringement notifications.
Debtor 15571	\$2,500.00	NE Dairy Regional Growth Plan	JP	Indigo Shire
Debtor 18781	\$1,337.00	Equipment Loan	DB	Agreed (annual) payment plan. Within payment plan terms.
DPCD (18890)	Nil	Multi Planning Project Initiative	PS	\$3,000.00 payment received

LOCAL ROADS

Local Roads Capital Works

	Note	YTD Actual \$	YTD Budget \$	Variance	Annual Budget \$
402 Survey and Design		-		-	
410 Road Construction		41,102		41,102	
413 Storm Damage		16,516		16,516	
416 Sealing		8,982		8,982	
417 Resealing		-		-	
420 Drainage Construction		-		-	
421 Digouts		6,150		6,150	
422 Resheeting		-		-	
432 Footpaths		-		-	
433 Kerb and Channel		2,943		2,943	
450 Bridge Construction		1,197		1,197	
Total		76,890	-	76,890	-

Capital budget monthly phasing has not been determined. This will be completed by next month's report.

Local Roads Maintenance

	Note	YTD Actual \$	YTD Budget \$	Variance	Annual Budget \$
302 Survey and Design		4,157	417	3,740	5,000
304 Pavement Maintenance		7,735	15,000	(7,265)	180,000
306 Grading		8,289	40,000	(31,711)	480,000
308 Shoulder Maintenance		5,907	8,333	(2,426)	100,000
310 Drainage Maintenance		17,654	16,250	1,404	195,000
312 Call Outs		752	1,000	(248)	12,000
313 Storm Damage		1,885	-	1,885	-
324 General Roadside Maintenance		3,489	5,417	(1,928)	65,000
328 Tree Maintenance		764	7,479	(6,715)	89,749
330 F/Path Maintenance		577	667	(90)	8,000
331 K and C Maintenance		-	417	(417)	5,000
334 Roadside Treatments		-	1,250	(1,250)	15,000
336 Signs Maintenance		738	1,000	(262)	12,000
338 Linemarking		256	833	(577)	10,000
340 Guideposts		1,286	583	703	7,000
342 Guardrail		-	417	(417)	5,000
346 Bridge Maintenance		4,087	-	4,087	-
Total		57,576	99,063	(41,487)	1,188,749

Notes to local roads operations will be provided once trends against budget can be established.

**CR GADD
CR JOYCE**

THAT THE FINANCE REPORT BE NOTED.

CARRIED

9.2 Our Bellbridge Project (05/01/0142-DCCS)

Disclosure of Interests (S.80C):

This report was prepared by Mr Dave Barry, Director Community and Corporate Services.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

At the 6 August 2013 meeting of Council a petition was presented by Cr Wortmann on behalf of a group of Bellbridge residents relating to the Our Bellbridge project. This is the second petition submitted, the first being on 4 June 2013. The petitions oppose the sale of land at Roy Williams Park at Bellbridge to fund Our Bellbridge Project outcomes.

Mrs Denise Anderson attended the meeting and spoke in relation to the petition.

The petitions relate to a potential recommendation from the Our Bellbridge Masterplan and are best considered in the wider context of that entire document. The draft Our Bellbridge Masterplan is scheduled to be presented to the October Council Meeting following further community consultation and further refinement of the Masterplan.

Impact on Council Policy:

N/A

State Government Policy Impacts:

N/A

Budget Impact:

N/A

Risk Assessment:

N/A

Community Consultation/Responses:

Nil.

Discussion/Officers View:

Nil.

**CR JOYCE
CR WORTMANN**

**THAT CONSIDERATION OF THE TWO PETITIONS BE DEFERRED UNTIL THE
COUNCIL MEETING TO ADOPT THE DRAFT OUR BELLBRIDGE MASTERPLAN.**

CARRIED

9.3 Action Sheet Reports (06/05/0010-EA)

Disclosure of Interests (S.80C):

This report was prepared by Mrs Diana Snaith (Executive Assistant).

