



SCHEDULE 4: TOWONG SHIRE COUNCIL TOWN MAINTENANCE SUGGESTED FREQUENCIES

Farrans Lookout

ANNUAL SUM

	Note	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
SERVICE LEVELS														
MOWING														
Mowing(low cut) / whipper snip	*A	1	1	1	1	1	1	1	1	1	1	1	1	22
	*A													0
Mowing (high cut)	*B	1	1	1	1	1	1	1	1	1	1	1	1	14
TREE PRUNING														
Dedicated inspection and prune	*C								1					1
Sucker prune/tidy	*D												1	1
GARDEN MAINTENANCE														
Weeding and maintenance	*E		1		1				1	1	1	1	1	7
STREET CLEANING														
Obstruction clearance & cleaning	*F	1	1	1	1	1	1	1	1	1	1	1	1	52
Public places	*F	1	1	1	1	1	1	1	1	1	1	1	1	52
Mechanical leaf collection	*G				1	1	1	1	1	1				7
LITTER BINS														
Empty/clean up around bins	*H													n/a
Clean & disinfect	*I													0
PUBLIC TOILETS														
Clean & restock as necessary	*J													n/a
	*J													0
PUBLIC BUILDINGS/STRUCTURES/Platfoms														
Inspect, clean and maintain	*K	1	1	1	1	1	1	1	1	1	1	1	1	52
PUBLIC BBQs														
Clean BBQ and ensure operation	*L													n/a
WEED CONTROL & SPRAYING														
Restricted areas	*M		1			1		1			1	1	1	6
Fertalise/weed/bind control	*N								1					1
STREET SIGNS														
Inspect and clean	*O			1			1			1			1	4
PLAYGROUNDS														
Inspect for hazards, clean as required	*P													n/a
Maintain equipment	*Q													n/a
Rake softfall	*R													n/a
STREET AND PARK FURNITURE														
Inspect for hazards, clean as required	*T	1	1	1	1	1	1	1	1	1	1	1	1	52
Clean	*U	1	1	1	1	1	1	1	1	1	1	1	1	15
Repaint annually	*V			1										1
bollards to be restrained/painted as directed														0

NOTES: Notes are to be read in conjunction with the Specific Service Standards

*** Where frequency is twice weekly this is preferred on a Friday and Tuesday. Where it is once per week this is preferred on a Friday.

*A - Refer to town maintenance maps which indicate the areas requiring mowing.

*B - Hi-Cut Mow/Slashing

*C - Pruning of trees relates to all streets identified on the town maintenance street map. Maintenance of 2.1m clearance in parks, footpaths, and roadways. A dedicated activity undertaken on an annual basis.

*D - Sucker prune/tidy relates to new growth below 2.1 metres or from the ground

*E - Maintenance of garden beds and traffic islands which includes spraying and weed/dead plant removal. Pest/Fungus spray plants if required

*F - Cleaning of kerb and channel and public areas of all leaf litter and other materials

*G - The successful tenderer shall arrange for a private contractor to undertake leaf suction or alternatively have their own equipment or system of completing this task.

*H - empty litter bins, includes picking up any strewn rubbish within 5metre vacinty - Street/Park bins must have a bin liner

*I - litter bins clean and disinfect

*J - public toilets clean and restock

*K - In most cases, this item will require no action. However, an inspection role is necessary once per week to check for cobweb build-up/removal, graffiti removal and other small cleaning issues.

*L - Cleaning frequency is set at once per week unless stated otherwise. Twice weekly cleaning is suggested during school holiday periods.

*M - Spraying with "Round Up" or equivalent of all kerbs, gutters and drains. NO spraying of drains is to be carried out where there is a risk of vegetation loss resulting in erosion. If uncertain, contact the Council's Town Maintenance Officer.

*N - Application of ferteliser, weed/bind control - generally an annual task on grassed areas in public places

*O - Town signs are to be inspected and cleaned quarterly. Maintenance includes sign post paint touch up. Where signs require maintenance, Council's Town Maintenance Officer must be notified.

*P - Playground equipment must be inspected on a weekly basis and Council immediately notified of any damaged equipment or dangerous situation. (Council will complete a full safety audit annually)

*Q - Playground maintenance specification applies to equipment cleanliness.

*R - Playground maintenance specification applies to "fluffing" & maintaining safe softfall levels, ensuring level under equipment. Council will provide softfall as necessary, generally on an annual basis.

*S - Town maintenance contractor should undertake a designated inspection of all park furniture each month. Touch up of painting is necessary and any additional maintenance or replacement required should be reported to Council. Annually inspection by council.

*T - Street/Park furniture maintenance specification applies to furniture cleanliness / safety.

*U - Street/Park Furniture clean as per schedule or as required if soiled/dirty

*V - Maintenance specification applies to repaint/varnish of furniture including seats/tables - products to be used must be confirmed with Council's Town Maintenance Officer

ASSET LIST

MOWING

Refer to map for streets/lanes

TREE PRUNING

All streets shown on map

GARDEN/ISLAND MAINTENANCE

1

STREET CLEANING

All streets shown in Township map

LITTER BINS

n/a

PUBLIC TOILETS

n/a

PUBLIC BUILDINGS/STRUCTURES

pavillion 1

STREET AND PARK FURNITURE/STUCTURES

tables/chairs under pavillion 1

PUBLIC BBQs

n/a

WEED CONTROL & SPRAYING

along entry road

STREET SIGNS

entry 1
veiwng platform area 3

PLAYGROUNDS

n/a