



SCHEDULE 4: TOWONG SHIRE COUNCIL TOWN MAINTENANCE SUGGESTED FREQUENCIES

Cudgewa ANNUAL SUM

Name of the second seco			Jan			Feb			Mar			1	Apr			May			June			Jul		410	A				Sept		.,	0	t		N	lov			Dec	_		
SERVICE LEVELS	Note	1	2	3 4	- 5	6 7	8	9 1	11	12	13	14 1	5 16	17	18 1	19 20	21,	22 2	3 24	25	26 27	28	29 3	30 31	32	33	34 35	36	37	38 3	9 40	41	42	43 44	4 45	46	47	48 4	9 50	0 51	52	
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Dedicated inspection and prune	*C	П							\Box	П	\Box	\top				\Box	\Box							1	ı 📃].					\bot		Ш			\perp		ш	
Sucker prune/tidy	*D															\perp			\Box															上		\Box	\perp	1			Ш	
GARDEN MAINTENANCE				jij							\Box					\Box																		\perp		\Box			\perp	\perp	Ш	
Weeding and maintenance										1						$oldsymbol{\perp}$	Ш			1				\perp	Ш			\perp		1	┸					\sqcup	4		\perp	1		
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Clean & disinfect	*I								1									1											1		\perp			┸		Ш	_			1	\sqcup	
PUBLIC TOILETS																					\bot			\perp				\perp	_	\perp	┺	Ш		┸		₩	_	_	\bot	+	+	
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PUBLIC BUILDINGS/STRUCTURES																					\perp				Ш		\bot	Ш				Ш		丄	'	\sqcup	_		_	\perp	\sqcup	
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PUBLIC BBQs										\Box									\sqcup			Ш			Ш			\perp		_	_	Ш		┸		\sqcup	4	_	\perp	╀-	\vdash	
Clean BBQ and ensure operation	*L																		Ш			\Box						\perp			_			┸		\perp	_	_	\bot	\perp	\perp	
WEED CONTROL & SPRAYING												L			\perp						\perp							\perp						\perp		\sqcup	_		_		\sqcup	
Restricted areas					1					Ш			L		1	\perp	\Box				\perp	1		\perp				\perp	_		_	1		┸	1	4	_	\bot	1	—	\sqcup	
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PLAYGROUNDS																					\perp			\perp		Ш		\perp		\perp	┺			┸	\perp	\vdash	_	+	+	_	\sqcup	
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NOTES: Notes are to be read in conjunction with the Sa	: £: - C		C.	12-1.																																						

NOTES: Notes are to be read in conjunction with the Specific Service Standards

- *** Where frequency is twice weekly this is preferred on a Friday and Tuesday. Where it is once per week this is preferred on a Friday.
- *A Refer to town maintenance maps which indicate the areas requiring mowing.
- *B Hi-Cut Mow/Slashing
- *C Pruning of trees relates to all streets identified on the town maintenance street map. Maintenance of 2.1m clearance in parks, footpaths, and roadways. A dedicated activity undertaken on an annual basis.
- *D Sucker prune/tidy relates to new growth below 2.1 metres or from the ground
- *E Maintenance of garden beds and traffic islands which includes spraying and weed/dead plant removal. Pest/Fungas spray plants if required
- *F Cleaning of kerb and channel and public areas of all leaf litter and other materials
- *G The successful tenderer shall arrange for a private contractor to undertake leaf suction or alternatively have their own equipment or system of comp[leting this task.
- *H empty litter bins, includes picking up any strewn rubbish within 5metre vacinty Street/Park bins must have a bin liner
- *I litter bins clean and disinfect
- *J public toilets clean and restock
- *K In most cases, this item will require no action. However, an inspection role is necessary once per week to check for cobweb build-up/removal, graffiti removal and other small cleaning issues.
- *L Cleaning frequency is set at once per week unless stated otherwise. Twice weekly cleaning is suggested during school holiday periods.
- *M Spraying with "Round Up" or equivalent of all kerbs, gutters and drains. NO spraying of drains is to be carried out where there is a risk of vegetation loss resulting in erosion. If uncertain, contact the Council's Town Maintenance Officer.
- *N Application of ferterliser, weed/bindi control generally an annual task on grassed areas in public places
- *O Town signs are to be inspected and cleaned quarterly. Maintenance includes sign post paint touch up. Where signs require maintenance, Council's Town Maintenance Officer must be notified.
- *P Playground equipment must be inspected on a weekly basis and Council immediately notified of any damaged equipment or dangerous situation. (Council will complete a full safety audit annually)
- *Q Playground maintenance specification applies to equipment cleanliness.
- *R Playground maintenance specification applies to "fluffing" & maintaining safe softfall levels, ensuring level under equipment. Council will provide softfall as necessary, generally on an annual basis.
- *S Town maintenance contractor should undertake a designated inspection of all park furniture each month. Touch up of painting is necessary and any additional maintenance or replacement required should be reported to Council. Annually inspection by council.
- *T Street/Park furniture maintenance specification applies to furniture cleanliness / safety.
- *U Street/Park Furniture clean as per schedule or as required if soiled/dirty
- *V Maintenance specification applies to repaint/varnish of furniture including seats/tables products to be used must be confirmed with Council's Town Maintenance Officer

ASSET LIST MOWING

Refer to plan

TREE PRUNING

Refer to streets shown on plan

GARDEN/ISLAND MAINTENANCE

War memorial

STREET CLEANING

Refer to streets shown on plan

LITTER BINS

Cnr Main Street / Ashtead Park Rd 1

Public Hall 1

Old School site 1

PUBLIC TOILETS

Park Toilets Only

PUBLIC BUILDINGS

Nil

PUBLIC BBQs

Old School site

WEED CONTROL & SPRAYING

War memorial

STREET SIGNS

Town entry signage 3
Traffic signage

Signage -Main St (Old School site)

PLAYGROUNDS

Old School site

STREET AND PARK FURNITURE

Cnr Main Street / Ashtead Park Rd

Old School site