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

Following each Council meeting an Action List is prepared and items requiring attention by staff are dispatched electronically. The monthly action sheets received by Council detail the status of each action item.

For the 2012 Council year a total of 183 actions from Council Meetings were logged. Of that 167 are 'complete', 13 are 'in progress', one 'programmed' and two 'current'.

For the period 2 February to 31 July 2013 a total of 110 actions have been determined with 93 'complete', 13 'in progress', and 4 remain 'current'.

It is interesting to note that for the whole of 2012 a total of 183 CARS actions were generated from Council Meetings. So far for the 2013 year we have 110 actions. If the level of action items continues at this rate it is likely that the number of actions generated solely from Council Meetings for 2013 will exceed 200.

Impact on Council Policy:

Nil.

State Government Policy Impacts:

Nil.

Budget Impact:

Nil.

Risk Assessment:

Nil.

Community Consultation/Responses:

Nil.

Discussion/Officers View:

Items requiring action from the 6 August 2013 Council Meeting are attached at Appendix 2.

**CR SCALES
CR JOYCE**

THAT THE REPORT BE NOTED.

CARRIED

9.4 Performance Reporting Graphs (DCCS)

The Performance Reporting Graphs are attached at Appendix 3 for information.

**CR GADD
CR WORTMANN**

THAT THE REPORT BE NOTED.

CARRIED

Cr Scales left the Council Chamber at 10.10 am.

9.5 Dartmouth Public Toilets (01/04/0093-DTS)

Disclosure of Interests (S.80C):

This report was prepared by Mrs Natalie Butler, Customer Liaison Officer

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

Correspondence has been received from Dartmouth Pub Pty Ltd seeking a CPI increase on their agreement with the Shire. Council has had arrangements in place for the past nine years for public use to be provided within Dartmouth Pub Pty Ltd front toilets; this arrangement was revised seven years ago to reflect the actual water and sewerage charges and cleaning expenses on a fifty-fifty basis between the hotel and Council respecting that the hotel patrons use these facilities as well as the internal facilities. This arrangement was entered into with the previous owners of the Dartmouth Pub and prior to the Hotel being purchased by Cr Scales in December 2005.

Impact on Council Policy:

Nil.

State Government Policy Impacts:

Nil.

Budget Impact:

Council's Town Maintenance budget for Dartmouth of \$34,625 (GST exclusive) includes costs for the Town Maintenance contract, Provision of Public Toilets and ad-hoc work carried out by our Works Crews. Costs vary according to the yearly conditions and the proposed CPI increase provision could be covered within existing budgets.

Risk Assessment:

It is recommended that a formal agreement be put in place outlining terms and conditions that will limit any public access issues arising into the future.

Community Consultation/Responses:

Nil

Discussion/Officers View:

It is the officer's opinion that a formal agreement outlining usages and dollar values inclusive of a CPI increase that aligns with Councils existing Town maintenance contracts be introduced.

**CR JOYCE
CR GADD**

THAT:

- 1. A FORMAL AGREEMENT BE ENTERED INTO BETWEEN THE DARTMOUTH PUB PTY LTD AND COUNCIL;**
- 2. CPI BE APPLIED TO THE PREVIOUS VALUE OF \$2,000 IN JUNE 2004 BRINGING THE NEW COST TO COUNCIL TO \$2,549 (PLUS GST) PER ANNUM, AND**
- 3. CPI INCREASES BE INCLUDED IN THE FORMAL AGREEMENT FOR FUTURE PAYMENT CALCULATIONS.**

CARRIED

Cr Scales returned to the Council Chamber at 10.12 am.

10 Community wellbeing

No reports.

11 Asset management

11.1 Works Schedule (DTS)

The works scheduled for the period 20 July to 16 August 2013 is attached at Appendix 4 for information.

