

Application for Internal Review (Infringements Only)

Please complete all applicable sections in BLOCK LETTERING. Only one Internal Review may be submitted per Infringement Notice, except where permitted under the Person Unaware of Fine provisions of the Infringements Act 2006.

Who is applying

- ☐ Person named on infringement notice
- ☐ Other person with consent (complete consent section)
- ☐ Authorised company representative.

Your details

Full name

Corporation
Name and ACN
(if applicable)

Email:

Address:

Infringement details and type

Infringement
Notice Number

- ☐ Parking ☐ Dog or Cat (Domestic Animals Act 1994)
- ☐ Livestock (Impounding of Livestock Act 1994)
- ☐ Local Law ☐ Other Council-issued infringement

Grounds for application

- | | | |
|--------------------------|---|--|
| ☐ | 1. Exceptional Circumstances | Exceptional Circumstances: Unforeseen or unavoidable circumstances such as a medical emergency. |
| ☐ | 2. Contrary to Law | Contrary to Law: Reasons why the infringement was issued unlawfully or is invalid. |
| ☐ | 3. Special Circumstances | Special Circumstances: Includes mental or intellectual disability, serious addiction, homelessness, or family violence. Supporting evidence from a qualified practitioner, case worker, or accredited agency supplied that explains the condition, duration, and relation to conduct leading to offence. |
| ☐ | 4. Mistaken Identity | Mistaken Identity: Provide evidence showing the infringement was issued to the wrong person. |
| ☐ | 5. Person Unaware of Fine | Person Unaware of Fine: Application must generally be made within 14 days of becoming aware of the infringement, include review grounds, and provide a current service address. |
| ☐ | 6. Penalty Reminder Notice Fee Waiver Request | Penalty Reminder Notice Fee Waiver Request: Explain why the reminder fee should be waived. The original infringement amount remains payable unless otherwise determined. |

Declaration

I understand this is generally the only Internal Review application available for this infringement under section 22(2) of the Infringements Act 2006. I declare that all information and attachments provided are true and correct to the best of my knowledge. I understand that providing false or misleading information may result in prosecution.

Signature: _____

Date: _____

Consent for internal review

To be completed when another person is acting on behalf of the person named in the infringement.

I, _____, consent to _____
applying for an Internal Review on my behalf regarding Infringement Number _____.

Signature: _____

Date: _____

IMPORTANT NOTE: If insufficient information is provided, Towong Shire Council may request further information. If not supplied within 21 days, a decision may be made on the available information. Internal review is not available for certain serious driving offences resulting in license loss.

Infringement Notice Number:

Further details

Please detail the circumstances or reasons to justify the grounds for the application.