



OLD TALLANGATTA
Town Maintenance Contract 2015/16-14

SCHEDULE 4: TOWONG SHIRE COUNCIL TOWN MAINTENANCE SUGGESTED FREQUENCIES

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NOTES: Notes are to be read in conjunction with the Specific Service Standards

- *** Where frequency is twice weekly this is preferred on a Friday and Tuesday. Where it is once per week this is preferred on a Friday.
- *A Refer to town maintenance maps which indicate the areas requiring mowing.
- *B Hi-Cut Mow/Slashing
- *C Pruning of trees relates to all streets identified on the town maintenance street map. Maintenance of 2.1m clearance in parks, footpaths, and roadways. A dedicated activity undertaken on an annual basis.
- *D Sucker prune/tidy relates to new growth below 2.1 metres or from the ground
- *E Maintenance of garden beds and traffic islands which includes spraying and weed/dead plant removal. Pest/Fungas spray plants if required
- *F Cleaning of kerb and channel and public areas of all leaf litter and other materials
- *G The successful tenderer shall arrange for a private contractor to undertake leaf suction or alternatively have their own equipment or system of comp[leting this task.
- *H empty litter bins, includes picking up any strewn rubbish within 5metre vacinty Street/Park bins must have a bin liner
- *I litter bins clean and disinfect
- *J public toilets clean and restock
- *K In most cases, this item will require no action. However, an inspection role is necessary once per week to check for cobweb build-up/removal, graffiti removal and other small cleaning issues.
- *L Cleaning frequency is set at once per week unless stated otherwise. Twice weekly cleaning is suggested during school holiday periods.
- *M Spraying with "Round Up" or equivalent of all kerbs, gutters and drains. NO spraying of drains is to be carried out where there is a risk of vegetation loss resulting in erosion. If uncertain, contact the Council's Town Maintenance Officer.
- *N Application of ferterliser, weed/bindi control generally an annual task on grassed areas in public places
- *O Town signs are to be inspected and cleaned quarterly. Maintenance includes sign post paint touch up. Where signs require maintenance, Council's Town Maintenance Officer must be notified.
- *P Playground equipment must be inspected on a weekly basis and Council immediately notified of any damaged equipment or dangerous situation. (Council will complete a full safety audit annually)
- *Q Playground maintenance specification applies to equipment cleanliness.
- *R Playground maintenance specification applies to "fluffing" & maintaining safe softfall levels, ensuring level under equipment. Council will provide softfall as necessary, generally on an annual basis.
- *S Town maintenance contractor should undertake a designated inspection of all park furniture each month. Touch up of painting is necessary and any additional maintenance or replacement required should be reported to Council. Annually inspection by council.
- *T Street/Park furniture maintenance specification applies to furniture cleanliness / safety.
- *U Street/Park Furniture clean as per schedule or as required if soiled/dirty
- *V Maintenance specification applies to repaint/varnish of furniture including seats/tables products to be used must be confirmed with Council's Town Maintenance Officer

ASSET LIST

MOWING Refer to map for streets/lanes											
TREE PRUNING											
All streets shown on township map GARDEN/ISLAND MAINTENANCE											
STREET CLEANING All streets shown in Township map											
LITTER BINS	n/a										
PUBLIC TOILETS n/a											
PUBLIC BUILDINGS/STRUCTURES Bus Shelter	1										
STREET AND PARK FURNITURE/STUCTURES n/a											
PUBLIC BBQs	n/a										
WEED CONTROL & SPRAYING											
STREET SIGNS Old Tallangatta town entry signage Traffic and street signs											
PLAYGROUNDS n/a											