**CR JOYCE
CR WORTMANN**

THAT THE REPORT BE NOTED.

CARRIED

12 Land-use planning

No reports.

13 Environmental sustainability


No reports.

14 Economic and tourism development

No reports.

15 Councillor reports

15.1 Road Safe North East Young Drivers Forum (Cr Scales)

Date	21 August 2013
Details About the Activity	<p>The focus of this forum was the delivery of what programs are available for young drivers and how they can be accessed.</p> <p>Victoria has one of the lowest road tolls globally. Unfortunately however around one third of the road toll is young drivers, classified as 18 to 25, representing only around 14% of licensed drivers.</p> <p>Communicating with youth is not easy, there are a number of ways to improve engagement. Any programs need to have multiple components, must be ongoing not just one off lectures and must be followed up. Peer communication works the best as young people are more likely to identify with similar aged people.</p> <p>Fear campaigns do not work on young people, they have the 'Yeah Right' or 'What a Load of' attitude.</p> <p>MAFMAD – Make A Film Make A Difference - is a great example of peer communication whereby young adults make films about road safety that appeal to young adults. I would encourage all to have a look at the website MAFMAD.com.au to see some of the work these young adults have created.</p>  <p>Safer driving for young adults is also about changing community culture, the programs outlined below are about educating young adults and also (particularly LAOM) changing cultures around driving and in particular excessive drinking.</p> <p>Partner involvement is also a key to success in delivering these projects. Where groups such as Rotary, Lions, Schools, Sporting Clubs, Local Council, partner in the delivery of these programs a wider cross section of the community is reached.</p>

KEYS PLEASE

Keys Please consist of a 90 minute presentation which has been taken up by all Secondary Schools within our region. As well as the 90 minute presentation it is followed up by teaching units in the schools and a teacher's resource guide. This program is stage 1 of a sequential program from Year 10 to Year 12.

Keys Please, offers information and practical ideas for year 10 students on how to use the learning to drive period, get the 120 hour logbook requirement and become safer drivers. It is also aimed at parents and anyone that helps L Plate drivers learn to drive.

It offers practical tips to trainers on developing a 'partnership' with the learner driver, including tip for managing stress.

It also offers the importance of learning to drive in stages, from simple tasks on quiet back roads, progressing to city driving and all weather conditions.



Looking After Our Mates, LAOM, is aimed at drink driving and excessive drinking and is targeted at 18 year olds. The typical audience is Year 12 students and sporting clubs. LAOM originated in a football club with a death of a young player after excessive drinking. The Coroner was very critical of the deceased's mates who had not looked after their friend in the sporting culture 'drinking' environment.

The LAOM session runs for 105 mins and focuses primarily of making sure your mates are not getting into trouble after drinking, are behaving rationally to avoid self harm and fights and not letting mates who have been drinking drive.

A LAOM session was held at Mitta Football Club on 14 August and the presenter said he had a great feel from the experience. It was also delivered to Bullioh Football Club last year.

KEY START

Key start helps young adults to get their learners permit where due to family situations they don't have a mentor available to assist with their learning. It revolves around volunteer mentors who undergo training on how to assist learner drivers to get the experience required to get their License being matched with those in need. The program was initially aimed at job seekers

who didn't have a license so were limited in their ability to travel for work and those with learning difficulties which impacted on their ability to take the written test.

There has been a huge uptake of the program, and it is funded until 2014/15 by the Government with great hopes to extend it further.



Is a culmination of Keys please, The Fit 2 Drive workshop and LAOM covering years 10, 11 and 12.

Fit 2 Drive

It is about developing a road safety culture within the school environment, to spread across numerous schools and the community. It concentrates on strategies for young people to understand and develop strategies to reduce risk taking, and concentrates on personal safety and responsibility.

Fit to Drive is delivered via Peer education ie, younger adults run the workshop to increase the appeal and interaction of their peers.

Tallangatta Secondary College was the first in the North East to take up the Fit 2 Drive program earlier this year.

