

# Towong Municipal Emergency Management Planning Committee



## MEETING MINUTES

- MEETING HELD:** Thursday, June 8 2023, commencing at 10:00 am.
- LOCATION:** TICC 33-37 Towong St, Tallangatta (next to the Tallangatta Library)
- @SCHAIR:** Amanda Pagan
- PRESENT:** Amanda Pagan (Council), Sven Erikson (Council), Charlie Sexton (SES), Brett Myers (CFA), Rob Decker (AV), Jeff Cave (AgVic), Sean Farrer (Comm Rep), Sharyn Nankervis (Comm Rep), Larry Goldsworthy (VicPol), Lynne Jones (Red Cross), Anna Hunter (DoH), Rebekah Kendall (DFFH), Bronwyn Parker (ERV), Paul Henry (VicPol).

- APOLOGIES:** Ryan Clifford (AV), Eilidh Grigg (ERV), Adrian Gutsche (CFA), Chris Parr (VicPol) , Christy Jackson (DoH)

MEMPC Chair Amanda Pagan opened the meeting with an acknowledgment of country.

### NO. ITEM

1.0 Apologies

2.0 Minutes of Previous Meeting.

Minutes were circulated before the meeting.

**Motion:** That the previous March 2023 meeting minutes are approved.

**Moved:** Charlie Sexton     **Seconded:** Sean Farrar     **CARRIED**

3.0 Business Arising from Minutes.

Sven Erikson gave an overview of the actions and their current status from the previous meeting. These actions are summarised in the below table.

## Towong Municipal Emergency Management Planning

Date	Action Number	Action Description	Action Required	Member Responsible	Action Status
09/03/2023	54	REMPC - Governance Issues	Amend draft REMPC planning advocacy letter to advocate more planning support from EMV at the regional level, cc in agencies heads. Sven to then circulate for sign off and sending	Sven Erikson-Secretariat	In Progress
09/03/2023	55	Municipal Fire Planning Committee	Draft an advocacy letter to RRV and ausnet around vegetation clearance to REMPC including relevant agency	Dave Jenson-DEECA	In Progress
09/03/2023	56	Municipal Fire Planning Committee	Sven Erikson to send out recommendations from FMPC to Rail trial group and Towong CRC	Sven Erikson-Secretariat	Completed
09/03/2023	57	Municipal Fire Planning Committee	Adrian Gutsche to Circulate Fire Planning Template coming from the Regional Fire Planning Committee.	Adrian Gutsche-CFA	Completed
09/03/2023	58	Flood and Storm Planning	Sven Erikson and Charlie Sexton to meet regarding final considerations in the flood and storm plan.	Charlie Sexton-SES	Completed
09/03/2023	59	Flood and Storm Planning	Charlie Sexton to meet with the Mitta Mitta and Tallangatta SES units to gather final flood intelligence.	Charlie Sexton-SES	Completed
09/03/2023	60	MEMP Assurance Progress	Sven Erikson to circulate Feedback Report and final MEMP draft for MEMPC feedback allowing for 2 weeks for feedback to be provided	Sven Erikson-Secretariat	Completed
09/03/2023	61	Community Engagement Working Group	Control agencies to consider the best date for community engagement meetings later in the year	SES, CFA, DEECA, VicPol	Completed
09/03/2023	62	Community Engagement Working Group	Amanda Pagan to then to send some proposed dates for Community Engagement meetings	Amanda Pagan- MRM	In Progress
09/03/2023	63	General Business -Publication of MEMPC meeting Minutes	MEMPC is to publish meeting minutes, but ask the question is there anything that needs to not be public to the membership prior to	Sven Erikson-Secretariat	Completed
09/03/2023	64	General Business - MEMPC Public information	Sven Erikson to update council website with Community Reps	Sven Erikson-Secretariat	Completed
09/03/2023	65	General Business - CERA	Sven Erikson to circulate CERA system update information	Sven Erikson-Secretariat	Completed
09/03/2023	66	General Business - CERA	Agencies hazard owners need to go in and update info and lets Charlie know if they do not have access.	All MEMPC	In Progress
09/03/2023	67	General Business - CERA	Make a standing MEMPC agenda item to discuss CERA review	Sven Erikson-Secretariat	Completed
09/03/2023	68	General Business - CERA	Make a standing Agenda item for FPMC to include CERA review	Dave Jenson-DEECA	Completed
09/03/2023	69	General Business - CERA	Charlie Sexton to deliver a CERA presentation at the next meeting.	Charlie Sexton-SES	Completed
09/03/2023	70	General Business - Plan and sub plan timelines	Amanda Pagan to provide target due dates for the Flood and Storm Flood plan and the Fire Sub Plan to go to the MEMPC for consideration and endorsement	Amanda Pagan- MRM	In Progress
09/03/2023	71	General Business -Sub Plan and MEMP Planning	Include in Agenda and minutes footnotes a list of the review dates for MEMPC Plans and Sub Plans	Sven Erikson-Secretariat	In Progress
09/03/2023	72	General Business - North East Emergency Services Expo	Sharyn Nankervis to send organising committee Invite to Chris Parr	Sharyn Nankervis - Community Re	Completed
09/03/2023	73	General Business - Admin	Sven Erikson to confirm MEMPC meeting schedule is in EMCOP	Sven Erikson-Secretariat	Completed

