EXPRESSION OF INTEREST

PROVISION OF CHILD CARE SERVICES

BERRINGA COMMUNITY CENTRE, BELLBRIDGE

Background

Towong Shire is located in the far north-east of Victoria, over 400 kilometres from Melbourne, covering an area of 6,674km$^2$ and has a population of 5,891 (2011 ABS Census).

Towong Shire Council is a cluster manager of three Kindergarten services located at Bellbridge, Corryong and Tallangatta. The Bellbridge Kindergarten service is conducted from the Berringa Community Centre in Bellbridge. The immediate area is supported by Bethanga and Talgarno Primary schools. The Berringa Community Centre is also located 14kms to nearby Thurgoona, and 18kms to Albury Wodonga.

Access to long day care services for the local community has been identified as a priority project for residents of the Bellbridge and surrounding area. Council has recently completed a renovation to the Berringa Community Centre to facilitate the provision of long day care services. The renovation enables the Community Centre to be used concurrently for a Council-run Kindergarten service and a privately operated child care service. Council intends to continue to operate the Kindergarten program (15 hours per week). Council's Maternal and Child Health service will also continue to operate from the Berringa Community Centre each fortnight.

Expressions of Interest

Council is seeking Expressions of Interest from suitable qualified and experienced business operators to provide a long day care service for families seeking care in the Bellbridge/Albury Wodonga area. The Expression of Interest is expected to contain information from the applicant addressing the following criteria:

- a) Level of child care service proposed (days or hours per week)
- b) Number of child care positions proposed to be available
- c) Demonstrated ability to deliver a program that meets NQF standards
- d) Demonstrated ability to work in partnership with MCH, Kindergartens, key agencies and community to deliver a quality service
- e) Detail on any constraints relating to booking availability and age of children
- f) Proposed Community Centre rental (per annum)
- g) Evidence of experience in providing long day care services
- h) Evidence of compliance with legislation relevant for child care services
- i) Three referees (including one that relates to a premise that the service provider currently utilises)

You are also invited to inspect the newly renovated premises as part of this process.

If you require further information, please contact:

Ms Penelope Sell
Manager Community Services
(02) 6071 5100

Submission of Expressions of Interest

Expressions of Interest must be lodged to penelope.sell@towong.vic.gov.au by 5pm Monday 19 December 2016.

Expressions of Interest will be assessed in accordance with Towong Shire Council’s tender evaluation procedures and against the above criteria.