Interviews of Tallangatta Secondary College students were played and there was an outstanding response from those interviewed.

The cost of the program is \$1,500 per day with \$600 subsidised from Road Safe North East. The Difference is paid by schools, councils, rotary, apex etc. Road Safe North East has been funded the \$600 per session for only four this year.

There is increased pressure for further funding.

In conclusion

This half day forum was a real eye opener on what is available within the community to assist young adults in the safe progression from Learners to Fully Licensed drivers and their responsibilities as young adults both as drivers and to their mates. The programs delivered are well thought out, affordable, extremely well delivered and have a very positive impact on young adults and driver safety.

The Looking After Our Mates program is exceptional in its delivery and its focus on 'Making Sure Your Mate is Right' not only to drive but in all social aspects involved around drinking. It could be considered that we as a council

	<p>become more involved in the LAOM program and where funding in the future for sporting clubs is considered, a possible underwriting by the club/s involved that they will participate in a LAOM workshop if funding is granted. This would provide great youth support at a very impressionable age.</p> <p>I would also be interested in asking the Tallangatta Secondary College to prepare a presentation to Council on the Fit 2 Drive program and get their thoughts directly on the benefits of the program. Where deemed successful we could perhaps look at future budgets to assist with the delivery of such programs within our Secondary Schools.</p>
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15.2 Albury Wodonga Carer Accommodation Centre [AWCAC] (Cr Fraser)

Verbal report.

15.3 Murray Arts (Cr Gadd)

Verbal report.

16 Urgent business

Nil.

17 Committee minutes

17.1 Rural Councils Victoria (07/01/0137-CEO)

The unconfirmed minutes of the Rural Councils Victoria Executive Committee meeting held on 9 August 2013 are attached at Appendix 5 for information.

**CR WORTMANN
CR SCALES**

THAT THE UNCONFIRMED MINUTES OF THE RURAL COUNCIL VICTORIA MEETING BE NOTED.

CARRIED

17.2 NevRwaste (07/01/0050-Cr Joyce)

The unconfirmed minutes of the Board Meeting held on 15 August 2013 is attached at Appendix 6 for information.

**CR JOYCE
CR GADD**

THAT THE UNCONFIRMED MINUTES OF THE NEVRWASTE BOARD MEETING BE NOTED.

CARRIED

18 Occupational health and safety

18.1 OHS Committee (06/04/0212-DCCS)

The unconfirmed minutes of the meeting held on 1 August 2013 are attached at Appendix 7 for information.

**CR WORTMANN
CR SCALES**

**THAT THE UNCONFIRMED MINUTES OF THE OCCUPATIONAL HEALTH AND
SAFETY COMMITTEE MEETING BE NOTED.**

CARRIED

19 Council policies

The Street Stalls and Raffles Policy was presented to Council in July 2011 and deferred. Since that time the policy has been circulated to staff for comment. The policy is presented at Appendix 8 for adoption. Please note that recommended changes are shown in red.

The Access to Landfills (outside normal operating hours) policy was tabled at the 2 July 2013 Council meeting and is now presented at Appendix 9 for adoption.

CR GADD

CR JOYCE

THAT THE FOLLOWING POLICIES AS AMENDED BE ADOPTED:

- 1. STREET STALLS AND RAFFLES**
- 2. ACCESS TO LANDFILLS (OUTSIDE NORMAL OPERATING HOURS)**

CARRIED

The following policy is attached at Appendix 10 for review. Councillors are requested to provide feedback on this policy to the Responsible Officer by 1 October 2013.

Computer Use

19.1 Procurement Policy – Expenditure Limits (07/02/0001-CEO)

Disclosure of Interests (S.80C):

This report was prepared by Mrs Diana Snaith, Executive Assistant.

At the time of preparation of the report the officer did not have a direct or indirect interest in any matter to which the report or advice relates.

