



SCHEDULE 4: TOWONG SHIRE COUNCIL TOWN MAINTENANCE SUGGESTED FREQUENCIES

Dartmouth

ANNUAL SUM

	Note	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
SERVICE LEVELS														
MOWING														
Mowing(low cut) / whipper snip	*A	1	1	1	1	1	1	1	1	1	1	1	1	25
Mowing (high cut)	*B		1		1		1		1		1		1	10
TREE PRUNING														
Dedicated inspection and prune	*C									1				1
Sucker prune/tidy	*D												1	1
GARDEN MAINTENANCE														
Weeding and maintenance	*E				1		1				1			4
STREET CLEANING														
Obstruction clearance & cleaning	*F	1	1	1	1	1	1	1	1	1	1	1	1	52
Public places	*F	1	1	1	1	1	1	1	1	1	1	1	1	52
Mechanical leaf collection	*G					1	1	1	1	1	1	1	1	10
LITTER BINS														
Empty	*H	1	1	1	1	1	1	1	1	1	1	1	1	52
Clean & disinfect	*I					1							1	4
PUBLIC TOILETS														
Clean & restock as necessary	*J	2	2	2	2	2	2	2	2	2	2	2	2	76
PUBLIC BUILDINGS/STRUCTURES														
Inspect, clean and maintain	*K	1	1	1	1	1	1	1	1	1	1	1	1	52
PUBLIC BBQs														
Clean BBQ and ensure operation	*L	2	2	1	1	1	1	1	1	2	2	1	1	43
WEED CONTROL & SPRAYING														
Restricted areas	*M				1		1			1			1	4
Fertalise/weed/bindi control	*N								1					1
STREET SIGNS														
Inspect and clean	*O				1		1				1		1	4
PLAYGROUNDS														
Inspect for hazards, clean as required	*P	1	1	1	1	1	1	1	1	1	1	1	1	52
Maintain equipment	*Q	1	1	1	1	1	1	1	1	1	1	1	1	23
Rake softfall	*R	1	1	1	1	1	1	1	1	1	1	1	1	30
STREET AND PARK FURNITURE														
Inspect for hazards, clean as required	*T	1	1	1	1	1	1	1	1	1	1	1	1	52
Clean	*U		1	1	1	1	1	1	1	1	1	1	1	15
Repaint annually	*V				1									1

NOTES: Notes are to be read in conjunction with the Specific Service Standards

*** Where frequency is twice weekly this is preferred on a Friday and Tuesday. Where it is once per week this is preferred on a Friday.

*A - Refer to town maintenance maps which indicate the areas requiring mowing.

*B - Hi-Cut Mow/Slashing

*C - Pruning of trees relates to all streets identified on the town maintenance street map. Maintenance of 2.1m clearance in parks, footpaths, and roadways. A dedicated activity undertaken on an annual basis.

*D - Sucker prune/tidy relates to new growth below 2.1 metres or from the ground

*E - Maintenance of garden beds and traffic islands which includes spraying and weed/dead plant removal. Pest/Fungus spray plants if required

*F - Cleaning of kerb and channel and public areas of all leaf litter and other materials

*G - The successful tenderer shall arrange for a private contractor to undertake leaf suction or alternatively have their own equipment or system of completing this task.

*H - empty litter bins, includes picking up any strewn rubbish within 5metre vacinty - Street/Park bins must have a bin liner

*I - litter bins clean and disinfect

*J - public toilets clean and restock

*K - In most cases, this item will require no action. However, an inspection role is necessary once per week to check for cobweb build-up/removal, graffiti removal and other small cleaning issues.

*L - Cleaning frequency is set at once per week unless stated otherwise. Twice weekly cleaning is suggested during school holiday periods.

*M - Spraying with "Round Up" or equivalent of all kerbs, gutters and drains. NO spraying of drains is to be carried out where there is a risk of vegetation loss resulting in erosion. If uncertain, contact the Council's Town Maintenance Officer.

*N - Application of ferteliser, weed/bindi control - generally an annual task on grassed areas in public places

*O - Town signs are to be inspected and cleaned quarterly. Maintenance includes sign post paint touch up. Where signs require maintenance, Council's Town Maintenance Officer must be notified.

*P - Playground equipment must be inspected on a weekly basis and Council immediately notified of any damaged equipment or dangerous situation. (Council will complete a full safety audit annually)

*Q - Playground maintenance specification applies to equipment cleanliness.

*R - Playground maintenance specification applies to "fluffing" & maintaining safe softfall levels, ensuring level under equipment. Council will provide softfall as necessary, generally on an annual basis.

*S - Town maintenance contractor should undertake a designated inspection of all park furniture each month. Touch up of painting is necessary and any additional maintenance or replacement required should be reported to Council. Annually inspection by council.

*T - Street/Park furniture maintenance specification applies to furniture cleanliness / safety.

*U - Street/Park Furniture clean as per schedule or as required if soiled/dirty

*V - Maintenance specification applies to repaint/varnish of furniture including seats/tables - products to be used must be confirmed with Council's Town Maintenance Officer

ASSET LIST
MOWING

As shown on plan
Dartmouth Rd
Town square (Dartmouth Rd)
Murtagh Pl
Scales St
Jitema St
Tabor Creek Reserve to Sewer
Tabor Creek Reserve (Sewer to Jitema)

TREE PRUNING

Streets shown on plan

GARDEN/ISLAND MAINTENANCE

Tabor Creek Reserve

STREET CLEANING

All streets shown on map

LITTER BINS

As shown on plan 5

PUBLIC TOILETS

Nil

PUBLIC BUILDINGS

As shown on map 2

PUBLIC BBQs

Nil

WEED CONTROL & SPRAYING

As necessary

STREET SIGNS

All located within town area
Town entry signage
Traffic & Street signage
Info center notice boards

PLAYGROUNDS

Banimboola Street (Pub) Playground

STREET AND PARK FURNITURE

Park benches
Chair & Table sets