#### 4.0 Outward Correspondence:

- NIL

#### 5.0 Inward Correspondence:

- DoH Agency Report
- ARC Agency Report
- DFFH Nomination to MEMPC
- IGEM Flood inquiry submission request to MEMPCS
- Resignation Dominic Sandilands

**ACTION:** Community representative resignation – Public EOI process to actioned for a community representative to replace outgoing community representative - Dominic Sandilands

**6.0** Community Emergency Risk Assessment (CERA) Review Presentation – Charlie Sexton

Charlie presented an overview of SES's role in facilitating the CERA review process via CERA online and provided a summary and demonstration of how the CERA online works.

**ACTION:** Sven Erikson to provide Charlie Sexton with links to the latest ABS data for CERA online.

**ACTION:** Sven Erikson will draft a Risk Review Roster for the next three years.

**ACTION:** Add CERA as a standard Agenda Item covering a hazard per meeting

**ACTION:** SES to prepare for Flood and Storm CERA review at the Sept 2023 meeting.

**7.0** Floods and Storm Plan Update – Charlie Sexton

Charlie presented an overview of the new plan's development, which commenced in 2019. The plan's development was late due to a delay in the availability of accurate hydrological data, which is now resolved. The new plan includes and considers the data captured during the 2022 floods.

**Motion:** Subject to final changes made in consultation with NECMA and Council, the MEMPC endorses the Municipal Flood and Storm Plan 2023.

**Moved:** Charlie Sexton    **Second:** Larry Goldsworthy    **CARRIED**

**8.0** Municipal Fire Management Planning Committee Update - Dave Jenson

The next MFMPC meeting is to be held in two weeks with a target to have a final draft of the new Municipal Fire Management Plan ready for review in mid-July. The plan's structure will utilise a state-developed template.

**9.0** Municipal Emergency Management Plan (MEMPC) Progress Update – Sven Erikson

The Towong MEMPC and Statement of Assurance are sitting with the Regional Emergency Management Planning Committee's (REMPC) Assurance Sub Committee until June 16 for final feedback. The sub-committee Chair will put the plan to the REMPC Chair with a recommendation for an out-of-session approval to be sought.

**10.** Community Engagement Working Group Update –  
- N/A – Not discussed – a legacy agenda item.

**11.** Flood Recovery Update - Sven Erikson

Council is chairing the Towong Flood Recovery Working Group which meets fortnightly. With membership from:

- Ag Vic
- NECMA
- Agbizassist
- Gateway Health
- Red Cross
- ERV
- Council

Roadside recovery Hubs were delivered up to the start of winter with support focusing and primary producers' grant applications.

Recruitment of recovery staff for the next 12 months is underway as Council received funding from ERV to support the delivery of local recovery services.

**12.** MEMPC Terms of Reference Review

**ACTION:** Sven Erikson to circulate ToR with the September meeting agenda for review.

**13.** Great River Road – new name and ESTA – Sean Farrar

Sean Farrer gave an overview of a recent motor vehicle accident on the Murray River Road (C542). At the Incident debrief of emergency services, concerns were raised about a potential naming confusion resulting from the road now having a tourism brand of "The Great River Road". This could lead to longer response times.

Sharyn Nankervis suggested the option of applying to ESTA for an "alias" to be put on the road, in order for the road to appear in ESTA's systems when "The Great River Road" is referenced.

**ACTION:** Council to investigate with ESTA the opportunity for an "Alias" name to be created for the Murray River Road (alias would be "Great River. Council consult RRV as well Road")

**ACTION:** Council to look into doing a comms program around promoting the use of the Emergency Plus App within the Towong LGA

**14. General Business**

Bethanga Creek – Sean Farrer is wanting to know the agencies responsible for Bethanga Creek. Amanda Pagan provided a brief overview of the agencies involved, including NECMA, DEECA, and private landowners.

**MEETING CLOSED**  
**NEXT MEETING**

**11:55am**  
**Thursday September 7 2023, 10:00am, Location:**  
**MS Teams**