Background/History:

Council's Procurement Policy sets limits of expenditure for nominated positions within Council. An expenditure limit has not been included in the policy for the positions of Manager Economic Development and Occupational Health and Safety Officer.

Impact on Council Policy:

The proposed amendments reflect existing limits for similar positions specified in the policy.

State Government Policy Impacts:

Nil.

Budget Impact:

This amendment will have no impact on the existing or future budgets.

Risk Assessment:

None undertaken.

Community Consultation/Responses:

Not required.

Discussion/Officers View:

It is proposed that an expenditure limit of \$5,000 be assigned to the position of Manager Economic Development and \$1,000 to the position of Occupational Health and Safety Officer and the policy amended accordingly.

**CR JOYCE
CR GADD**

THAT COUNCIL AMEND ITS PROCUREMENT POLICY TO INCLUDE THE FOLLOWING POSITIONS AND EXPENDITURE LIMITS:

POSITION	EXPENDITURE LIMIT	
MANAGER ECONOMIC DEVELOPMENT	\$5,000	
OCCUPATIONAL HEALTH AND SAFETY OFFICER	\$1,000	
		CARRIED

20 Sealing of documents

No reports.

21 Confidential

In accordance with S77(2) information is 'confidential information' if:

- (a) the information was provided to the Council or a special committee in relation to a matter considered by the Council or special committee at a meeting closed to members of the public and the Council or special committee has not passed a resolution that the information is not confidential; or
- (b) the information has been designated as confidential information by a resolution of the Council or a special committee which specifies the relevant ground or grounds applying under section 89(2) and the Council or special committee has not passed a resolution that the information is not confidential; or
- (c) subject to sub-section (3), the information has been designated in writing as confidential information by the Chief Executive Officer specifying the relevant ground or grounds applying under section 89(2) and the Council has not passed a resolution that the information is not confidential.

In accordance with Section 89(2) and 89(3) of the Local Government Act 1989,

(2) A Council or special committee may resolve that the meeting be closed to members of the public if the meeting is discussing any of the following—

- (a) personnel matters;
- (b) the personal hardship of any resident or ratepayer;
- (c) industrial matters;
- (d) contractual matters;
- (e) proposed developments;
- (f) legal advice;
- (g) matters affecting the security of Council property;
- (h) any other matter which the Council or special committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public.

(3) If a Council or special committee resolves to close a meeting to members of the public the reason must be recorded in the minutes of the meeting

**CR JOYCE
CR GADD**

THAT THE MEETING BE CLOSED TO THE PUBLIC TO CONSIDER INFORMATION CONSIDERED UNDER SECTION 89(2)(h) OF THE LOCAL GOVERNMENT ACT TO BE CONFIDENTIAL THE TIME BEING 10.35 AM.

CARRIED

**CR JOYCE
CR GADD**

THAT THE MEETING BE REOPENED TO THE PUBLIC THE TIME BEING 10.44 AM.

CARRIED

21.1 Design and construction of new bridge on Yabba Road, over Spring Creek, Tallangatta South (01/06/0022-DTS)

**CR WORTMANN
CR JOYCE**

THAT:

- 1. THE TENDER FROM HARING CONSTRUCTIONS PTY LTD, FOR A LUMP SUM OF \$198,752.29 FOR CONTRACT 2012/13-04 FOR THE DESIGN AND CONSTRUCTION OF YABBA RD BRIDGE OVER SPRING CREEK, BE ACCEPTED AS THE PREFERRED TENDER;**
- 2. THE PROJECT BUDGET BE NOTED;**
- 3. COUNCIL'S CHIEF EXECUTIVE OFFICER BE AUTHORISED TO SIGN AND SEAL THE CONTRACT DOCUMENTS; AND**
- 4. THE TENDERERS BE ADVISED ACCORDINGLY.**

CARRIED

There being no further business the meeting closed at 10.45 am.

Cr Mary Fraser OAM 1 October 2013