

## Corryong Cemeteries Trust - Floral and Memento Displays

---

<b>Responsible officer:</b>	Director Corporate and Organisational Development
<b>Key Result Area:</b>	Organisational Improvement
<b>Document type:</b>	Policy
<b>Reference:</b>	02/13/0001
<b>Approved by:</b>	Corryong Cemeteries Trust
<b>Date approved:</b>	24 August 2022

### Scope

The purpose of this policy is to maintain the Corryong Lawn Cemetery as an attractive, clean and tidy facility in a hazard free environment.

### Background

Corryong Cemeteries Trust recognises its responsibility to provide guidelines outlining the type of tributes that may be left at gravesites in the Corryong Lawn Cemetery. These guidelines are to assist in providing a hazard free location that is safe for visitors and employees alike.

### Objectives

The objectives of this policy are:

- To ensure compliance with legislative requirements and industry standards as per the *Cemeteries and Crematoria Regulations 2015*;
- To maintain the Corryong Lawn Cemetery as an attractive, clean and tidy facility in a hazard free environment; and
- To provide guidelines for the placement and provision of floral and memento tributes.

### Approach

To maintain the Corryong Lawn Cemetery, the following outlines the kind of tributes that may be left at the gravesites in the Lawn Cemetery.

- Artificial flowers – noting that due to the effects of UV rays, discoloured and worn artificial flowers will be removed from memorials at the discretion of the Cemeteries Trust; and
- Fresh flowers - families are encouraged to assist the Cemeteries Trust by removing withered/weathered tributes from the grounds.

To reduce the risk of injury to people visiting or maintaining the Cemetery, the following outlines what is not permitted:

- Ceramic or glass items that are fragile or breakable;
- Metal items that are likely to rust or deteriorate;
- Items likely to cause a risk to health or safety;

- Items left at gravesites that could cause injury if damaged or caught under mowers or edge trimming equipment, are not permitted and will be removed (including alcohol left at the gravesite);
- No tree, shrub or other plant is to be placed or planted on any gravesite in the lawn section;
- No statue or other structure is to be erected/constructed over the lawn section of the gravesite;
- Gravesite memorials at Corryong Lawn Cemetery are to be restricted to the concrete plinth and must not encroach on the adjacent gravesites or the lawn section of the gravesite; and
- Items not adhering to this policy will be removed during the regular maintenance cycle.

APPROVED ITEMS	NON APPROVED ITEMS
Urns and metal items that are not likely to rust	Ceramic or Glass items that are fragile/breakable
Flowers – fresh and artificial	Alcohol
Memorials – small that fit on concrete plinth	Solar lights
Vases made from material that is not breakable	Pot plants with flowers, shrubs or trees planted
	Flowers, shrubs or trees planted on gravesite

## Deployment

Cemetery Trust members and relevant staff are to be familiar with this policy within the areas of their responsibility.

## Results

The deployment of this policy together with the results achieved will be reviewed at least annually.

## Relevant legislation

Cemeteries and Crematoria Regulations 2015

Schedule 6, Regulation 40, Part 3

### 7. Directions of Cemetery Trust

- (1) A cemetery trust may give directions to a person regarding the dressing of places of interment and memorials in the cemetery.
- (2) A person must comply with any direction given by a cemetery trust under sub-rule (1).

### 8. Approval for certain mementos

A person must not, without the approval of a cemetery trust under rule 4, place the following items on a memorial or place of interment.

- (a) Ceramic or glass items that are fragile or breakable; or
- (b) Metal items that are likely to rust or deteriorate.

### 9. Items likely to cause harm

A person must not place any item likely to cause a risk to health or safety on a memorial or place of interment.

### 10. Items must remain within boundaries

A person placing an item on a memorial or place of interment must ensure that the item does not extend beyond the boundaries of the memorial or place of interment.

11. Power to remove objects

- (1) a cemetery trust may remove any of the following from a memorial or place of interment in a cemetery for which it is responsible -
  - (a) any object that extends beyond the boundary of the memorial or place of interment;
  - (b) any dead flowers or any other item that is in a poor condition;
  - (c) any object placed on a memorial or place of interment in contravention of the Act, the regulations or these Rules.
- (2) A cemetery trust must ensure that anything removed under sub-rule (1) is disposed of in a manner considered appropriate by the cemetery trust.



**Authorised by:** \_\_\_\_\_

**Juliana Phelps**  
Chief Executive Officer

I have read the above Policy and understand how it applies to Corryong Cemeteries Trust and what is expected of me.

Right of Interment Holder: \_\_\_\_\_

Date: \_\_\_\_\_